



June 13 - June 21, 2026

#RTHChicago2026

Kitchen Application

***Due to rising costs, cooks are asked to pay a minimal fee of \$50.
This will cover a portion of costs associated with lodging.**

This application is for those applying to serve in the kitchen during the Chicago Outreach. You understand that working in the kitchen is your ministry, and other ministry opportunities will be limited.

Registration Deadline: April 17, 2026*

* Applications must be postmarked by April 17, 2026.

All incomplete applications and their deposit/payment will be rejected and returned to the applicant.

A late fee charge *will not* apply if the rejected application is sent back completed *prior* to the registration deadline of April 17, 2026.

A late fee charge *will apply* if the rejected application is sent back completed *after* the registration deadline of April 17, 2026.

Registration and Payment

TOTAL	INCLUDED	NOT INCLUDED (This is at your own expense. We suggest bringing about \$200.00)
\$50	<ul style="list-style-type: none"> • Transportation • Housing • Meals on June 14-19 • 4 Ministry Shirts 	<ul style="list-style-type: none"> • Meals for all travel days (June 13 & 21) • Meals ALL day June 20 • L Train pass for the entire day on June 20 (utilize and download Chicago's public transportation app Ventra for this day)

***Applicants Registering with a Church Group:**

- ❖ Please hand in your application to the church you will be attending with.
- ❖ Do adhere to the church's deadline you are registering with.

DUE DATE	REGISTRATION REQUIREMENTS All applications will be treated on a first-come, first-served basis.
April 17, 2026*	<ul style="list-style-type: none"> ❑ Application (must entirely complete the following): <ul style="list-style-type: none"> ❑ Participation Information ❑ Participant Questionnaire ❑ Reach Chicago Guidelines ❑ Consent, Certification, and Medical Authorization ❑ Medical Questionnaire ❑ Consent, Certification, and Assumption of Risk ❑ Medical Treatment Authorization ❑ Authorization for Background and/or Criminal Records Check ❑ Pastor's Recommendation (This is not to be completed by the applicant. It is separately sealed if included with your application or sent separately to Reach the Heart.) ❑ \$50.00 NON-REFUNDABLE DEPOSIT (Make checks payable to Reach the Heart)
MAY 28, 2026*	<ul style="list-style-type: none"> • Information missed in the initial application communicated by the Reach The Heart administration.

Please send all pages listed above fully completed and to the following address:

Reach the Heart
Attn: Reach Chicago
P.O. Box 10265
Fargo, ND 58106

Receipt of application at any time does not guarantee acceptance. Applicants will be notified via email when they have been accepted. Please add reachtheheartoffice@gmail.com to your contacts to prevent missing important information.

If for any reason you are NOT accepted to attend Reach the Heart's Reach Chicago trip, your deposit will be returned to you. However, your deposit and any remaining balance will not be returned to you if you are accepted, but choose to not attend. YOU MUST notify Reach the Heart at reachtheheartoffice@gmail.com or by calling (701) 446-8342 or (701) 305-0513 if you choose to no longer attend.

Packing List

The following guidelines are to be followed by every participant. Do not hand in this list with your application.
Due to limited space, ALL students & adults are only allowed ONE SUITCASE/BAG & ONE PURSE/BACKPACK!

PACK THIS	<ul style="list-style-type: none"> <input type="checkbox"/> Clothing for 9 days (the following are non-negotiable and must be followed): <ul style="list-style-type: none"> <input type="checkbox"/> LONG shorts (mid-thigh or longer) <input type="checkbox"/> Crew neck T-shirts (may get dirty/ruined, cropped tops prohibited) <input type="checkbox"/> Pants for work projects (old jeans, old gym shorts, etc.) <input type="checkbox"/> Socks & Underwear for 9 days <input type="checkbox"/> 2 pairs of tennis shoes (required for all ministry activities) (if one pair gets soaked, you will have a backup) <input type="checkbox"/> Shower shoes <input type="checkbox"/> Two sets of modest clothing for downtown Chicago <input type="checkbox"/> Travel clothes for the trip to and from Chicago (cropped tops prohibited) <input type="checkbox"/> Modest Pajamas <input type="checkbox"/> Long Sleeves to wear UNDER your ministry shirts on cold/rainy days (this is REQUIRED) <input type="checkbox"/> Bible <input type="checkbox"/> Notebook/Journal & Pen <input type="checkbox"/> Toiletries (Shampoo, conditioner, soap, deodorant, toothbrush & toothpaste, etc.) <input type="checkbox"/> Towels & washcloths (NOT PROVIDED) <input type="checkbox"/> Bedding (NOT PROVIDED) <ul style="list-style-type: none"> <input type="checkbox"/> Pillow, sleeping bag/sheets/blanket <input type="checkbox"/> A cot or air mattress (if you choose not to bring one, you will be sleeping on a gym floor the entire trip) * SPACE IS LIMITED: If bringing a queen-size air mattress, you will be required to share. ** Beds should only take up ONE space to ensure adequate room for all fellow team members. It will be tight! <input type="checkbox"/> Spending Money (we suggest about \$200) <input type="checkbox"/> Water Bottle
OPTIONAL	<ul style="list-style-type: none"> <input type="checkbox"/> Cell phone & charger (Instructions of use will be announced on the trip) <input type="checkbox"/> Ear pods/headphones (not allowed to have during work projects, VBS, or evening rallies) <input type="checkbox"/> Flashlight <input type="checkbox"/> Dirty clothes bag <input type="checkbox"/> Sunscreen <input type="checkbox"/> Sunglasses (not allowed during work projects, VBS, or night rallies) <input type="checkbox"/> Bug repellent <input type="checkbox"/> Bathing suit (must be modest) & towel if you plan to swim at the lake on free day
PROHIBITED	<ul style="list-style-type: none"> <input type="checkbox"/> Knives (all types and all sizes) <input type="checkbox"/> Weapons of any type, including chains, knives, firearms, and spiked jewelry <input type="checkbox"/> Alcohol, drugs, illegal substances, or any paraphernalia associated with drug use <input type="checkbox"/> Pepper spray/Mace

*Do not bring anything too valuable. If you do bring valuables, **you are responsible to hide them in your luggage when they are not in use.** Do not leave items lying around unattended.

WE ARE NOT RESPONSIBLE FOR YOUR LOST OR STOLEN ITEMS.

Clothing

The following clothing guide is for everyone – students and adults, both guys and girls.

All participants not adhering to the guidelines the Outreach leadership has set will be required to change. At all times, modest dress is required! We are representatives of Christ and should provide a great example to those around us. We do not want to bring attention to ourselves but rather to what we are doing.

SHOES	<ul style="list-style-type: none"> Open-toed shoes, such as SANDALS (flip flops, camping/hiking style sandals, etc.) ARE NOT PERMITTED DURING WORK PROJECTS, VBS, OR NIGHT RALLIES. This is for your safety. Please wear closed-toed shoes/sneakers. We insist on this and will require you to change.
SHIRTS, SWEATSHIRTS, AND JACKETS	<ul style="list-style-type: none"> Modest shirts must be worn at all times - for both guys and girls! Shirts/t-shirts with sleeves should be worn during all ministry times. Modest tank-tops can be worn during work projects and days off. No tight, see-through, crops or low-cut shirts. Under no circumstances are you allowed to cut off the sleeves of the ministry shirts we provide! Sweatshirts and jackets are allowed ONLY UNDERNEATH ministry shirts if the weather is wet or cold. <p>(Because you are on a mission trip, the people we minister to and the leadership need to be able to identify you by your shirt. We insist on this rule and will ask you to remove your sweatshirt or jacket.)</p>
SHORTS/PANTS	<ul style="list-style-type: none"> Shorts must be long enough to cover your butt well, <u>even when bending over</u>. Shorts/pants must also be high enough to cover your underwear <u>even when bending over</u>. <u>Biker shorts are prohibited.</u> Ministry and work projects will have a lot of bending! ;) Yoga pants and leggings (with longer shirts) <u>are only acceptable for travel days and the free day.</u>
ACCESSORIES	<ul style="list-style-type: none"> Bandanas, or headbands that mimic bandanas, are only acceptable for work projects (for sweat control) and are not allowed during ministry times - including as hair accessories.
CHANGING	<ul style="list-style-type: none"> Changing must not be done in public areas or areas that are accessible by the other gender. Change in the restrooms/shower area.
WORK CLOTHES	<ul style="list-style-type: none"> Bring work clothes! There are a variety of work projects, such as cleaning, lawn care, and painting. Wear clothes you will not care about ruining.

Itinerary

Saturday June 13, 2026	6:00 AM: Meet in Fargo. Meeting location will be communicated in the acceptance email. Arrive in Chicago around 8:00 PM to 9:00 PM
Sunday June 14, 2026	Morning: Prayer & witness walk
	Morning to afternoon: Service at Chicago City Life Center (5501 S La Salle St., Chicago, IL 60621)
	Afternoon: Lunch, team assignments, and week overview
	Evening: Dinner and evening hang out at church
Monday June 15, 2026 through Friday June 19, 2026	Morning: Breakfast, worship, and service
	Morning to afternoon: Various work projects
	Afternoon: Lunch and VBS (Vacation Bible School)
	Evening: Dinner and evening rallies
Saturday June 20, 2026	Day off / Free day: Taking the day off and heading into the city of Chicago to spend the day in groups with chaperones/leaders doing various activities (tourist attractions, Lincoln Park Zoo, museums, baseball games, shopping, etc.) Please see below for direction on spending money Evening: Everyone will meet at one central location and head back to the church
Sunday June 21, 2026	Depart Chicago at approximately 8:00 AM Arrive in Fargo around 9:00 PM - 12:00 AM (midnight) depending on the length of time spent on travel stops

All regular meals Sunday - Friday (breakfast, lunch, dinner) will be provided.

Spending Money

SUGGESTED AMOUNT	AT THE EXPENSE OF EACH PARTICIPANT
Around \$200.00	<p>Spending Money Participants Will Need:</p> <ul style="list-style-type: none"> Meals for all travel days (June 13 & 21, approximately \$10 - \$15 per meal) Any activities participants choose to participate in outside of the outreach Mon. - Fri. (snack, coffee, etc.) Meals ALL day June 20 <ul style="list-style-type: none"> Approximately \$15-\$30 per meal L-Train Transportation: to and from downtown Chicago for the entire day on June 20 (~\$10.00-day pass to be used for the L-Train system and city buses) <p>Optional Spending Money (Prices are approximate. This is not required money. You will only need it if you wish to participate in the activities listed below. If you cannot afford these "extras," don't worry, you will still have a GREAT TRIP!):</p> <ul style="list-style-type: none"> Willis Tower (2nd tallest building in the nation): \$30-\$44 Entrance to a baseball game (White Sox or Chicago Cubs): \$50.00 - \$100.00+ Museums (Shedd Aquarium, Science Museum, etc.): \$25.00+

REACH THE HEART

REACH CHICAGO APPLICATION - 2026

*Kitchen Application**

** Kitchen workers must be 18 years old by the time of the trip.*

**** Kitchen Crew participant's child(ren) serving on the Kitchen Crew must be 16 years old or older by the time of the trip**

*****Due to rising costs, cooks are asked to pay a minimal fee of \$50.**

This will cover a portion of costs associated with lodging.

Do not skip over ANY information • All applications must be written in **BLACK/BLUE ink**

Participant Information

I am applying as a:

☐ **Kitchen Worker (must be 16 at the time of the trip)**

Note: Assemblies of God credentialed ministers currently serving in an A/G church do not need to complete the background check or pastoral reference sections.

Legal Name: (First) _____ (Middle Initial) _____ (Last) _____

Date of Birth: _____ **Age:** _____ **Gender at Birth:** M / F (Circle One)

Address: (Street) _____ (City) _____ (State) _____ (Zip) _____

Telephone: (Home) (_____) _____ - _____ (Cell) (_____) _____ - _____

Email (Utilized to send confirmation/balance info): _____

Spouse's Name (if applicable): (First) _____ (Last) _____ **Phone:** (_____) _____ - _____

Home Church Name: _____ **Lead/Senior Pastor:** _____

Length of time attending present church: _____

T-Shirt Size (circle one):

S

M

L

XL

XXL

OTHER: _____

Participant Questionnaire

In what ministries are you currently involved?

Why do you want to participate in this outreach? (Please use additional paper if needed.)

When did you accept Christ as your personal Savior?

What would you tell a person who wanted to receive Christ as Lord and Savior?

Please answer the following questions by circling the adjacent “YES” or “NO”

Have you ever been involved in any sort of child molestation, indecent exposure or any sexually related crime?

YES NO

Have you ever been charged, convicted of, or pled guilty to a criminal offense? YES NO

Do you currently have any criminal actions pending in which you are the defendant? YES NO

Are you currently on probation or parole? YES NO

If you answered “yes” to any of the above questions, please explain and attach an additional page if necessary:

All applications will be reviewed carefully and prayerfully as we select those who will attend “Reach Chicago.” We are looking for people who are serious about being stretched.

Below are 4 key verses we recommend you to memorize and know:

1. John 3:16
2. Romans 3:23
3. Romans 6:23
4. 1 John 1:9

*I have read all guidelines, and by signing this application,
I am promising to adhere to ALL guidelines if chosen to attend.*

Signature: _____ **Date:** _____

Reach Chicago Guidelines

Please read and initial the following rules to show that you understand your responsibilities.

- Leadership** As a leader on this trip, I will respect and follow the Reach the Heart leadership. I will honor their requests and make sure the students and other leadership I am bringing with me are doing the same. I will set an example for those around me and encourage students to step out of their comfort zones.
- Romans 12:10* (Initial) _____
- Team Effort** Our team will be working as a unit. Therefore, it is necessary that you cooperate in every way regarding punctuality, private and group devotions, team prayer meetings and services, and personal prayer for other team members. Please compliment and encourage one another OFTEN.
- 1 Thessalonians 5:11* (Initial) _____
- Hours** Please obey all lights-out times, as well as wake-up times. Our schedule has been designed to enable the entire team to reach each destination on time and to allow you enough rest each evening. Please be involved in personal and group devotions at the times designated.
- Philippians 2:4, Matthew 25:23* (Initial) _____
- Language** Please no sarcasm, cutting remarks, bad language, and complaining.
- Philippians 2:14* (Initial) _____
- Dating** Avoid starting a relationship with someone during this trip. If you are presently dating someone who will be going to Chicago, we expect you to follow the same guidelines. There will be no public displays of affection (holding hands, prolonged hugs, kissing, dancing, etc.).
- (Initial) _____
- Culture** Please understand that even though you will be in the U.S.A. on this trip, it is necessary that you respect the customs and traditions of those to whom you minister. Conduct yourself in a respectful manner at all times. Always travel in groups of three or more.
- Matthew 5:14-16* (Initial) _____
- Clothing** Clothing MUST be modest. Please read the section on proper dress and clothing on page 5, then initial here.
- (Initial) _____
- Authority** You must listen to and respect ALL authority. Please think before you ask questions. Try to avoid inquiring "Why?" and "How come?" You must be a servant on this trip. Be willing to serve and help out in any way possible. Please offer assistance in every situation that requires help.
- Hebrews 13:7 & 17* (Initial) _____
- Vans** Please keep the vans clean at all times. Do not throw your garbage on the floor. Throw all trash in the van garbage bag or throw it in a trash can at the next destination.
- (Initial) _____

Consent, Certification, and Medical Authorization for Adult / Leader

General Information (All information must be filled out completely)

Participant's Name: (First) _____ (Middle Initial) _____ (Last) _____ **DOB:** _____

Participant's Address: (Street) _____ (City) _____ (State) _____ (Zip) _____

Primary Contact's Name: (First) _____ (Last) _____

Primary Contact's Phone #: (Home) (_____) _____ - _____ and/or (Cell) (_____) _____ - _____

Primary Contact Relationship to Participant: _____

Secondary Contact's Name: (First) _____ (Last) _____

Secondary Contact's Phone #: (Home) (_____) _____ - _____ and/or (Cell) (_____) _____ - _____

Secondary Contact Relationship to Participant: _____

Preferred Emergency Contact Name: (First) _____ (Last) _____

Emergency Contact Phone #: (Home) (_____) _____ - _____ and/or (Cell) (_____) _____ - _____

Family Doctor: _____ **Dr.'s Phone #:** (_____) _____ - _____

Insurance Company Covering Applicant

☐ Please mark here if the applicant does not have insurance

Name of Primary Insured: (First) _____ (Last) _____

Insurance Provider Name: _____ **Policy #:** _____

Medical Questionnaire

(All information must be filled out completely. Circle all yes or no answers.)

- Are you presently being treated for an injury or sickness or taking any form of medication for any reason?** Yes No
If yes, explain and list any/all medications: _____
- Are you allergic to any type of medication?** Yes No
If yes, explain and list any/all medications: _____
- Do you medically require a special diet?** Yes No
If yes, explain and list any/all medications: _____
- Do you have any allergies other than medical (i.e. foods, etc.)?** Yes No
If yes, explain and list any/all medications: _____
- Do you have (or have ever had) any of the following: (circle all that apply and explain below):**
Seizures Asthma Heart Murmur Diabetes Hay Fever Kidney Disease Other: _____
Explain: _____
- Do you ever sleepwalk?** Yes No
- Can you swim?** Yes No
- Do you have any physical conditions or illnesses which would prevent you from participating in normal, rigorous activity?** Yes No
If yes, explain and list any/all medications: _____

Consent, Certification and Assumption of Risk

I, the undersigned, do hereby consent to my full participation in Reach the Heart's 2026 Reach Chicago trip, including, but not limited to, all the activities customarily associated with this trip. I am aware of the hazards and risks associated with such a trip, including, but not limited to, death or injury by accident, disease, terrorist acts, weather conditions, inadequate medical services and supplies, criminal activity, and random acts of violence.

Further, I certify that I am physically fit and adequately trained to participate in such a trip. I understand that I am responsible to comply with all orders and directives of the Outreach leader(s) and/or agent in charge of the project.

I am aware of the hazards and risks to my person and property associated with serving in a missions capacity, such hazards and risks including, but not being limited to, death or injury by accident, disease, war, terrorist acts, weather conditions, inadequate medical services and supplies, criminal activity, and random acts of violence. I accept this assignment with full awareness of these risks, and I voluntarily assume all risks of death, injury, illness, and damage associated with such risks, and any damage to my personal property. I further recognize that such risks have always been associated with missionary service. (2 Corinthians 11:23-28)

I waive and release any and all claims for damages which I, or my heirs or successors, may have against Reach the Heart, the local church sponsoring this trip, or any agents, representatives, employees, volunteers, and contractors of this organization, arising from my death, injury, or illness, or any property damage or loss occurring during the term of my assignment or as a result of my assignment.

I expressly waive any defense to the enforcement of any provisions of this commitment arising from a claim of lack of consideration, and warrant that this commitment constitutes a legal, valid, and binding obligation upon me enforceable against me in accordance with its terms.

PICTURES/VIDEOS:

I authorize Reach the Heart to use my likeness in photographs or video in any and all of its publications and other media. I will make no monetary or other claims against Reach the Heart for the use of such photos or videos.

Medical Treatment Authorization

I understand that my emergency contacts will be notified in the case of a medical emergency. However, in the event that my contact(s) cannot be reached, I authorize the calling of a doctor and the providing of necessary medical services if I become injured or ill. I authorize the director or properly appointed staff to make emergency medical care decisions on my behalf if required by law or a health care provider.

I agree to notify Reach the Heart in the event of any health changes that would restrict my participation in this trip. I understand that the Outreach leader(s) reserve the right to restrict me from any activity that they do not feel is within my physical capabilities.

I expressly agree that this assumption of risk and indemnity agreement is intended to be as broad and inclusive as permitted by law. I further state that I HAVE CAREFULLY READ THE FOREGOING ASSUMPTION OF RISK AND UNDERSTAND ITS CONTENTS, AND I VOLUNTARILY SIGN THIS RELEASE OF MY OWN FREE ACT.

Signature of Participant

(If the applicant does not have insurance, please read the above Medical Treatment Authorization and sign.)

Date

Witness Signature

Date

Authorization for Background and/or Criminal Records Check

I hereby authorize the Reach the Heart to obtain and/or request information about my personal and/or criminal history from any entity chosen specifically for conducting this search, to release information regarding any record of charges or convictions contained in its files, or in any criminal file maintained on me, whether said file is a local, state, or national file, and including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by city, county, state, and federal law. I do release said entities from all liability that may result from any such disclosure made in response to this request. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

Note: Assemblies of God credentialed ministers currently serving in an A/G church do not need to complete the background check or pastoral reference sections.

Applicant's Signature: _____ **Date:** _____

☐ **By checking this box, I am requesting to fill out a background check online.**

**The email you provided on your application will be the email utilized to send the background check to.*

NAME Last: _____ First: _____ Middle: _____

Other Names used by Applicant or Maiden Name (if any): _____

Social Security Number*: _____

**Please supply your SSN or request to fill out a background check online above*

Gender at birth (circle one): Male Female **Date of Birth:** _____ / _____ / _____

Street Address (no P.O. Boxes): _____

City: _____ **State:** _____ **Zip:** _____

Phone: (_____) _____ - _____ **Email:** _____

For Applicants 21-years-old and older willing to drive a 15 passenger van:

Driver's License Number: _____

State Issued: _____

Pastor's Recommendation Form

The referring pastor **MUST BE** unrelated to the applicant and must have known the applicant for a period of time. Please return this form directly to the applicant in a **SEALED AND SIGNED** envelope so that they may submit all components together in one packet or you may mail to: Reach the Heart, Attn: Reach Chicago, PO Box 10265, Fargo, ND 58106. If you have any questions, email reachtheheartoffice@gmail.com.

Note: Assemblies of God credentialed ministers currently serving in an A/G church do not need to complete the background check or pastoral reference sections.

Pastor Name: _____ Church Name: _____

Staff Position: _____ Church Phone: _____

Church Address: (Street) _____ (City) _____ (State) _____ (Zip) _____

Contact Phone: _____ Email: _____

Applicant's First & Last Name: _____

How long have you known the applicant and how well do you know him/her?

Do you have any concerns with this individual working with children/minors or know any reason why this person should not be approved to work with children/minors? YES NO

If yes, please explain or provide contact information and we will contact you for a private conversation:

Please assess the applicant in the following areas:

	Uncertain	Needs Work	Fair	Good	Outstanding
Devotion to Jesus Christ	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work With Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teachability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physical Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you recommend this applicant for Reach the Heart: Reach Chicago 2026? (Circle one of the following)

Highly Recommend Recommend Recommend with reservations* Do not recommend*

*Please explain any reservations or why you do not recommend:

Additional comments: _____

Pastor's Signature

Date (MM/DD/YY)