REMOTE PILOT OPERATOR

Columbus, OH (CMH)

Location: John Glenn Columbus International Airport (CMH), Columbus, Ohio, USA
Job Status: Casual
Date Posted: 11 December 2025

Position Summary:

Adacel Technical Services, Inc. (ATS) provides a complete set of on-site training services for aerospace and defense markets. Services include instructional delivery, simulation operation and maintenance, instructional system design, and training support.

The **Remote Pilot Operator (RPO)** operates a combination of Cathode Ray Tube (CRT)/keyboard/Voice Communication System (VCS) to simulate the actions, communication of pilots and remote ATC facilities during medium and high-fidelity training exercises.

Essential Duties and Responsibilities:

- Receive voice commands from students.
- Respond to students via the VCS utilizing proper phraseology.
- Input the proper entries into the automated system to simulate pilot actions.
- Translate displayed information into appropriate ATC terminology.

Qualifications:

Required:

- High School Diploma or equivalent.
- 1 year of experience in a comparable position.
- Ability to type 40 wpm with 90% accuracy.
- Ability to read and interpret materials such as diagrams and manuals.
- Ability to speak clearly and be understood.
- Ability to complete the knowledge and skills tests for each area/sector to be supported.
    - Each knowledge test will be graded and must be passed with a score of at least 70%.

- Upon successful completion of the knowledge tests, the RPO will begin training for the skills tests.
- The RPO shall observe a previously certified RPO, an FAA employee, or Contractor Instructor performing RPO duties on a minimum of 5 simulation scenarios.
- The RPO will receive on-the-job training on at least 5 but no more than 20 simulation scenarios on each control position to be supported, after which an FAA Representative will observe their performance and determine if certification will be granted.
- The RPO must achieve simulation laboratory certification within 120 days of reporting for duty at the facility.

Skills/Abilities/Certifications:

- Certification Requirements:
- As required for Remote Pilot Operations

Desired:

- Previous experience working on a multi-disciplinary team.
- Good verbal and written communication skills.
- Good team building skills.
- Knowledge of Microsoft Office products such as Word, Excel, PowerPoint, and Outlook.
- Familiarity with current technology tools including tablets, notebooks, applications, etc.

Other Qualifications:

- Ability to adhere to Adacel's Drug Free Workplace Policy.
- Ability to pass an Adacel background check while employed.
- Must be able to pass a government background check investigation.
- Must be able to obtain a Public Trust clearance

Physical Requirements:

- Minimal physical effort (e.g. lifting, pushing and moving heavy objects).
- Occasional lifting – less than 25 lbs.
- Repetitive wrist, hand, and finger movement.

Work Environment:

- Normal office environment.

- May require standing for extended periods of time and walking.
- Typically sitting at a desk.

How to Apply:

- You may apply by accessing the following link: [Click Here]

Disclaimer:

Adacel Technical Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status.

This job description reflects management's assignment of essential duties and responsibilities. It does not restrict the duties and responsibilities that may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform essential duties and responsibilities. If this job has a travel requirement, note that the frequency of travel may increase at any time due to adjustments in Adacel's business needs. The Company reserves the right to modify the work schedule policy at its sole discretion, in accordance with operational requirements and business needs.