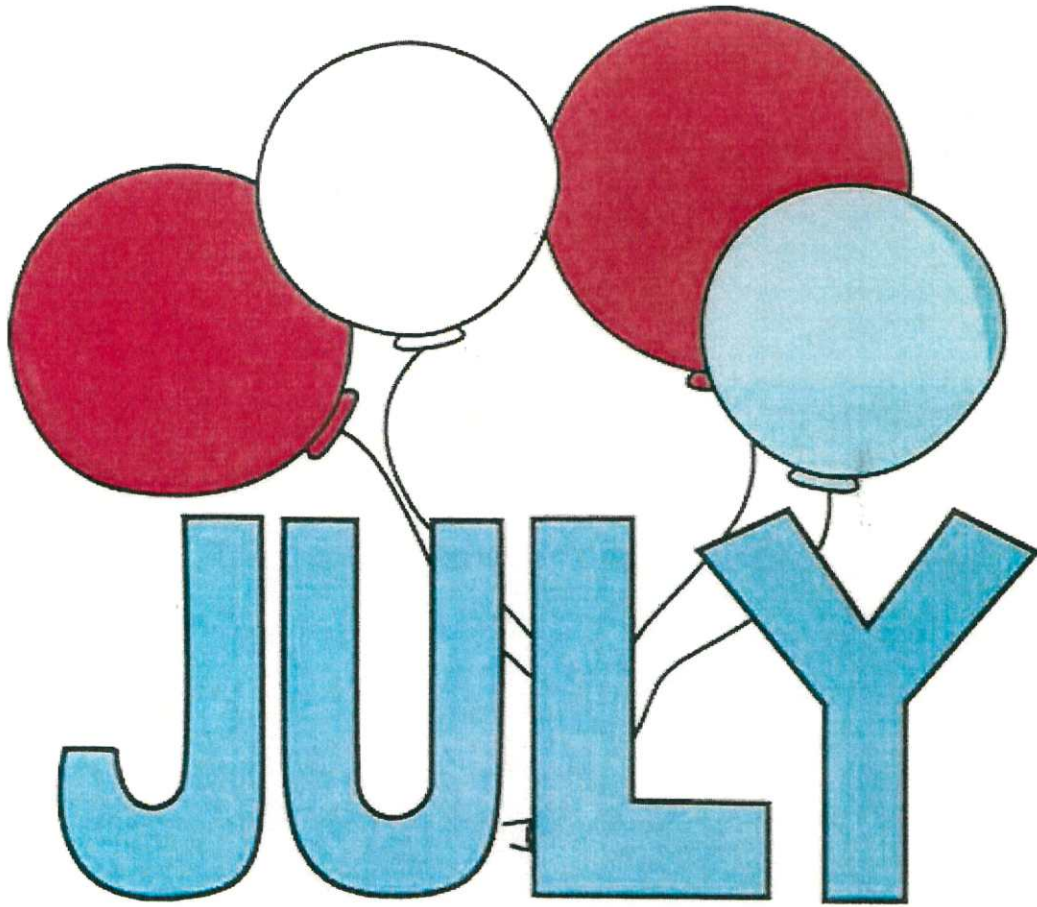


WELCOME !



**VILLAGE OF WILLIAMSBURG
TRUSTEE MEETING**

**APPROVAL
OF
THE
AGENDA**



VILLAGE OF WILLIAMSBURG
PO Box 150 / 309 Veater Street
Williamsburg, NM 87942

MAYOR: DEB STUBBLEFIELD
MAYOR PRO-TEM: MAJORIE E POWEY
CLERK OF THE BOARD: AMANDA B. CARDONA

TRUSTEE: GERALDINE (JERRY) Mc CAULEY
TRUSTEE: BOAZ EASLEY
TRUSTEE: GUILLERMO HERNANDEZ

AGENDA

REGULAR MEETING

JULY 9, 2026

- I. CALL TO ORDER 4:00 PM. VILLAGE HALL MEETING ROOM
- II. ROLL CALL:
 1. Pledge of Allegiance
 2. Approval of Agenda
- III. APPROVAL OF MINUTES:
 1. June 11, 2026 Regular Meeting
 2. June 11, 2026 Public Meeting
- IV. RECOGNITION OF VISITORS:
- V. PUBLIC COMMENT: (Three-minute rule applies)
- VI. DISCUSSION: (POSSIBLE ACTION)
 1. Sierra Joint Office of Aging (SJOA) – Contribution \$2,000.00:
 2. Sierra County Regional Dispatch Authority (SCRDA) – Village of Williamsburg \$11,982.00:
 3. South Central Regional Transit District \$284.58:
- VII. REPORTS: (INFORMATION ONLY)
 1. Finance Reports
 2. Accounts Payable (Action required)
 3. Sheriff Dept – Animal Shelter – SCRDA
 4. Trustees – Mayor – Clerk Reports
- VIII. OLD BUSINESS: (ACTION REQUIRED)
 1. None



VILLAGE OF WILLIAMSBURG
PO Box 150 / 309 Veater Street
Williamsburg, NM 87942

IX. NEW BUSINESS: (ACTION REQUIRED)

1. Approve/Adopt Resolution No.1 FY 2026-2027 Fourth Quarter Financial Report:
2. Approve/Adopt Resolution No.2 FY 2026-2027 Final Budget:
3. Approve/Adopt Resolution No.3 FY 2026-2027 Standards of Procurement:
4. Approve/Adopt Resolution No.4 FY 2026-2027 Open Meetings Act:
5. Approve/Adopt Resolution No.5 FY 2026-2027 Calendar Legal Holidays:
6. Approve/Adopt Resolution No.6 FY 2026-2027 Participation in the South-Central Council of Governments (SCCOG):
7. Approve/Adopt Resolution No.7 FY 2026-2027 Participation in the South-Central Regional Transit District:

EXECUTIVE SESSION:
(ROLL CALL)

IN ACCORDANCE WITH SECTION 10-15-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOTE TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS:

1. None

(ROLL CALL)
Return to Open Session:

AS REQUIRED BY SECTION 10-15-1 (J), NMSA 1978 MATTERS DISCUSSED IN EXECUTIVE SESSION WERE LIMITED TO THOSE SPECIFIED IN THE MOTION TO CLOSE THE MEETING.
ACTION TAKEN:

x. NEXT REGULAR MEETING: August 13, 2026 @ 4 PM

XI.. ADJOURNMENT AND TIME:

If you are an individual with a disability, who is in need of any form of auxiliary aid or service to attend or participate in the meeting, please contact the Village Clerk at 309 Veater Street, at least one week prior to the meeting or as soon as possible. This institution is an equal opportunity provider.

APPROVAL
OF
THE
MINUTES

VILLAGE OF WILLIAMSBURG
309 VEATER / PO BOX 150
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF JUNE 11, 2026

Mayor Stubblefield called the meeting to order at 4:00 pm in the Village Hall meeting room, **Clerk Cardona** took roll call:

Deborah Stubblefield, Mayor	Present
Majorie Powey, Mayor Pro-Tem	Present
Jerry McCauley, Trustee	Present
Guillermo Hernandez, Trustee	Present
Boaz Easley, Trustee	Present
Amanda B. Cardona, Clerk of the Board	Present

Mayor Stubblefield declared a quorum; **Trustee Easley** led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Trustee Hernandez made a motion to approve the agenda as presented **Mayor Pro-tem Powey** seconded the motion, with no nays motion carried unanimously.

APPROVAL OF MINUTES:

Mayor Pro-tem Powey made a motion to approve the minutes of **May 14, 2026 Regular Trustee Meeting** and **May 14, 2026 Public Meeting** as presented. **Trustee Hernandez** seconded the motion, motion carried unanimously.

*** Are there any items on this agenda that could cause a potential conflict of interest by any Trustee Board Member:**

1. None

RECOGNITION OF VISITORS: Steve Mull (Sentinel), Geoff Mamrow (Southwest Accounting).

See Attached

Mayor Stubblefield thanked everyone for attending the meeting.

PUBLIC COMMENT: (Three Minute Rule):

1. None

REPORTS:

1. FINANCE REPORTS:

Clerk Cardona provided the finance reports for the month of May 2026. **Trustee McCauley** and **Mayor Stubblefield** reviewed the reconciliation summary to current.

2. ACCOUNTS PAYABLE: (ACTION REQUIRED)

Trustee Hernandez made a motion to approve the accounts payable for the month of May 2026. **Trustee Easley** seconded the motion, with no nays the motion carried unanimously.

See Attached

3. SIERRA COUNTY SHERIFF REPORT- ANIMAL CONTROL - SCRDA:

SHERIFF REPORT: No report was given in person.

See Attached

Animal Control: **Mayor Stubblefield** reported 2 animal control calls for the month of May 2026.

4. DEPARTMENT REPORTS:

Mayor Stubblefield: None

Mayor Pro-Tem Powey: None

Trustee McCauley: None

Trustee Hernandez: None

Trustee Easley: None

Clerk Cardona provided an update to the Board of Trustee regarding the wastewater sewer project. The project remains partially delayed while awaiting delivery of the lift station control panels. Mr. Muncy from Smithco said that he is looking into an alternative supplier in an effort to obtain the necessary materials.

The East Riverside Ln. Street project remains on schedule. A public meeting for review of the 60% design completion is scheduled after the regular trustee meeting this evening. Mr. Kyle Ibarra (Wilson & Company) will present the information.

A Mountain Construction is scheduled to begin construction later this month on the West Riverside Ln. Street project. The estimated time of completion is early fall.

The Village has submitted the TPF (Transportation Project Fund) application for FY 2026 for E. Veater Street Reconstruction Street Project, and will later be notified of the outcome. The ICIP (Infrastructure Capital Improvement Plan) has been submitted in hopes of receiving funding for future projects.

The Village of Williamsburg Municipal Office will be closed in observance of Juneteenth.

DISCUSSION (Possible Action):

1. Southwest Accounting Solutions LLC – Fy 2025 Audit Presentation:

Mr. Geoff Mamrow presented the Village Trustee's with a detailed report regarding the financials for Fiscal Year 2025 that was submitted and approved by the New Mexico State Auditor. A copy of the audit report may be reviewed on the State Auditor's Website.

OLD BUSINESS: (ACTION REQUIRED)

1. None:

NEW BUSINESS: (ACTION REQUIRED)

1. Approve/Adopt Resolution No. 15 FY 2025-2026 Acceptance and Approval of the FY 2025 Annual Audit:

Mayor Pro-tem Powey made a motion to Approve/Adopt Resolution No. 15 FY 2025-2026 Acceptance and Approval of the FY 2025 Annual Audit as presented. **Trustee Hernandez** seconded the motion, the motion carried unanimously.

Roll Call Vote:

Mayor Pro-Tem Powey: Yes
Trustee McCauley: Yes

Trustee Hernandez: Yes
Trustee Easley: Yes

2. Approve/Adopt Resolution No. 18 FY 2025-2026 Sierra County 2026 Mitigation Action Plan:

Trustee Hernandez made a motion to Approve/Adopt Resolution No. 18 FY 2025-2026 Sierra County 2026 Mitigation Action Plan as presented. **Trustee Easley** seconded the motion, the motion carried unanimously.

Roll Call Vote:

Mayor Pro-Tem Powey: Yes
Trustee McCauley: Yes

Trustee Hernandez: Yes
Trustee Easley: Yes

IN ACCORDANCE WITH SECTION 10-5-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOTE TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS AS AUTHORIZED BY THE OPEN MEETINGS ACT § (H)(7), (H)(8):

1. None:

RETURN TO OPEN SESSION: (pm)

AS REQUIRED BY SECTION 10-15-1 (H.8), NMSA 1978 MATTERS DISCUSSED IN EXECUTIVE SESSION WERE LIMITED TO THOSE SPECIFIED IN THE MOTION TO CLOSE THE MEETING:

Action Taken: None

NEXT REGULAR MEETING: July 9, 2026 at 4:00 pm.

ADJOURNMENT: (4:38 p.m.)

Trustee McCauley made a motion to adjourn, and **Trustee Easley** seconded the motion. Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 4.38 pm.

Dated this 9th day of July 2026

ATTEST:

Amanda B. Cardona, **Village Clerk/Treasurer**

Deb Stubblefield, **Mayor**

Meeting Minutes



CN LP10071: East Riverside Lane Phase III Improvements Public Meeting

DATE:	6/ 12 ¹¹ /2026	TIME:	5:00 PM
REFERENCED MATERIAL:			
ATTACHMENTS:			

1) Welcome & Sign in Sheet:

- Amanda Cardona
- Bo Easley
- Guillermo Hernandez
- Kyle Ibarra

2) Scope Overview: (Kyle)

- The project includes two-10-foot lanes (1 Lane in each direction), curb and gutter, grading and drainage, and concrete driveways. East Riverside Lane will include sidewalk and ADA wheelchair accessible ramps where feasible. All existing street signs will be replaced where the retro-reflectivity is less than desirable as defined by MUTCD.

3) Schedule: (Kyle)

- The project remains on schedule, and the team is actively progressing toward the upcoming submittal in accordance with the established timeline.

4) Action Items:

- Wilson & Company will incorporate a crosswalk at the intersection of East Riverside Lane and Doris Avenue, located on the west side of the intersection and positioned beyond the adjacent residence to discourage vehicles from using it as a ramp.
- At the request of the property owner, Wilson & Company will provide a single 18-foot-wide driveway for the residence located at 104 East Riverside Lane. The driveway will be centered with the existing garage entrance.
- Wilson & Company will evaluate and develop a design solution to regrade and improve the existing swale conditions located at the end of Hyde Avenue.
- Wilson & Company will coordinate with the USDA Lift Station Project regarding the manhole located along East Riverside Lane to ensure compatibility with ongoing and future work.

5) Adjourn:

Meeting ended 5:30 P.M

**PUBLIC
COMMENT**

**PUBLIC
COMMENT**

DISCUSSION

AND

POSSIBLE

ACTION...



Commitment of Local Funds

My name is _____ and I have the authority to represent the
City/County of _____ as it relates to the contents of this
document.

For Fiscal Year 2026 - 2027 we are committed to contribute a total of:

\$ _____ to the SJOA _____ Senior Citizens Program.

This contribution is *not* an in-kind resource.

If for any reason this commitment is not able to be met by the City/County of:

_____. We will submit a letter of justification.

Print Name

Print Title

Signature

Date

REPORTS

SHERIFF

ANIMAL CONTROL

TRUSTEE'S

MAYOR

CLERK

FINANCE REPORT

BY

CLERK CARDONA

\$\$\$\$. \$\$

11:45 AM

06/02/26

Village of Williamsburg

Check Detail

June 1 - 2, 2026

ABC

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	11777	06/02/2026	Smithco Constructi...	201-12-1010 Sewer ...		-633,943.64
				201-12-7035 Cap O...	-633,943.64	633,943.64
TOTAL					-633,943.64	633,943.64 <i>gm</i>
Check	11778	06/02/2026	Wilson & Company...	201-12-1010 Sewer ...		-9,331.18 <i>gm</i>
				201-12-7035 Cap O...	-9,331.18	9,331.18
TOTAL					-9,331.18	9,331.18

Village of Williamsburg

Check Detail

June 3 - 9, 2026

ABC

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Che...		06/04/2026	QuickBooks Payrol...	201-01-1010 Gener...		-2,855.26
				101-01-4045 Payroll...	-1.75	1.75
				101-01-4045 Payroll...	-2.50	2.50
				101-01-4045 Payroll...	-120.00	120.00
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-357.00	357.00
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-144.75	144.75
			QuickBooks Payroll ...	2110 · Direct Deposi...	-1,818.06	1,818.06
TOTAL					-2,855.26	2,855.26
Check	11779	06/08/2026	Talon Septic and P...	201-01-1010 Gener...		-108.00 <i>Jm</i>
				101-01-5605 - Parks...	-108.00	108.00
TOTAL					-108.00	108.00
Check	11780	06/08/2026	TDS Broadband Se...	201-01-1010 Gener...		-193.62 <i>Jm</i>
				101-01-5570.03 -TDS	-193.62	193.62
TOTAL					-193.62	193.62
Check	11781	06/08/2026	City of T or C	201-11-1010 Streets		-431.78
				101-11-6415 - Street...	-83.64	83.64
				101-11-6415 - Street...	-264.50	264.50
				101-11-6415 - Street...	-83.64	83.64 <i>Jm</i>
TOTAL					-431.78	431.78
Check	11782	06/08/2026	City of T or C	201-12-1010 Sewer ...		-132.73
				201-12-7020 - Sewe...	-57.91	57.91
				201-12-7020 - Sewe...	-74.82	74.82 <i>Jm</i>
TOTAL					-132.73	132.73
Check	11783	06/09/2026	City of T or C	201-01-1010 Gener...		-477.72
				101-01-5570.01 - Uti...	-198.56	198.56
				101-01-5570.01 - Uti...	-20.75	20.75
				101-01-5570.01 - Uti...	-258.41	258.41
TOTAL					-477.72	477.72 <i>Jm</i>
Check	11784	06/09/2026	Health Care Author...	201-01-1010 Gener...		-14.12
				101-01-4045 Payroll...	-14.12	14.12
TOTAL					-14.12	14.12 <i>Jm</i>
Check	11785	06/09/2026	Health Care Author...	201-01-1010 Gener...		-1,758.45
				101-01-4045 Payroll...	-1,758.45	1,758.45
TOTAL					-1,758.45	1,758.45 <i>Jm</i>

Check Detail

June 3 - 9, 2026

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	11786	06/09/2026	Roadrunner Lands...	201-01-1010 Gener...		-1,083.75
				101-01-5605 - Parks...	-1,083.75	1,083.75
TOTAL					-1,083.75	1,083.75 <i>Jm</i>
Check	11787	06/09/2026	Petty Cash	201-01-1010 Gener...		-93.33
				101-01-5570.99 - Mi...	-93.33	93.33
TOTAL					-93.33	93.33 <i>Jm</i>
Check	11788	06/09/2026	Wilson & Company...	201-15-1010 State ...		-31,022.10
				101-15-3921 CapOu...	-31,022.10	31,022.10
TOTAL					-31,022.10	31,022.10 <i>Jm</i>
Check	101104	06/09/2026	USDA Grant	201-12-1010 Sewer ...		-3,385.00
				201-12-7021 USDA ...	-3,385.00	3,385.00
TOTAL					-3,385.00	3,385.00
Paycheck	101105	06/04/2026	Amanda B Cardona	201-00-1010 - Citize...		0.00
				66000 · 101-01-404...	-1,692.24	1,692.24
				66000 · 101-01-404...	-1,076.88	1,076.88
				66000 · 101-01-404...	-307.68	307.68
				24000 · Payroll Liabi...	389.22	-389.22
				66000 · 101-01-404...	-363.06	363.06
				24000 · Payroll Liabi...	363.06	-363.06
				101-01-4045 Payroll...	162.17	-162.17
				66000 · 101-01-404...	-648.66	648.66
				101-01-4045 Payroll...	648.66	-648.66
				24000 · Payroll Liabi...	357.00	-357.00
				66000 · 101-01-404...	-166.63	166.63
				24000 · Payroll Liabi...	166.63	-166.63
				24000 · Payroll Liabi...	166.63	-166.63
				66000 · 101-01-404...	-38.97	38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	144.75	-144.75
				2110 · Direct Deposi...	450.00	-450.00
				2110 · Direct Deposi...	1,368.06	-1,368.06
TOTAL					0.00	0.00
Check	101105	06/04/2026	Bank of Montreal	201-01-1010 Gener...		-1,534.42
				101-01-5605 - Parks...	-61.18	61.18
				101-01-5605 - Parks...	-94.24	94.24
				101-01-5570.99 - Mi...	-1,379.00	1,379.00
TOTAL					-1,534.42	1,534.42

Village of Williamsburg

Check Detail

June 10 - 24, 2026

ABC

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check		06/18/2026	QuickBooks Payrol...	201-01-1010 Gener...		-2,735.26
				101-01-4045 Payroll...	-1.75	1.75
				101-01-4045 Payroll...	-2.50	2.50
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-357.00	357.00
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-144.75	144.75
			QuickBooks Payroll ...	2110 · Direct Deposi...	-1,818.06	1,818.06
TOTAL					-2,735.26	2,735.26
Check	11789	06/24/2026	FinM Consulting L...	201-01-1010 Gener...		✓ -3,386.72 <i>JM</i>
				101-01-4780 - Other...	-3,386.72	3,386.72
TOTAL					-3,386.72	3,386.72
Check	11790	06/24/2026	City of T or C	201-01-1010 Gener...		✓ -1,364.42 <i>JM</i>
				101-01-4780 - Other...	-1,364.42	1,364.42
TOTAL					-1,364.42	1,364.42
Check	11791	06/24/2026	NM Gas Company	201-01-1010 Gener...		✓ -33.92 <i>JM</i>
				101-01-5570.02 - N...	-33.92	33.92
TOTAL					-33.92	33.92
Check	11792	06/24/2026	NM Gas Company	201-01-1010 Gener...		✓ -33.92 <i>JM</i>
				101-01-5570.02 - N...	-33.92	33.92
TOTAL					-33.92	33.92
Check	11793	06/24/2026	Sierra Vista Hospital	201-01-1010 Gener...		✓ -2,374.70 <i>JM</i>
				101-01-3030 - Hosp...	-2,374.70	2,374.70
TOTAL					-2,374.70	2,374.70
Paycheck	101107	06/18/2026	Amanda B Cardona	201-00-1010 - Citize...		0.00
				66000 · 101-01-404...	-2,846.04	2,846.04
				66000 · 101-01-404...	-76.92	76.92
				66000 · 101-01-404...	-153.84	153.84
				24000 · Payroll Liabi...	389.22	-389.22
				66000 · 101-01-404...	-363.06	363.06
				24000 · Payroll Liabi...	363.06	-363.06
				101-01-4045 Payroll...	162.17	-162.17
				66000 · 101-01-404...	-648.66	648.66
				101-01-4045 Payroll...	648.66	-648.66
				24000 · Payroll Liabi...	357.00	-357.00
				66000 · 101-01-404...	-166.63	166.63
				24000 · Payroll Liabi...	166.63	-166.63
				24000 · Payroll Liabi...	166.63	-166.63
				66000 · 101-01-404...	-38.97	38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	144.75	-144.75

1:13 PM

06/24/26

Village of Williamsburg

Check Detail

June 10 - 24, 2026

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				2110 · Direct Deposi...	450.00	-450.00
				2110 · Direct Deposi...	1,368.06	-1,368.06
TOTAL					0.00	0.00
Check	101107	06/22/2026	BUGOUT	201-01-1010 Gener...		✓ -109.82
				101-01-5570.06 - P...	-54.91	54.91
				101-01-5570.06 - P...	-54.91	54.91
TOTAL					-109.82	109.82
Liability Check	101108	06/24/2026	Public Employees ...	201-00-1010 - Citize...		-752.28
				24000 · Payroll Liabi...	-363.06	363.06
				24000 · Payroll Liabi...	-389.22	389.22
TOTAL					-752.28	752.28

*JOURNAL
Entry*

UNFINISHED BUSINESS...



NEW BUSINESS...

RESOLUTIONS

RESOLUTIONS

RESOLUTIONS



Resolution No.1

STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY

RESOLUTION No. 1 FY 2026-2027
Fourth Quarter Financial Report

WHEREAS, the Governing Body in and for the Village of Williamsburg, State of New Mexico has completed the fourth quarter, June 30, 2026 Financial Report.

WHEREAS, said the Financial Report reflects the year end totals on the basis of need and through cooperation with all user departments, elected officials and,

WHEREAS, the official meeting notice for the review of said documents were duly posted at the Village of Williamsburg Post Office, at the Village Hall, at the three local gas stations, at the Fire station and on the Village Website in compliance with the State Open Meetings act, and

WHEREAS, it is the majority opinion of this Board that the financial reports meet the requirements as currently determined for year end of 2026

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the Village of Williamsburg, State of New Mexico, does hereby approve the fourth quarter, June 30, 2026 Financial reports herein above Described and respectfully requests approval from the Local Government Division of the Finance and Administration.

RESOLVED: In session this 9th day of July 2026 in the Village of Williamsburg, Sierra County, New Mexico.

ATTEST:

Deb Stubblefield, **Mayor**

Majorie E. Powey, **Mayor Pro-Tem**

Amanda B. Cardona, **Clerk/Treasurer**

Geraldine (Jerry) McCauley, **Trustee**

Guillermo Hernandez, **Trustee**

(Seal)

Boaz Easley, **Trustee**



Resolution No. 2

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY
RESOLUTION No. 2 FY 2026-2027
FINAL BUDGET**

WHEREAS, the Governing Body in and for the Village of Williamsburg, State of New Mexico has developed a Budget for the Fiscal Year 2026/2027, and

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, elected officials, and

WHEREAS, the official meeting notice for the review of said documents were duly posted at the Village of Williamsburg Post Office, at the Village Hall, at the three local gas stations, at the Fire station and at the Village Website in compliance with the State Open Meetings act, and

WHEREAS, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for the Fiscal Year 2026/2027.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the Village of Williamsburg, State of New Mexico, does hereby adopt the Budget herein above described and respectfully requests approval from the Local Government Division of Finance and Administration.

RESOLVED: In session the 9th day of July 2026 in the Village of Williamsburg, Sierra County, New Mexico.

ATTEST:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-Tem

Geraldine (Jerry) McCauley, Trustee

Guillermo Hernandez, Trustee

Boaz Easley, Trustee

(seal)



Resolution No.3

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY**

STANDARDS OF PROCUREMENT

RESOLUTION No. 3 FY 2026-2027

WHEREAS, the purpose of this Resolution is to adopt regulations which to define the methods and standards of procurement by and for the Village of Williamsburg, hereafter the Village, for small purchases; that is, the procurement of goods, services, construction or items of personal property; and

WHEREAS, the purpose of this Resolution is to provide for the fair and equitable treatment of all persons involved in procurement, to maximize the purchasing value of public funds and to provide safeguards and maintain a procurement system of quality and integrity; and

WHEREAS, the Village desires to procure goods and services of high quality at reasonable cost, and to assure that procurement actions are fair and impartial with no impropriety or appearance of impropriety, and that all qualified vendors have access to Village business, and that there is the maximum feasible amount of competition; and

WHEREAS, the Village is authorized by state statute to adopt regulations concerning small purchases as defined herein and in ss 13-1-125, NMSA, 1978, as amended;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Williamsburg that the following regulations shall apply to purchases defined as the procurement of goods, service, construction, or items of personal tangible property:

1. Small Purchases up to \$5,000.00

Goods, services, construction, or items of tangible personal property having a value not exceeding five thousand dollars (\$5000.00) may be procured by issuing a direct purchase order, signed by procurement officer, to a vendor based upon best obtainable price. No additional quotes needed for state and CES contract purchases.

2. Small Purchases between \$5,000.00 up to \$10,000.00

Goods, services, construction, or items of tangible personal property having a value not exceeding ten thousand dollars (\$10,000.00) or lower than five thousand dollars (\$5,000.00) may be procured after the solicitation of two written or documented quotations, by issuing a direct purchase order, signed by procurement officer, to a vendor based upon the best obtainable price. No additional quotes needed for state and CES contract purchases.



Resolution No.3

3. Small Purchases over \$10,000.00

Goods, services, construction, or items of tangible personal property having a value over ten thousand dollars (\$10,000.00) but less than twenty thousand dollars (\$20,000.00) may be procured after the solicitation of two written or documented quotations, by issuing a direct purchase order, signed by procurement officer. The names of the vendors submitting the date and amount of each quotation shall be recorded and maintained as a public record. No additional quotes needed for NM State Contract Purchases (GSD), and Cooperative Education Services (CES) contract purchases.

4. Goods, services, construction, or items of tangible personal property having a value over twenty thousand dollars (\$20,000.00) may be procured as written in the New Mexico State Procurement Code.

5. Credit Cards-

Goods, services, construction, or items of tangible personal property, which can only be purchased with a credit card, may be procured by issuing a direct purchase order, signed by purchasing agent. All credit card purchases will be done by the person requesting the purchase order. No additional quotes needed for state contract purchases and CES contract purchases.

6. All other types of purchases, contracts, bids, etc. will follow the State Procurement Code.

7. Award-

Award shall be made to the vendor offering the lowest or most acceptable advantageous quotation.

The Village shall make the award to the vendor and for the amount, which best serves the interests of the Village.

8. Division of Requirements-

Procurement requirements shall not be artificially divided to constitute a small purchase under this regulation.

9. Procurement Officer-

The Village Clerk shall be designated as the Certified Procurement Officer.



Resolution No.3

APPROVED AND ADOPTED by the Board of Trustees of the Village of Williamsburg this 9th day of July 2026.

ATTEST:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-Tem

Boaz Easley, Trustee

(Seal)

Guillermo Hernandez, Trustee

Geraldine (Jerry) McCauley, Trustee



Resolution No. 4

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG**

RESOLUTION No. 4 FY 2026-2027

**OPEN MEETINGS ACT FOR FY 2026/2027
A RESOLUTION CONCERNING REQUIREMENTS FOR NOTICE OF PUBLIC
MEETINGS**

WHEREAS, Section 10-15-1B, 3A, 4, 1D, NMSA 1978 provides that all meetings of a quorum of members of any board, commission or other policy making body of any state agency, or any agency or authority of any County, Municipality, district or any political subdivision held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such board, commission or other policy making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution or the provision of the Open Meetings Act, and no action shall be valid unless taken at a meeting or made at a meeting in accordance with the requirements of Section 10-15-1 NMSA 1978, and any person violating any of the provisions is guilty if a misdemeanor and upon convictions shall be punished by a fine of not more than five hundred dollars (\$500) for each offense, and the affected body shall determine at least annually in a public meeting what notice for a public meeting shall be reasonable when applied to such body.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Village of Williamsburg, New Mexico that:

- Notice of any Regular meeting shall be given at least Seven (7) days in advance of any regular meeting for a quorum of the members of the Governing Body.
- The regularly scheduled meetings of the Village of Williamsburg will be held at 4:00 P.M. on the second Thursday of each month, in the meeting room at the Village Hall, located at 309 Veater Street in the Village of Williamsburg. In the event that the regular meeting falls on a legal Holiday, the Governing Body shall designate an alternate meeting date and/or time for the meeting prior to the Holiday or after, and shall cause advance notice of the changed meeting date and/or time, or place, to be published as provided in this Resolution. The agenda for the meetings shall be available at least seventy-two (72) hours prior to the meeting from the Village Clerk, whose office is located at 309 Veater Street, Williamsburg, New Mexico. The notice shall indicate how a copy of the agenda may be obtained.



Resolution No. 4

- Special meetings may be called by the mayor or a majority of the members of the Governing Body by no less than Three (3) days' notice. The notice shall include a copy of the agenda, how and where it may be obtained at least 36 hours prior to the meeting date.
- Emergency meetings will be called only under circumstances which demand immediate action to protect the health, safety and property of Citizens. Emergency meetings shall be avoided whenever possible. Emergency meetings may be called by the mayor or a majority of the Governing Body upon 24 hours' notice, unless threat of personal injury or property damage requires less notice.
- The notice requirements for section 1,2,3 of the Resolution shall be: Notice of date, time, and place for any Regular meeting and subject matter included for any Special Meeting by Publication. Publication means printing in a local newspaper of general circulation within the Municipality. If the Newspaper is a non-daily that will not be circulated to the public in time to meet publication requirements, Publish shall mean posting no less than two Public Offices within the municipality, of which one shall be the Village Clerk's Office, who shall maintain the posting for the public inspection within the time limits specified and the other posting shall be the Village Post Office. For Special and Emergency meetings posting shall be the Village Hall, Village Post Office and/or the Local Radio Station may be used to announce the information.
- All notices shall contain the following language: If you are an individual with a disability, who is in need of any form of auxiliary aid or service to attend or participate in the meeting, please contact the Village Clerk at 309 Veater Street, at least one week prior to the meeting or as soon as possible. Various formats accessible by the Village Clerk can be provided when needed (including Agenda, Minutes and Public Documents). This institution is an equal opportunity provider.
- The Governing Body may close a meeting only if the subject matter of such discussion or action is exempted from the open meeting requirements under Section 10-15-1(H) of the Open Meeting Act.
 - A. Closed Meetings shall be approved by a majority of a quorum of the Governing Body, taken by roll call during the open meeting. Only those subjects specified in the motion for the Closed Meeting shall be



Resolution No. 4

discussed. The vote of each member on the motion shall be recorded in the minutes. Closed Meetings shall not be held without notice to the general public.

B.

At the completion of a closed meeting only the matters specified in the motion shall be announced and recorded in the minutes, along with any action taken in the Closed Meeting by a roll call vote of the Governing Body in an open meeting. All Village minutes are transcribed as a summary and not verbatim.

C.

For purposes of conducting a Regular, Special or Emergency meetings, the Governing Body may participate by phone conference or similar communication equipment when members find it difficult or impossible to attend the meeting in person, provided that each member participating by conference telephone or similar communication equipment can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.

PASSED, ADOPTED, AND APPROVED this 9th day of July, 2026

Deb Stubblefield, Mayor

ATTEST:

Majorie E. Powey, Mayor Pro-Tem

Amanda B. Cardona, Clerk/Treasurer

Geraldine (Jerry) McCauley, Trustee

Guillermo Hernandez, Trustee

Boaz Easley, Trustee



**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY
RESOLUTION No. 5 FY 2026-2027
DESIGNATED LEGAL HOLIDAYS**

WHEREAS, the Governing Body of the Village of Williamsburg, New Mexico is required to designate Legal Holidays for the Municipal Employees for the Fiscal Year 2026/2027.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Village of Williamsburg, State of New Mexico, does hereby establish the following as Legal Holidays for the Fiscal Year 2025/2026 for the Village of Williamsburg.

SEPTEMBER 07	LABOR DAY	MONDAY
OCTOBER 12	INDIGENOUS PEOPLE DAY	MONDAY
NOVEMBER 11	VETERANS DAY (Observed)	WEDNESDAY
NOVEMBER 26	THANKSGIVING DAY	THURSDAY
DECEMBER 25	CHRISTMAS DAY	FRIDAY
JANUARY 01	NEW YEARS DAY	FRIDAY
JANUARY 18	MARTIN LUTHER KING JR. DAY	MONDAY
FEBRUARY 15	PRESIDENT'S DAY	MONDAY
MARCH 26	GOOD FRIDAY	FRIDAY
MAY 31	MEMORIAL DAY	MONDAY
JUNE 19	JUNETEENTH (19 TH)	FRIDAY
JULY 04	INDEPENDENCE DAY (Observed)	MONDAY



Resolution No.5

RESOLVED: In session this 9th day of July 2026 in Williamsburg, Sierra County New Mexico.

Attest:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-Tem

(Seal)

Geraldine (Jerry) McCauley, Trustee

Guillermo Hernandez, Trustee

Boaz Easley, Trustee



Resolution No.6

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY**

RESOLUTION No. 6 FY 2026-2027

**APPROVING PARTICIPATION IN THE PROGRAM OF THE
SOUTH CENTRAL COUNCIL OF GOVERNMENTS, INC.
FOR FISCAL YEAR 2026-2027**

WHEREAS, the Village of Williamsburg (herein-after known as the “Member”), desires to be a participating member in the program and policy development for the South Central Council of Governments, Inc. (herein-after known as “SCCOG”); and

WHEREAS, it is necessary and desirable that an agreement setting forth the services to be performed by the SCCOG for the Member be entered into, wherewith the SCCOG is agreeing to furnish the following:

- A. Implement the work program as established by the SCCOG Board of Directors for the 2026-2027 Fiscal Year.
- B. Provide the Member, when requested, with technical, grant program planning, economic development, strategic overall planning and management assistance.
- C. Address problems, issues and opportunities of a regional nature which go beyond single municipal or county jurisdictional boundaries and serve as a liaison and advocate for local governments within the region at the state and federal levels.
- D. Provide information dissemination about statewide regional and community initiatives to foster greater coordination and efficiency of the programs.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the SCCOG as annual dues, thereby placing the Member with voting powers on the SCCOG Board of Directors, with an agreement to furnish the following:

- A. To participate, through their designated representatives or alternate, in the SCCOG’s policy development process by attending meetings, helping formulate the Annual Work Program, reviewing the SCCOG Goals and Objectives, and the District Comprehensive Economic Development Strategy (CEDS).



Resolution No.6

- B. To pay the SCCOG the sum of **\$500.00** annual membership dues as payment of the aforementioned services for the period of July 1, 2026 and ending June 30, 2027.

- C. The Member hereby appoints Deb Stubblefield, Mayor as their designated representative and Amanda B. Cardona, Clerk/Treasurer as alternate.

NOW THEREFORE, BE IT RESOLVED THAT the Member and SCCOG hereby mutually agree to the aforementioned provisions of the Resolution and Agreement.

DONE this 9th day of July 2026 at Williamsburg, Sierra County New Mexico.

Attest:

Village of Williamsburg, Member Government

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Attest:

South Central Council of Governments, Inc.

Jay Armijo, Executive Director

Dr. Robert Coleman, Chairman



Resolution No. 7

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY**

RESOLUTION NO. 7 FY 2026-2027

**APPROVING PARTICIPATION IN THE PROGRAM OF THE
SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
FOR FISCAL YEAR 2026-2027**

WHEREAS, the Village of Williamsburg (herein-after known as the ("Member")), desires to be a participating member in the program and policy development for the South Central Regional Transit District; (hereinafter known as "SCRTD"), and

WHEREAS, The South Central Regional Transit District is comprised of eight (8) member governmental entities, one (1) County and seven (7) Municipalities. The Village of Williamsburg is one of the members of the Regional Transit District with Mayor Pro-tem, Majorie Powey acting as the Village's appointee and Amanda B. Cardona as an alternate to the SCRTD Board of Directors.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the South-Central Regional Transit District as annual membership fees.

- A. To pay to the SCRTD the sum of \$284.58 for FY 26-27. The SCRTD will use all the revenues contributed by its partners to leverage state and federal funding, normally at a 2-1 and up to a 4-1 ratio.

NOW THEREFORE, BE IT RESOLVED THAT the Member and SCRTD hereby mutually agree to the aforementioned provisions of the Resolution and Agreement and forward to the South Central Council of Governments who acts as fiscal agent to the SCRTD.

DONE this 9th day of July 2026 at Williamsburg, Sierra County, New Mexico.



Resolution No. 7

ATTEST:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-tem

Boaz Easley, Trustee

(Seal)

Guillermo Hernandez, Trustee

Geraldine (Jerry) McCauley, Trustee