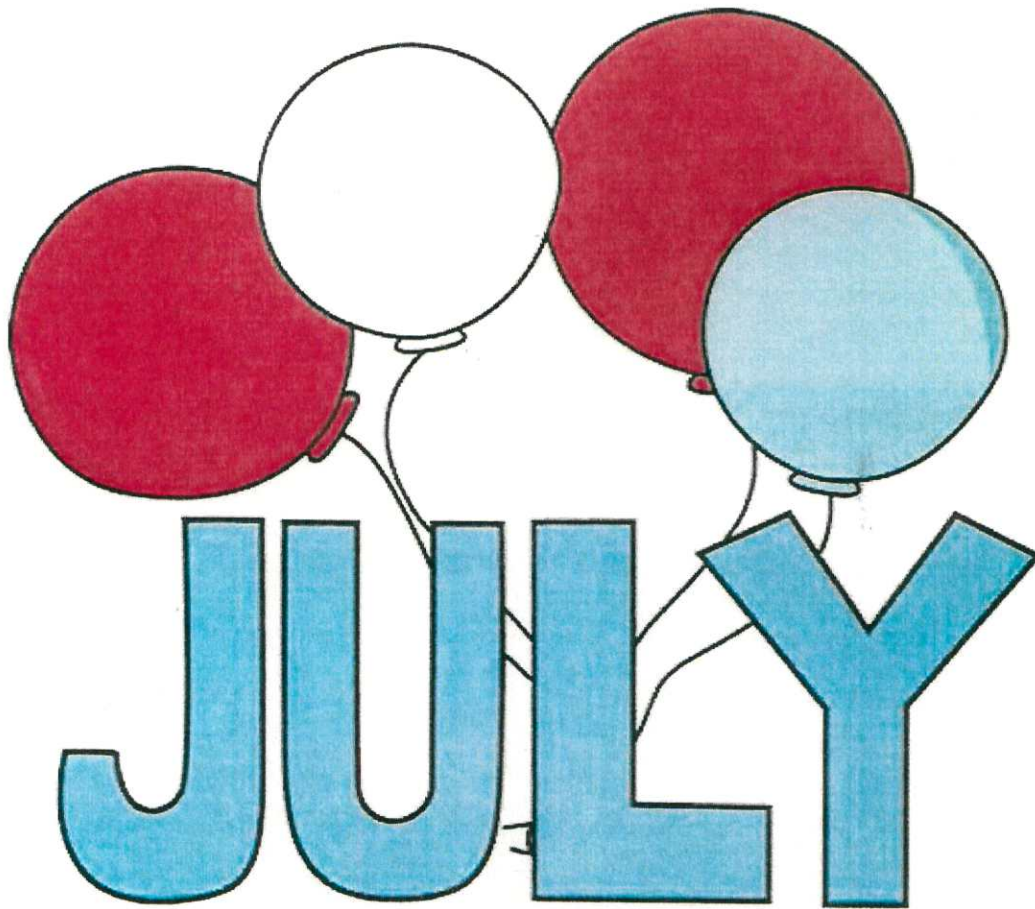


WELCOME !



**VILLAGE OF WILLIAMSBURG
TRUSTEE MEETING**

APPROVAL OF THE AGENDA



VILLAGE OF WILLIAMSBURG
PO Box 150 / 309 Veater Street
Williamsburg, NM 87942

MAYOR: DEB STUBBLEFIELD
MAYOR PRO-TEM: MAJORIE E POWEY
CLERK OF THE BOARD: AMANDA B. CARDONA

TRUSTEE: GERALDINE (JERRY) Mc CAULEY
TRUSTEE: BOAZ EASLEY
TRUSTEE: GUILLERMO HERNANDEZ

AGENDA

REGULAR MEETING

JULY 9, 2026

- I. CALL TO ORDER 4:00 PM. VILLAGE HALL MEETING ROOM
- II. ROLL CALL:
 1. Pledge of Allegiance
 2. Approval of Agenda
- III. APPROVAL OF MINUTES:
 1. June 11, 2026 Regular Meeting
 2. June 11, 2026 Public Meeting
- IV. RECOGNITION OF VISITORS:
- V. PUBLIC COMMENT: (Three-minute rule applies)
- VI. DISCUSSION: (POSSIBLE ACTION)
 1. Sierra Joint Office of Aging (SJOA) – Contribution \$2,000.00:
 2. Sierra County Regional Dispatch Authority (SCRDA) – Village of Williamsburg \$11,982.00:
 3. South Central Regional Transit District \$284.58:
- VII. REPORTS: (INFORMATION ONLY)
 1. Finance Reports
 2. Accounts Payable (Action required)
 3. Sheriff Dept – Animal Shelter – SCRDA
 4. Trustees – Mayor – Clerk Reports
- VIII. OLD BUSINESS: (ACTION REQUIRED)
 1. None



VILLAGE OF WILLIAMSBURG
PO Box 150 / 309 Veater Street
Williamsburg, NM 87942

IX. NEW BUSINESS: (ACTION REQUIRED)

1. Approve/Adopt Resolution No.1 FY 2026-2027 Fourth Quarter Financial Report:
2. Approve/Adopt Resolution No.2 FY 2026-2027 Final Budget:
3. Approve/Adopt Resolution No.3 FY 2026-2027 Standards of Procurement:
4. Approve/Adopt Resolution No.4 FY 2026-2027 Open Meetings Act:
5. Approve/Adopt Resolution No.5 FY 2026-2027 Calendar Legal Holidays:
6. Approve/Adopt Resolution No.6 FY 2026-2027 Participation in the South-Central Council of Governments (SCCOG):
7. Approve/Adopt Resolution No.7 FY 2026-2027 Participation in the South-Central Regional Transit District:

EXECUTIVE SESSION:
(ROLL CALL)

IN ACCORDANCE WITH SECTION 10-15-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOTE TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS:

1. None

(ROLL CALL)
Return to Open Session:

AS REQUIRED BY SECTION 10-15-1 (J), NMSA 1978 MATTERS DISCUSSED IN EXECUTIVE SESSION WERE LIMITED TO THOSE SPECIFIED IN THE MOTION TO CLOSE THE MEETING.
ACTION TAKEN:

X. NEXT REGULAR MEETING: August 13, 2026 @ 4 PM

XI.. ADJOURNMENT AND TIME:

If you are an individual with a disability, who is in need of any form of auxiliary aid or service to attend or participate in the meeting, please contact the Village Clerk at 309 Veater Street, at least one week prior to the meeting or as soon as possible. This institution is an equal opportunity provider.

APPROVAL OF THE MINUTES

VILLAGE OF WILLIAMSBURG
309 VEATER / PO BOX 150
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF JUNE 11, 2026

Mayor Stubblefield called the meeting to order at 4:00 pm in the Village Hall meeting room, **Clerk Cardona** took roll call:

Deborah Stubblefield, Mayor	Present
Majorie Powey, Mayor Pro-Tem	Present
Jerry McCauley, Trustee	Present
Guillermo Hernandez, Trustee	Present
Boaz Easley, Trustee	Present
Amanda B. Cardona, Clerk of the Board	Present

Mayor Stubblefield declared a quorum; **Trustee Easley** led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Trustee Hernandez made a motion to approve the agenda as presented **Mayor Pro-tem Powey** seconded the motion, with no nays motion carried unanimously.

APPROVAL OF MINUTES:

Mayor Pro-tem Powey made a motion to approve the minutes of **May 14, 2026 Regular Trustee Meeting** and **May 14, 2026 Public Meeting** as presented. **Trustee Hernandez** seconded the motion, motion carried unanimously.

*** Are there any items on this agenda that could cause a potential conflict of interest by any Trustee Board Member:**

1. None

RECOGNITION OF VISITORS: Steve Mull (Sentinel), Geoff Mamrow (Southwest Accounting).

See Attached

Mayor Stubblefield thanked everyone for attending the meeting.

PUBLIC COMMENT: (Three Minute Rule):

1. None

REPORTS:

1. FINANCE REPORTS:

Clerk Cardona provided the finance reports for the month of May 2026.

Trustee McCauley and **Mayor Stubblefield** reviewed the reconciliation summary to current.

2. ACCOUNTS PAYABLE: (ACTION REQUIRED)

Trustee Hernandez made a motion to approve the accounts payable for the month of May 2026. **Trustee Easley** seconded the motion, with no nays the motion carried unanimously.

See Attached

3. SIERRA COUNTY SHERIFF REPORT- ANIMAL CONTROL - SCRDA:

SHERIFF REPORT: No report was given in person.

See Attached

Animal Control: **Mayor Stubblefield** reported 2 animal control calls for the month of May 2026.

4. DEPARTMENT REPORTS:

Mayor Stubblefield: None

Mayor Pro-Tem Powey: None

Trustee McCauley: None

Trustee Hernandez: None

Trustee Easley: None

Clerk Cardona provided an update to the Board of Trustee regarding the wastewater sewer project. The project remains partially delayed while awaiting delivery of the lift station control panels. Mr. Muncy from Smithco said that he is looking into an alternative supplier in an effort to obtain the necessary materials.

The East Riverside Ln. Street project remains on schedule. A public meeting for review of the 60% design completion is scheduled after the regular trustee meeting this evening. Mr. Kyle Ibarra (Wilson & Company) will present the information.

A Mountain Construction is scheduled to begin construction later this month on the West Riverside Ln. Street project. The estimated time of completion is early fall.

The Village has submitted the TPF (Transportation Project Fund) application for FY 2026 for E. Veater Street Reconstruction Street Project, and will later be notified of the outcome. The ICIP (Infrastructure Capital Improvement Plan) has been submitted in hopes of receiving funding for future projects.

The Village of Williamsburg Municipal Office will be closed in observance of Juneteenth.

DISCUSSION (Possible Action):

1. Southwest Accounting Solutions LLC – Fy 2025 Audit Presentation:

Mr. Geoff Mamrow presented the Village Trustee's with a detailed report regarding the financials for Fiscal Year 2025 that was submitted and approved by the New Mexico State Auditor. A copy of the audit report may be reviewed on the State Auditor's Website.

OLD BUSINESS: (ACTION REQUIRED)

1. None:

NEW BUSINESS: (ACTION REQUIRED)

1. Approve/Adopt Resolution No. 15 FY 2025-2026 Acceptance and Approval of the FY 2025 Annual Audit:

Mayor Pro-tem Powey made a motion to Approve/Adopt Resolution No. 15 FY 2025-2026 Acceptance and Approval of the FY 2025 Annual Audit as presented. **Trustee Hernandez** seconded the motion, the motion carried unanimously.

Roll Call Vote:

Mayor Pro-Tem Powey: Yes
Trustee McCauley: Yes

Trustee Hernandez: Yes
Trustee Easley: Yes

2. Approve/Adopt Resolution No. 18 FY 2025-2026 Sierra County 2026 Mitigation Action Plan:

Trustee Hernandez made a motion to Approve/Adopt Resolution No. 18 FY 2025-2026 Sierra County 2026 Mitigation Action Plan as presented. **Trustee Easley** seconded the motion, the motion carried unanimously.

Roll Call Vote:

Mayor Pro-Tem Powey: Yes
Trustee McCauley: Yes

Trustee Hernandez: Yes
Trustee Easley: Yes

IN ACCORDANCE WITH SECTION 10-5-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOTE TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS AS AUTHORIZED BY THE OPEN MEETINGS ACT § (H)(7), (H)(8):

1. None:

RETURN TO OPEN SESSION: (pm)

AS REQUIRED BY SECTION 10-15-1 (H.8), NMSA 1978 MATTERS DISCUSSED IN EXECUTIVE SESSION WERE LIMITED TO THOSE SPECIFIED IN THE MOTION TO CLOSE THE MEETING:

Action Taken: None

NEXT REGULAR MEETING: July 9, 2026 at 4:00 pm.

ADJOURNMENT: (4:38 p.m.)

Trustee McCauley made a motion to adjourn, and **Trustee Easley** seconded the motion. Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 4.38 pm.

Dated this 9th day of July 2026

ATTEST:

Amanda B. Cardona, **Village Clerk/Treasurer**

Deb Stubblefield, **Mayor**

Meeting Minutes

**CN LP10071: East Riverside Lane Phase III Improvements
Public Meeting**

DATE:	6/ ¹¹ 12 /2026	TIME:	5:00 PM
REFERENCED MATERIAL:			
ATTACHMENTS:			

1) Welcome & Sign in Sheet:

- Amanda Cardona
- Bo Easley
- Guillermo Hernandez
- Kyle Ibarra

2) Scope Overview: (Kyle)

- The project includes two-10-foot lanes (1 Lane in each direction), curb and gutter, grading and drainage, and concrete driveways. East Riverside Lane will include sidewalk and ADA wheelchair accessible ramps where feasible. All existing street signs will be replaced where the retro-reflectivity is less than desirable as defined by MUTCD.

3) Schedule: (Kyle)

- The project remains on schedule, and the team is actively progressing toward the upcoming submittal in accordance with the established timeline.

4) Action Items:

- Wilson & Company will incorporate a crosswalk at the intersection of East Riverside Lane and Doris Avenue, located on the west side of the intersection and positioned beyond the adjacent residence to discourage vehicles from using it as a ramp.
- At the request of the property owner, Wilson & Company will provide a single 18-foot-wide driveway for the residence located at 104 East Riverside Lane. The driveway will be centered with the existing garage entrance.
- Wilson & Company will evaluate and develop a design solution to regrade and improve the existing swale conditions located at the end of Hyde Avenue.
- Wilson & Company will coordinate with the USDA Lift Station Project regarding the manhole located along East Riverside Lane to ensure compatibility with ongoing and future work.

5) Adjourn:

Meeting ended 5:30 P.M

**PUBLIC
COMMENT**

**PUBLIC
COMMENT**

DISCUSSION

AND

POSSIBLE

ACTION...



Commitment of Local Funds

My name is _____ and I have the authority to represent the
City/County of _____ as it relates to the contents of this
document.

For Fiscal Year 2026 - 2027 we are committed to contribute a total of:

\$ _____ to the SJOA Senior Citizens Program.

This contribution is *not* an in-kind resource.

If for any reason this commitment is not able to be met by the City/County of:

_____. We will submit a letter of justification.

Print Name

Print Title

Signature

Date

101-01-4760

Sierra Co Regional Dispatch Authority

1712 N. Date St. Suite G
 Truth or Consequences, NM 87901
 Phone (575) 894-7111 Fax (575)894-1401

RECEIVED
 JUL 08 2026

INVOICE

INVOICE #070000012026
 DATE: JULY 1, 2026

TO:

Village of Williamsburg
 PO Box 150
 Williamsburg, NM 87942

BY:

FOR:

1st Quarter FY 2026-2027 Dispatch Services

DESCRIPTION	Budget	Past Due	Amount Due
1 st Quarter FY 2026-2027 July 2026 thru September 2026 911 Dispatch Services	\$2,995.50		\$2,995.50
2 nd Quarter FY 2026-2027 October 2026 thru December 2026	\$2,995.50		
3 rd Quarter FY 2026-2027 January 2027 thru March 2027	\$2,995.50		
4 th Quarter FY 2026-2027 April 2027 thru June 2027	\$2,995.50		
Total for FY 2026-2027 911 Dispatch Services	\$11,982.00		
TOTAL			\$2,995.50



South Central Regional Transit District
2001 Futurity Dr · Sunland Park, NM 88063 · 575-777-5851

May 22, 2026

Ms. Deb Stubblefield, Mayor
Village of Williamsburg
P. O. Box 150
Williamsburg, NM 87942

Re: South Central Regional Transit District (SCRTD) Annual Membership Fees

Dear Ms. Stubblefield,

The South Central Regional Transit District is comprised of eight (8) member governmental entities, one (1) County and eight (7) Municipalities. The Village of Williamsburg is one of the members of the Regional Transit District with Mayor Pro-Tem, Majorie Powey acting as the city's appointee to the SCRTD Board of Directors.

The request for the Village of Williamsburg is \$284.58 for the FY2026-2027 year. The SCRTD will use all the revenues contributed by its partners to leverage state and federal funding, normally at 2-1 and up to 4-1 ratio.

We thank you in advance for your consideration of this request. Please make out payment to the South Central Regional Transit District (SCRTD) at 2001 Futurity Dr. Sunland Park, NM 88063.

Thank you for your commitment to Public Transit.

A handwritten signature in black ink that reads "Adam S. Shea".

Adam S. Shea
SCRTD Finance Officer

Invoice Attached

REPORTS

SHERIFF

ANIMAL CONTROL

TRUSTEE'S

MAYOR

CLERK

FINANCE

ACCOUNTS

PAYABLE

Village of Williamsburg

Balance Sheet

As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
101-00-1050 - Petty Cash	200.00
101-04-1070 - LGIP Gen #2	1,088,010.89
201-00-1010 - Citizens Bank	
201-01-1010 General Fund	755,974.81
201-06-1010 Flood	25,000.00
201-07-1010 Law	0.59
201-08-1010 Lodgers Tax	7,075.80
201-11-1010 Streets	1,117,948.71
201-12-1010 Sewer Checking	247,149.24
Total 201-00-1010 - Citizens Bank	2,153,149.15
201-00-1020 - Citizens Bank	
201-12-1000 Sewer	3.77
Total 201-00-1020 - Citizens Bank	3.77
201-12-1000- Sewer LGIP 8016	249,789.45
201-12-1000 Sewer Intrst 8016	19,704.91
LGIP - INVEST	
101-00-1030 NM LGIP	233,212.86
Total LGIP - INVEST	233,212.86
Total Checking/Savings	3,744,071.03
Total Current Assets	3,744,071.03
TOTAL ASSETS	3,744,071.03
LIABILITIES & EQUITY	
Equity	
101-00-2500 Retained Earnings	433,339.84
101-00-2510 Opening Bal Equity	530.24
101-02-2500 Fund Balance	21,269.09
101-06-2500 Fund Bal Flood	9,505.21
101-08-2500 Fund Balance	10,660.41
101-11-2500 Fund Bal Streets	60,456.30
101-13-2500 Intergov Pa	836.59
201-00-2510 Opening Balance	4,133.37
201-07-2500 Fund Balance	29.63
201-09-2500 Fund Bal Parks & Re	-593.54
201-12-2500 Fund Balance Sewer	303,442.11
32000 · Unrestricted Net Assets	1,850,533.55
Net Income	1,049,928.23
Total Equity	3,744,071.03
TOTAL LIABILITIES & EQUITY	3,744,071.03

Village of Williamsburg
Cash Summary
June 30, 2025

Operating	GL		BALANCE	Bank		DIFF	O/S Dep	O/S Cr	GL Balance
	ACCT #	BK ACCT #		6/30/2025	6/30/2026				
LGIP	101-00-1000	802859	233,212.86	233,212.86		-	-	-	233,212.86
Citizens Bank General	201-00-1010	xxxx0101	1,873,547.84	2,155,523.85				2,374.70	2,153,149.15
Gen-Sewer LGIP	101-00-1020	30071475	112,252.92	269,494.36	-	-	-	-	269,494.36
Gen #2 LGIP	101-00-1030	30072187	322,417.85	1,088,010.89	-	-	-	-	1,088,010.89
Citizens Bank Sewer	201-00-1020	0111	152,511.33	3.77	-	-	-	-	3.77
			200.00	200.00	-	-	-	-	200.00
			\$ 2,694,142.80	\$ 3,746,445.73	\$ -	\$ -	\$ -	\$ 2,374.70	\$ 3,744,071.03
Cash									
				6/30/2025					6/30/2026
General				1,976,251.63	Revenue		Transfers	Expense	2,174,827.30
Muni Street				276,556.66	514,518.27		(116.13)	315,826.47	2,117,948.71
Law Enforcement				0.59	1,983,276.77		-	1,141,884.72	0.59
Flood Control				25,000.00	95,000.00			95,000.00	25,000.00
Solid Waste				410,550.07	-		-	2,194,323.13	419,218.63
Corrections				-	2,202,991.69				-
Lodgers Tax				5,859.37	2,536.43		40.61	1,320.00	7,075.80
State - Capital Outlay					263,021.98		-	263,062.59	-
CDBG					425,947.40		-	425,947.40	-
Amer Rescu Act									-
Federal Fund - QOL									-
Trust				-					-
				\$ 2,694,218.32	\$ 5,487,292.54		(75.52)	\$ 4,437,364.31	\$ 3,744,071.03
Difference				\$ 1,052,227.41				Book NI	-

117,776.88
117,776.88

11:45 AM

06/02/26

Village of Williamsburg

Check Detail

June 1 - 2, 2026

ABC

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	11777	06/02/2026	Smithco Constructi...	201-12-1010 Sewer ...		-633,943.64
				201-12-7035 Cap O...	-633,943.64	633,943.64
TOTAL					-633,943.64	633,943.64 <i>7m</i>
Check	11778	06/02/2026	Wilson & Company...	201-12-1010 Sewer ...		-9,331.18 <i>7m</i>
				201-12-7035 Cap O...	-9,331.18	9,331.18
TOTAL					-9,331.18	9,331.18

Village of Williamsburg

Check Detail

June 3 - 9, 2026

ABC

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Che...		06/04/2026	QuickBooks Payrol...	201-01-1010 Gener...		-2,855.26
				101-01-4045 Payroll...	-1.75	1.75
				101-01-4045 Payroll...	-2.50	2.50
				101-01-4045 Payroll...	-120.00	120.00
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-357.00	357.00
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-144.75	144.75
			QuickBooks Payroll ...	2110 · Direct Deposi...	-1,818.06	1,818.06
TOTAL					-2,855.26	2,855.26
Check	11779	06/08/2026	Talon Septic and P...	201-01-1010 Gener...		-108.00
				101-01-5605 - Parks...	-108.00	108.00
TOTAL					-108.00	108.00
Check	11780	06/08/2026	TDS Broadband Se...	201-01-1010 Gener...		-193.62
				101-01-5570.03 -TDS	-193.62	193.62
TOTAL					-193.62	193.62
Check	11781	06/08/2026	City of T or C	201-11-1010 Streets		-431.78
				101-11-6415 - Street...	-83.64	83.64
				101-11-6415 - Street...	-264.50	264.50
				101-11-6415 - Street...	-83.64	83.64
TOTAL					-431.78	431.78
Check	11782	06/08/2026	City of T or C	201-12-1010 Sewer ...		-132.73
				201-12-7020 - Sewe...	-57.91	57.91
				201-12-7020 - Sewe...	-74.82	74.82
TOTAL					-132.73	132.73
Check	11783	06/09/2026	City of T or C	201-01-1010 Gener...		-477.72
				101-01-5570.01 - Uti...	-198.56	198.56
				101-01-5570.01 - Uti...	-20.75	20.75
				101-01-5570.01 - Uti...	-258.41	258.41
TOTAL					-477.72	477.72
Check	11784	06/09/2026	Health Care Author...	201-01-1010 Gener...		-14.12
				101-01-4045 Payroll...	-14.12	14.12
TOTAL					-14.12	14.12
Check	11785	06/09/2026	Health Care Author...	201-01-1010 Gener...		-1,758.45
				101-01-4045 Payroll...	-1,758.45	1,758.45
TOTAL					-1,758.45	1,758.45

2:30 PM

06/09/26

Village of Williamsburg

Check Detail

June 3 - 9, 2026

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	11786	06/09/2026	Roadrunner Lands...	201-01-1010 Gener...		-1,083.75
				101-01-5605 - Parks...	-1,083.75	1,083.75
TOTAL					-1,083.75	1,083.75 <i>Jm</i>
Check	11787	06/09/2026	Petty Cash	201-01-1010 Gener...		-93.33
				101-01-5570.99 - Mi...	-93.33	93.33
TOTAL					-93.33	93.33 <i>Jm</i>
Check	11788	06/09/2026	Wilson & Company...	201-15-1010 State ...		-31,022.10
				101-15-3921 CapOu...	-31,022.10	31,022.10
TOTAL					-31,022.10	31,022.10 <i>Jm</i>
Check	101104	06/09/2026	USDA Grant	201-12-1010 Sewer ...		-3,385.00
				201-12-7021 USDA ...	-3,385.00	3,385.00
TOTAL					-3,385.00	3,385.00
Paycheck	101105	06/04/2026	Amanda B Cardona	201-00-1010 - Citize...		0.00
				66000 · 101-01-404...	-1,692.24	1,692.24
				66000 · 101-01-404...	-1,076.88	1,076.88
				66000 · 101-01-404...	-307.68	307.68
				24000 · Payroll Liabi...	389.22	-389.22
				66000 · 101-01-404...	-363.06	363.06
				24000 · Payroll Liabi...	363.06	-363.06
				101-01-4045 Payroll...	162.17	-162.17
				66000 · 101-01-404...	-648.66	648.66
				101-01-4045 Payroll...	648.66	-648.66
				24000 · Payroll Liabi...	357.00	-357.00
				66000 · 101-01-404...	-166.63	166.63
				24000 · Payroll Liabi...	166.63	-166.63
				24000 · Payroll Liabi...	166.63	-166.63
				66000 · 101-01-404...	-38.97	38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	144.75	-144.75
				2110 · Direct Deposi...	450.00	-450.00
				2110 · Direct Deposi...	1,368.06	-1,368.06
TOTAL					0.00	0.00
Check	101105	06/04/2026	Bank of Montreal	201-01-1010 Gener...		-1,534.42
				101-01-5605 - Parks...	-61.18	61.18
				101-01-5605 - Parks...	-94.24	94.24
				101-01-5570.99 - Mi...	-1,379.00	1,379.00
TOTAL					-1,534.42	1,534.42

1:13 PM

06/24/26

Village of Williamsburg
Check Detail
 June 10 - 24, 2026

ABC

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check		06/18/2026	QuickBooks Payrol...	201-01-1010 Gener...		-2,735.26
				101-01-4045 Payroll...	-1.75	1.75
				101-01-4045 Payroll...	-2.50	2.50
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-357.00	357.00
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-38.97	38.97
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-166.63	166.63
			QuickBooks Payroll ...	24000 · Payroll Liabi...	-144.75	144.75
			QuickBooks Payroll ...	2110 · Direct Deposi...	-1,818.06	1,818.06
TOTAL					-2,735.26	2,735.26
Check	11789	06/24/2026	FinM Consulting L...	201-01-1010 Gener...		✓ -3,386.72 <i>Jm</i>
				101-01-4780 - Other...	-3,386.72	3,386.72
TOTAL					-3,386.72	3,386.72
Check	11790	06/24/2026	City of T or C	201-01-1010 Gener...		✓ -1,364.42 <i>Jm</i>
				101-01-4780 - Other...	-1,364.42	1,364.42
TOTAL					-1,364.42	1,364.42
Check	11791	06/24/2026	NM Gas Company	201-01-1010 Gener...		✓ -33.92 <i>Jm</i>
				101-01-5570.02 - N...	-33.92	33.92
TOTAL					-33.92	33.92
Check	11792	06/24/2026	NM Gas Company	201-01-1010 Gener...		✓ -33.92 <i>Jm</i>
				101-01-5570.02 - N...	-33.92	33.92
TOTAL					-33.92	33.92
Check	11793	06/24/2026	Sierra Vista Hospital	201-01-1010 Gener...		✓ -2,374.70 <i>Jm</i>
				101-01-3030 - Hosp...	-2,374.70	2,374.70
TOTAL					-2,374.70	2,374.70
Paycheck	101107	06/18/2026	Amanda B Cardona	201-00-1010 - Citize...		0.00
				66000 · 101-01-404...	-2,846.04	2,846.04
				66000 · 101-01-404...	-76.92	76.92
				66000 · 101-01-404...	-153.84	153.84
				24000 · Payroll Liabi...	389.22	-389.22
				66000 · 101-01-404...	-363.06	363.06
				24000 · Payroll Liabi...	363.06	-363.06
				101-01-4045 Payroll...	162.17	-162.17
				66000 · 101-01-404...	-648.66	648.66
				101-01-4045 Payroll...	648.66	-648.66
				24000 · Payroll Liabi...	357.00	-357.00
				66000 · 101-01-404...	-166.63	166.63
				24000 · Payroll Liabi...	166.63	-166.63
				24000 · Payroll Liabi...	166.63	-166.63
				66000 · 101-01-404...	-38.97	38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	38.97	-38.97
				24000 · Payroll Liabi...	144.75	-144.75

1:13 PM

06/24/26

Village of Williamsburg
Check Detail
June 10 - 24, 2026

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				2110 · Direct Deposi...	450.00	-450.00
				2110 · Direct Deposi...	1,368.06	-1,368.06
TOTAL					0.00	0.00
Check	101107	06/22/2026	BUGOUT	201-01-1010 Gener...		✓ -109.82
				101-01-5570.06 - P...	-54.91	54.91
				101-01-5570.06 - P...	-54.91	54.91
TOTAL					-109.82	109.82
Liability Check	101108	06/24/2026	Public Employees ...	201-00-1010 - Citize...		-752.28
				24000 · Payroll Liabi...	-363.06	363.06
				24000 · Payroll Liabi...	-389.22	389.22
TOTAL					-752.28	752.28

Journal Entry



Geofence Reports

There are currently 7 check-in geofences for Sierra County, NM.

User:

Geofence:

Event:

Camera Type:

Start time*:

End time*:

Generate Report

8 / 8 loaded.

*Times are in your company's official time zone: US/Mountain



☒ Show Path(s)

Search:

Name	# Points	Time Spent (Method 1) *	Time Spent (Method 2) *	Details
Anthony Zagorski	563	5:03:06	3:44:43	
Zachary Zavala	166	3:04:40	1:30:01	
Dale Harrison	260	1:57:26	1:44:22	
Jose Marin	181	1:27:42	1:19:05	
Vincent Apodaca	150	59:13	55:26	
Rafael Marin	788	30:50	4:51:37	
Cassidy Kee	46	0:56	14:44	
Robert Montoya	280	0:00 / Not Assigned	1:54:17	
Martin Madden	1021	0:00 / Not Assigned	6:36:51	
Total	5580	13:03:53	36:56:33	

6/1/2026 - 6/30/2026

Case #	Case Date	Shelter Arrival Date	Shelter Arrival Reason	Brought in By	Jurisdiction	Animal Type	Spayed /Neutered	Microchip #	DOA Weight (lb.)	Euthanized Weight (lb)	Shelter Date Released	Shelter Exit Status	Total Days In Shelter
9339	6/16/2026	6/16/2026	STRAY W/O TAGS	Officer	Williamsburg	Dog			0.00	0.0	6/16/2026	RETURN TO OWNER	0.00
9337	6/15/2026	6/15/2026	SAFE KEEP: OTHER - SEE NOTES	C-2	Williamsburg	Dog	STERILIZED	985112011974887	0.00	0.0	6/27/2026	ADOPTED	12.00
9280	5/21/2026	5/21/2026	FERAL	Citizen	Williamsburg	Cat	Sterilized-NONPROFIT	981020061783320	0.00	0.0	6/4/2026	ADOPTED	14.00
9279	5/21/2026	5/21/2026	FERAL	Citizen	Williamsburg	Cat	Sterilized-NONPROFIT	981020061802468	0.00	0.0	6/4/2026	ADOPTED	14.00

STILL IN SHELTER

9338	6/15/2026	6/15/2026	SAFE KEEP: OTHER - SEE NOTES	C-2	Williamsburg	Cat	Sterilized-NONPROFIT						15.00
9271	5/14/2026	5/14/2026	FERAL	Citizen	Williamsburg	Cat	Sterilized-NONPROFIT						47.00
9270	5/14/2026	5/14/2026	FERAL	Citizen	Williamsburg	Cat	Sterilized-NONPROFIT						47.00

Cleared Call Search Results

Report Time: 07/01/2026 10: Login ID: MIATWELL Jurisdiction: NM0270000: Sierra County Sheriff Depart

Incident Number: Call Number: Agencies: Police: Fire, EMS

From Date: 06/01/2026 00 To Date: 06/30/2026 23 Phone Number:

Last Name: First Name: Location: Include Cancelled: No

Plate #: Plate State: Priority: Source: Officer:

Type: Unit:

Disposition: Narrative:

Call Number	Create Date/Time	Closed Date/Time	Created By	Dispatch Position	Call Type	Police Call Type	Fire Call Type	EMS Call Type	Location	State	Primary Unit
306	6/28/2026 09:19	06/29/2026 10:28:42	SHANDERSON	SCBDA 4	Civil Dispute/Standy	Civil Dispute/Standy			617 BROADWAY ST, WILLIAMSBURG	56	
646	6/28/2026 12:17	06/28/2026 17:29:02	MADINE CROM	SCBDA 1	Escort/Transport Duty	Escort/Transport Duty			LAT: 33.1133; LON: -107.2869, WILLIAMSBURG	E31	
134	6/26/2026 21:58	06/26/2026 22:06:07	Caney Torrez Assistant Administrator	SCBDA 1	Suspicious Person	Suspicious Person			117 RIO GRANDE AVE, WILLIAMSBURG	S24	
113	6/26/2026 21:39	06/26/2026 22:52:49	CHSTEFLE	911 Hang Up	911 Hang Up	911 Hang Up			720 BROADWAY ST, WILLIAMSBURG	S16	
422	6/26/2026 10:34	06/26/2026 11:48:03	MADINE CROM	SCBDA 1	Trespassing	Trespassing			719 BROADWAY ST, WILLIAMSBURG	S6	
315	6/26/2026 09:13	06/26/2026 10:11:11	MADINE CROM	SCBDA 1	EMS Call	Agency Assist		EMS Call	111 HOFE AVE, WILLIAMSBURG	SVH	
834	6/25/2026 19:43	06/25/2026 20:03:38	CHSTEFLE	SCBDA 4	911 Hang Up	911 Hang Up			711 CARMEN ST, WILLIAMSBURG	NM	
822	6/25/2026 18:37	06/25/2026 19:50:13	CHSTEFLE	SCBDA 4	Information Report	Information Report			705 RIDGE RD, WILLIAMSBURG	S26	
586	6/25/2026 15:37	06/25/2026 16:07:51	ALBROWN	SCBDA 3	Care Follow Up	Care Follow Up			800 CARMEN ST, WILLIAMSBURG	S24	
134	6/24/2026 15:23	06/24/2026 14:17:21	SHANDERSON	SCBDA 4	MVA Injury	MVA Injury	MVA Injury	MVA Injury	LAT: 33.1133; LON: -107.2869, WILLIAMSBURG	S20	
965	6/24/2026 09:34	06/24/2026 12:11:40	jerstiney	SCBDA 4	Suspicious Vehicle	Suspicious Vehicle			720 VETERANS WAY, WILLIAMSBURG	SVH	
981	6/23/2026 10:07	06/23/2026 10:25:50	SHANDERSON	SCBDA 1	Information Report	Suspicious Person		Information Report	18816 HIGHWAY 187, WILLIAMSBURG	54	
648	6/21/2026 22:47	06/21/2026 22:56:46	jerstiney	SCBDA 4	Theft	Theft			615 BROADWAY ST, WILLIAMSBURG	56	
196	6/21/2026 22:47	06/21/2026 23:07:23	ELWATHNEY	SCBDA 4	Traffic Stop	Traffic Stop			719 BROADWAY ST, WILLIAMSBURG	NM	
180	6/21/2026 18:39	06/21/2026 19:03:13	ELWATHNEY	SCBDA 4	Disturbance Domestic	Disturbance Domestic			CARMEN ST / FIRST ST, WILLIAMSBURG	S28	
14	6/19/2026 16:39	06/19/2026 17:05:57	ALBROWN	SCBDA 3	911 MISDIAL	911 MISDIAL	<New Call>	<New Call>	810 SUNSET ST, WILLIAMSBURG	S24	
327	6/19/2026 2:20	06/19/2026 02:49:55	ALBROWN	SCBDA 3	Suspicious Activity	Suspicious Activity			800 CARMEN ST, WILLIAMSBURG	S8	
265	6/19/2026 0:23	06/19/2026 00:49:39	CURTIS CHERRY	SCBDA 1	Suspicious Activity	Suspicious Activity			717 CARMEN ST, WILLIAMSBURG	S16	
716	6/18/2026 8:42	06/16/2026 11:57:56	CURTIS CHERRY	SCBDA 1	Disturbance Noise/Music	Disturbance Noise/Music			228 LAS PALOMAS CANYON RD, WILLIAMSBURG	S30	
130	6/15/2026 17:28	06/15/2026 18:27:09	SHANDERSON	SCBDA 4	Animal Control Call	Animal Control Call			719 CARMEN ST, WILLIAMSBURG	S24	
704	6/15/2026 14:23	06/15/2026 11:18:18	LAKEN YAW	SCBDA 2	Animal Control Call	Animal Control Call		Death	100 RIO GRANDE AVE, WILLIAMSBURG	S24	
35	6/14/2026 09:01	06/14/2026 16:33:19	SHANDERSON	SCBDA 4	Death	Death			134 DORIS AVE, WILLIAMSBURG	S20	
621	6/13/2026 0:30	06/13/2026 01:29:50	SHANDERSON	SCBDA 4	Care Follow Up	Care Follow Up			LAT: 33.1133; LON: -107.2869, WILLIAMSBURG	S18	
538	6/12/2026 22:58	06/12/2026 23:07:31	JOTURNER	SCBDA 2	Agency Assist	Agency Assist			602 BROADWAY ST, WILLIAMSBURG	S8	
264	6/12/2026 18:20	06/12/2026 18:53:29	JOTURNER	SCBDA 2	Traffic Stop	Traffic Stop			720 BROADWAY ST, WILLIAMSBURG	S16	
632	6/12/2026 9:40	06/12/2026 11:03:40	CHSTEFLE	SCBDA 4	Forgery/Fraud	Forgery/Fraud			800 CARMEN ST, WILLIAMSBURG	S24	
129	6/11/2026 19:37	06/11/2026 21:39:21	ALBROWN	SCBDA 3	Trespassing	Trespassing			719 BROADWAY ST, WILLIAMSBURG	S28	
208	6/10/2026 11:33	06/10/2026 12:04:13	LAKEN YAW	SCBDA 2	Information Report	Information Report			800 CARMEN ST, WILLIAMSBURG	S6	
645	6/9/2026 21:38	06/09/2026 23:23:15	LAKEN YAW	SCBDA 2	Trespassing	Trespassing			124 RIO GRANDE AVE, WILLIAMSBURG	S24	
549	6/9/2026 19:39	06/09/2026 21:22:58	ELWATHNEY	SCBDA 2	Breaking and Entering	Breaking and Entering			800 CARMEN ST, WILLIAMSBURG	206	
439	6/9/2026 17:03	06/09/2026 21:22:34	KALLIE LUNSFORD	SCBDA 2	Public Assist	Public Assist			800 CARMEN ST, WILLIAMSBURG	S16	
319	6/9/2026 15:15	06/09/2026 15:36:23	SHANDERSON	SCBDA 2	Harassment	Harassment			BROADWAY ST / HIGHWAY 187, WILLIAMSBURG	S8	
230	6/9/2026 13:47	06/09/2026 14:38:05	LAKEN YAW	SCBDA 2	MVA-Non Injury	MVA-Non Injury			618 DEL RIO ST, WILLIAMSBURG	S16	
823	6/9/2026 8:08	06/09/2026 08:20:56	SHANDERSON	SCBDA 4	VIN Inspection	VIN Inspection			MONA AVE / YEATER ST, WILLIAMSBURG	S26	
577	6/8/2026 22:14	06/08/2026 23:18:46	SHANDERSON	SCBDA 4	Shots Fired	Shots Fired			704 BROADWAY ST, WILLIAMSBURG	S8	
519	6/8/2026 20:59	06/08/2026 21:34:57	SHANDERSON	SCBDA 4	Disturbance Noise/Music	Disturbance Noise/Music			815 POWER LN, WILLIAMSBURG	S16	
428	6/8/2026 21:50	06/07/2026 22:15:54	ELWATHNEY	SCBDA 4	Building Check	Building Check			704 BROADWAY ST, WILLIAMSBURG	S26	
612	6/6/2026 13:28	06/06/2026 21:28:48	ELWATHNEY	SCBDA 3	Suspicious Vehicle	Suspicious Vehicle			LAT: 33.1133; LON: -107.2869, WILLIAMSBURG	S16	
114	6/5/2026 13:34	06/05/2026 05:05:16	ALBROWN	SCBDA 4	Traffic Stop	Traffic Stop			134 DORIS AVE, WILLIAMSBURG	S28	
220	6/4/2026 18:53	06/04/2026 19:20:43	JOTURNER	SCBDA 4	BOLO	BOLO			134 DORIS AVE, WILLIAMSBURG	S8	
315	6/4/2026 16:11	06/04/2026 08:17:16	MADINE CROM	SCBDA 1	Theft	Theft			134 DORIS AVE, WILLIAMSBURG	S18	
715	6/3/2026 15:43	06/03/2026 16:49:11	jerstiney	SCBDA 1	Auto Theft	Auto Theft			506 IVYSHIDE LN, WILLIAMSBURG	S24	
362	6/2/2026 15:37	06/02/2026 15:45:18	jerstiney	SCBDA 1	Road Debris	Road Debris			LAT: 33.1133; LON: -107.2869, WILLIAMSBURG	S24	
47	6/2/2026 9:09	06/02/2026 11:18:32	jerstiney	SCBDA 1	Trespassing	Trespassing			719 BROADWAY ST, WILLIAMSBURG	56	

UNFINISHED BUSINESS...



NEW BUSINESS...

RESOLUTIONS

RESOLUTIONS

RESOLUTIONS



Resolution No.1

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY**

**RESOLUTION No. 1 FY 2026-2027
Fourth Quarter Financial Report**

WHEREAS, the Governing Body in and for the Village of Williamsburg, State of New Mexico has completed the fourth quarter, June 30, 2026 Financial Report.

WHEREAS, said the Financial Report reflects the year end totals on the basis of need and through cooperation with all user departments, elected officials and,

WHEREAS, the official meeting notice for the review of said documents were duly posted at the Village of Williamsburg Post Office, at the Village Hall, at the three local gas stations, at the Fire station and on the Village Website in compliance with the State Open Meetings act, and

WHEREAS, it is the majority opinion of this Board that the financial reports meet the requirements as currently determined for year end of 2026

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the Village of Williamsburg, State of New Mexico, does hereby approve the fourth quarter, June 30, 2026 Financial reports herein above Described and respectfully requests approval from the Local Government Division of the Finance and Administration.

RESOLVED: In session this 9th day of July 2026 in the Village of Williamsburg, Sierra County, New Mexico.

ATTEST:

Deb Stubblefield, **Mayor**

Majorie E. Powey, **Mayor Pro-Tem**

Amanda B. Cardona, **Clerk/Treasurer**

Geraldine (Jerry) McCauley, **Trustee**

Guillermo Hernandez, **Trustee**

(Seal)

Boaz Easley, **Trustee**

State of New Mexico Local Government Budget Management System (LGBMS)
 Report Recap - Williamsburg (Village) - FY2026 Q4
 Printed from LGBMS on 2026-07-07 09:13:09

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserve	Adjusted Balance
11000 General Operating Fund	1,323,128.42	1,321,223.75	514,518.27	0.00	315,867.08	-765,604.80	2,077,398.56	26,322.26	2,051,076.30
21100 Law Enforcement Protection	0.00	0.00	95,000.00	0.00	95,000.00	0.59	0.59	0.00	0.59
21400 Lodgers' Tax	5,859.37	0.00	2,536.43	0.00	1,320.00	0.00	7,075.80	0.00	7,075.80
21600 Municipal Street	276,556.66	0.00	78,458.76	0.00	5,683.05	0.00	349,332.37	0.00	349,332.37
29900 Other Special Revenue	25,000.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00
30100 Bond Proceeds Project	0.00	0.00	2,152,375.06	0.00	2,152,375.06	0.00	0.00	0.00	0.00
30200 CDBG (HUD) Project	0.00	0.00	425,947.40	0.00	425,947.40	0.00	0.00	0.00	0.00
30300 State Legislative Appropriation Project	0.00	0.00	263,021.98	0.00	263,021.98	0.00	0.00	0.00	0.00
30800 Other State Funded Projects	0.00	0.00	1,904,818.01	0.00	1,136,201.67	0.00	768,616.34	0.00	768,616.34
50300 Wastewater/Sewer Enterprise	243,214.56	269,498.13	50,616.63	0.00	41,948.07	-4,733.88	516,647.37	0.00	516,647.37
Totals	1,873,759.01	1,590,721.88	5,487,292.54	0.00	4,437,364.31	-770,338.09	3,744,071.03	26,322.26	3,717,748.77



Resolution No. 2

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY
RESOLUTION No. 2 FY 2026-2027
FINAL BUDGET**

WHEREAS, the Governing Body in and for the Village of Williamsburg, State of New Mexico has developed a Budget for the Fiscal Year 2026/2027, and

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, elected officials, and

WHEREAS, the official meeting notice for the review of said documents were duly posted at the Village of Williamsburg Post Office, at the Village Hall, at the three local gas stations, at the Fire station and at the Village Website in compliance with the State Open Meetings act, and

WHEREAS, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for the Fiscal Year 2026/2027.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the Village of Williamsburg, State of New Mexico, does hereby adopt the Budget herein above described and respectfully requests approval from the Local Government Division of Finance and Administration.

RESOLVED: In session the 9th day of July 2026 in the Village of Williamsburg, Sierra County, New Mexico.

ATTEST:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-Tem

Geraldine (Jerry) McCauley, Trustee

Guillermo Hernandez, Trustee

Boaz Easley, Trustee

(seal)

State of New Mexico Local Government Budget Management System (LGBMS)
 Budget Recap -
 Williamsburg (Village) - Final - Entity
 Printed from LGBMS on 2026-07-08 09:45:03

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	756,174.81	1,321,223.75	318,450.00	0.00	392,982.00	2,002,866.56	32,748.50	1,970,118.06
21100 Law Enforcement Protection	0.00	0.00	95,000.00	0.00	95,000.00	0.00	0.00	0.00
21400 Lodgers' Tax	7,075.80	0.00	900.00	0.00	4,000.00	3,975.80	0.00	3,975.80
21600 Municipal Street	349,332.37	0.00	45,000.00	0.00	120,000.00	274,332.37	0.00	274,332.37
29900 Other Special Revenue	25,000.00	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
30100 Bond Proceeds Project	0.00	0.00	904,000.00	0.00	904,000.00	0.00	0.00	0.00
30300 State Legislative Appropriation Project	0.00	0.00	879,213.54	0.00	879,213.54	0.00	0.00	0.00
30800 Other State Funded Projects	0.00	0.00	3,963,395.89	0.00	3,963,395.89	0.00	0.00	0.00
50300 Wastewater/Sewer Enterprise	247,149.24	269,498.13	41,202.00	0.00	90,620.00	467,229.37	0.00	467,229.37
Totals	1,384,732.22	1,590,721.88	6,247,161.43	0.00	6,474,211.43	2,748,404.10	32,748.50	2,715,655.60



Resolution No.3

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY**

STANDARDS OF PROCUREMENT

RESOLUTION No. 3 FY 2026-2027

WHEREAS, the purpose of this Resolution is to adopt regulations which to define the methods and standards of procurement by and for the Village of Williamsburg, hereafter the Village, for small purchases; that is, the procurement of goods, services, construction or items of personal property; and

WHEREAS, the purpose of this Resolution is to provide for the fair and equitable treatment of all persons involved in procurement, to maximize the purchasing value of public funds and to provide safeguards and maintain a procurement system of quality and integrity; and

WHEREAS, the Village desires to procure goods and services of high quality at reasonable cost, and to assure that procurement actions are fair and impartial with no impropriety or appearance of impropriety, and that all qualified vendors have access to Village business, and that there is the maximum feasible amount of competition; and

WHEREAS, the Village is authorized by state statute to adopt regulations concerning small purchases as defined herein and in ss 13-1-125, NMSA, 1978, as amended;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Williamsburg that the following regulations shall apply to purchases defined as the procurement of goods, service, construction, or items of personal tangible property:

1. Small Purchases up to \$5,000.00

Goods, services, construction, or items of tangible personal property having a value not exceeding five thousand dollars (\$5000.00) may be procured by issuing a direct purchase order, signed by procurement officer, to a vendor based upon best obtainable price. No additional quotes needed for state and CES contract purchases.

2. Small Purchases between \$5,000.00 up to \$10,000.00

Goods, services, construction, or items of tangible personal property having a value not exceeding ten thousand dollars (\$10,000.00) or lower than five thousand dollars (\$5,000.00) may be procured after the solicitation of two written or documented quotations, by issuing a direct purchase order, signed by procurement officer, to a vendor based upon the best obtainable price. No additional quotes needed for state and CES contract purchases.



Resolution No.3

3. Small Purchases over \$10,000.00

Goods, services, construction, or items of tangible personal property having a value over ten thousand dollars (\$10,000.00) but less than twenty thousand dollars (\$20,000.00) may be procured after the solicitation of two written or documented quotations, by issuing a direct purchase order, signed by procurement officer. The names of the vendors submitting the date and amount of each quotation shall be recorded and maintained as a public record. No additional quotes needed for NM State Contract Purchases (GSD), and Cooperative Education Services (CES) contract purchases.

4. Goods, services, construction, or items of tangible personal property having a value over twenty thousand dollars (\$20,000.00) may be procured as written in the New Mexico State Procurement Code.

5. Credit Cards-

Goods, services, construction, or items of tangible personal property, which can only be purchased with a credit card, may be procured by issuing a direct purchase order, signed by purchasing agent. All credit card purchases will be done by the person requesting the purchase order. No additional quotes needed for state contract purchases and CES contract purchases.

6. All other types or purchases, contracts, bids, etc. will follow the State Procurement Code.

7. Award-

Award shall be made to the vendor offering the lowest or most acceptable advantageous quotation.

The Village shall make the award to the vendor and for the amount, which best serves the interests of the Village.

8. Division of Requirements-

Procurement requirements shall not be artificially divided to constitute a small purchase under this regulation.

9. Procurement Officer-

The Village Clerk shall be designated as the Certified Procurement Officer.



Resolution No.3

APPROVED AND ADOPTED by the Board of Trustees of the Village of Williamsburg this 9th day of July 2026.

ATTEST:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-Tem

Boaz Easley, Trustee

(Seal)

Guillermo Hernandez, Trustee

Geraldine (Jerry) McCauley, Trustee



Resolution No. 4

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG**

RESOLUTION No. 4 FY 2026-2027

**OPEN MEETINGS ACT FOR FY 2026/2027
A RESOLUTION CONCERNING REQUIREMENTS FOR NOTICE OF PUBLIC
MEETINGS**

WHEREAS, Section 10-15-1B, 3A, 4, 1D, NMSA 1978 provides that all meetings of a quorum of members of any board, commission or other policy making body of any state agency, or any agency or authority of any County, Municipality, district or any political subdivision held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such board, commission or other policy making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution or the provision of the Open Meetings Act, and no action shall be valid unless taken at a meeting or made at a meeting in accordance with the requirements of Section 10-15-1 NMSA 1978, and any person violating any of the provisions is guilty of a misdemeanor and upon convictions shall be punished by a fine of not more than five hundred dollars (\$500) for each offense, and the affected body shall determine at least annually in a public meeting what notice for a public meeting shall be reasonable when applied to such body.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Village of Williamsburg, New Mexico that:

- Notice of any Regular meeting shall be given at least Seven (7) days in advance of any regular meeting for a quorum of the members of the Governing Body.
- The regularly scheduled meetings of the Village of Williamsburg will be held at 4:00 P.M. on the second Thursday of each month, in the meeting room at the Village Hall, located at 309 Veater Street in the Village of Williamsburg. In the event that the regular meeting falls on a legal Holiday, the Governing Body shall designate an alternate meeting date and/or time for the meeting prior to the Holiday or after, and shall cause advance notice of the changed meeting date and/or time, or place, to be published as provided in this Resolution. The agenda for the meetings shall be available at least seventy-two (72) hours prior to the meeting from the Village Clerk, whose office is located at 309 Veater Street, Williamsburg, New Mexico. The notice shall indicate how a copy of the agenda may be obtained.



Resolution No. 4

- Special meetings may be called by the mayor or a majority of the members of the Governing Body by no less than Three (3) days' notice. The notice shall include a copy of the agenda, how and where it may be obtained at least 36 hours prior to the meeting date.
- Emergency meetings will be called only under circumstances which demand immediate action to protect the health, safety and property of Citizens. Emergency meetings shall be avoided whenever possible. Emergency meetings may be called by the mayor or a majority of the Governing Body upon 24 hours' notice, unless threat of personal injury or property damage requires less notice.
- The notice requirements for section 1,2,3 of the Resolution shall be: Notice of date, time, and place for any Regular meeting and subject matter included for any Special Meeting by Publication. Publication means printing in a local newspaper of general circulation within the Municipality. If the Newspaper is a non-daily that will not be circulated to the public in time to meet publication requirements, Publish shall mean posting no less than two Public Offices within the municipality, of which one shall be the Village Clerk's Office, who shall maintain the posting for the public inspection within the time limits specified and the other posting shall be the Village Post Office. For Special and Emergency meetings posting shall be the Village Hall, Village Post Office and/or the Local Radio Station may be used to announce the information.
- All notices shall contain the following language: If you are an individual with a disability, who is in need of any form of auxiliary aid or service to attend or participate in the meeting, please contact the Village Clerk at 309 Veater Street, at least one week prior to the meeting or as soon as possible. Various formats accessible by the Village Clerk can be provided when needed (including Agenda, Minutes and Public Documents). This institution is an equal opportunity provider.
- The Governing Body may close a meeting only if the subject matter of such discussion or action is exempted from the open meeting requirements under Section 10-15-1(H) of the Open Meeting Act.
 - A. Closed Meetings shall be approved by a majority of a quorum of the Governing Body, taken by roll call during the open meeting. Only those subjects specified in the motion for the Closed Meeting shall be



Resolution No. 4

discussed. The vote of each member on the motion shall be recorded in the minutes. Closed Meetings shall not be held without notice to the general public.

B.

At the completion of a closed meeting only the matters specified in the motion shall be announced and recorded in the minutes, along with any action taken in the Closed Meeting by a roll call vote of the Governing Body in an open meeting. All Village minutes are transcribed as a summary and not verbatim.

C.

For purposes of conducting a Regular, Special or Emergency meetings, the Governing Body may participate by phone conference or similar communication equipment when members find it difficult or impossible to attend the meeting in person, provided that each member participating by conference telephone or similar communication equipment can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.

PASSED, ADOPTED, AND APPROVED this 9th day of July, 2026

Deb Stubblefield, Mayor

ATTEST:

Majorie E. Powey, Mayor Pro-Tem

Amanda B. Cardona, Clerk/Treasurer

Geraldine (Jerry) McCauley, Trustee

Guillermo Hernandez, Trustee

Boaz Easley, Trustee



**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY
RESOLUTION No. 5 FY 2026-2027
DESIGNATED LEGAL HOLIDAYS**

WHEREAS, the Governing Body of the Village of Williamsburg, New Mexico is required to designate Legal Holidays for the Municipal Employees for the Fiscal Year 2026/2027.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Village of Williamsburg, State of New Mexico, does hereby establish the following as Legal Holidays for the Fiscal Year 2025/2026 for the Village of Williamsburg.

SEPTEMBER 07	LABOR DAY	MONDAY
OCTOBER 12	INDIGENOUS PEOPLE DAY	MONDAY
NOVEMBER 11	VETERANS DAY (Observed)	WEDNESDAY
NOVEMBER 26	THANKSGIVING DAY	THURSDAY
DECEMBER 25	CHRISTMAS DAY	FRIDAY
JANUARY 01	NEW YEARS DAY	FRIDAY
JANUARY 18	MARTIN LUTHER KING JR. DAY	MONDAY
FEBRUARY 15	PRESIDENT'S DAY	MONDAY
MARCH 26	GOOD FRIDAY	FRIDAY
MAY 31	MEMORIAL DAY	MONDAY
JUNE 19	JUNETEENTH (19 TH)	FRIDAY
JULY 04	INDEPENDENCE DAY (Observed)	MONDAY



Resolution No.5

RESOLVED: In session this 9th day of July 2026 in Williamsburg, Sierra County New Mexico.

Attest:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-Tem

(Seal)

Geraldine (Jerry) McCauley, Trustee

Guillermo Hernandez, Trustee

Boaz Easley, Trustee



Resolution No.6

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY**

RESOLUTION No. 6 FY 2026-2027

**APPROVING PARTICIPATION IN THE PROGRAM OF THE
SOUTH CENTRAL COUNCIL OF GOVERNMENTS, INC.
FOR FISCAL YEAR 2026-2027**

WHEREAS, the Village of Williamsburg (herein-after known as the "Member"), desires to be a participating member in the program and policy development for the South Central Council of Governments, Inc. (herein-after known as "SCCOG"); and

WHEREAS, it is necessary and desirable that an agreement setting forth the services to be performed by the SCCOG for the Member be entered into, wherewith the SCCOG is agreeing to furnish the following:

- A. Implement the work program as established by the SCCOG Board of Directors for the 2026-2027 Fiscal Year.
- B. Provide the Member, when requested, with technical, grant program planning, economic development, strategic overall planning and management assistance.
- C. Address problems, issues and opportunities of a regional nature which go beyond single municipal or county jurisdictional boundaries and serve as a liaison and advocate for local governments within the region at the state and federal levels.
- D. Provide information dissemination about statewide regional and community initiatives to foster greater coordination and efficiency of the programs.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the SCCOG as annual dues, thereby placing the Member with voting powers on the SCCOG Board of Directors, with an agreement to furnish the following:

- A. To participate, through their designated representatives or alternate, in the SCCOG's policy development process by attending meetings, helping formulate the Annual Work Program, reviewing the SCCOG Goals and Objectives, and the District Comprehensive Economic Development Strategy (CEDs).



Resolution No.6

- B. To pay the SCCOG the sum of **\$500.00** annual membership dues as payment of the aforementioned services for the period of July 1, 2026 and ending June 30, 2027.
- C. The Member hereby appoints Deb Stubblefield, Mayor as their designated representative and Amanda B. Cardona, Clerk/Treasurer as alternate.

NOW THEREFORE, BE IT RESOLVED THAT the Member and SCCOG hereby mutually agree to the aforementioned provisions of the Resolution and Agreement.

DONE this 9th day of July 2026 at Williamsburg, Sierra County New Mexico.

Attest:

Village of Williamsburg, Member Government

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Attest:

South Central Council of Governments, Inc.

Jay Armijo, Executive Director

Dr. Robert Coleman, Chairman



Resolution No. 7

**STATE OF NEW MEXICO
VILLAGE OF WILLIAMSBURG
MUNICIPALITY**

RESOLUTION NO. 7 FY 2026-2027

**APPROVING PARTICIPATION IN THE PROGRAM OF THE
SOUTH CENTRAL REGIONAL TRANSIT DISTRICT
FOR FISCAL YEAR 2026-2027**

WHEREAS, the Village of Williamsburg (herein-after known as the ("Member")), desires to be a participating member in the program and policy development for the South Central Regional Transit District; (hereinafter known as "SCRTD"), and

WHEREAS, The South Central Regional Transit District is comprised of eight (8) member governmental entities, one (1) County and seven (7) Municipalities. The Village of Williamsburg is one of the members of the Regional Transit District with Mayor Pro-tem, Majorie Powey acting as the Village's appointee and Amanda B. Cardona as an alternate to the SCRTD Board of Directors.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the South-Central Regional Transit District as annual membership fees.

- A. To pay to the SCRTD the sum of **\$ 284.58** for FY 26-27. The SCRTD will use all the revenues contributed by its partners to leverage state and federal funding, normally at a 2-1 and up to a 4-1 ratio.

NOW THEREFORE, BE IT RESOLVED THAT the Member and SCRTD hereby mutually agree to the aforementioned provisions of the Resolution and Agreement and forward to the South Central Council of Governments who acts as fiscal agent to the SCRTD.

DONE this 9th day of July 2026 at Williamsburg, Sierra County, New Mexico.



Resolution No. 7

ATTEST:

Amanda B. Cardona, Clerk/Treasurer

Deb Stubblefield, Mayor

Majorie E. Powey, Mayor Pro-tem

Boaz Easley, Trustee

(Seal)

Guillermo Hernandez, Trustee

Geraldine (Jerry) McCauley, Trustee