



Harness AI and digital tools to transform how your organisation operates.

Organisations are entering a new era where AI and automation can reduce workload, improve efficiency and enhance services. However, most organisations lack the internal expertise to implement these tools effectively.

This programme develops in-house capability to deploy AI safely, automate processes and support digital transformation across services and operations.

Benefits for you

- ✓ Build expertise in AI and digital systems
- ✓ Develop practical automation skills
- ✓ Gain a recognised Level 4 qualification

Benefits for your organisation

- ✓ Reduce administrative workload
- ✓ Improve operational efficiency
- ✓ Enhance digital capability
- ✓ Build internal AI expertise

Qualifications

- AI and Automation Apprenticeship (Level 4)



Funding

- Funded up to £18,000
- Levy-funded

Duration

- 14 months + End Point Assessment

On Programme Assessment

- A blend of coursework, practical assessments, and workplace observations

End Point Assessment

- Observation with professional discussion
- Apprenticeship Portfolio of Evidence

Training Days

- 1 x Online First Day of Learning
- Online monthly learning sessions

Eligibility

- ✓ Staff working in operations, IT, project management or administration

Support for all learners

- ✓ Dedicated mentor
- ✓ Online platform
- ✓ Peer cohort

Apply

- Applications are open, please click below to apply:

[Apply](#)

Structure

- Blended learning + practical implementation
- Real-world work-based projects
- Mentor support

Modules

- ✓ AI in Organisations
- ✓ Automation and Process Design
- ✓ Data and Digital Systems
- ✓ Cyber Security and Ethics
- ✓ Digital Change Management