SYSTEMS ADMINISTRATOR LEVEL III

Are you interested in joining an organization that:

- Plays a significant role in global airspace safety?
- Has over 35 years of experience providing industry leading Air Traffic Control (ATC) simulation training systems and state-of-the-art Air Traffic Management (ATM) solutions?
- Offers a job-related training tuition reimbursement program and access to various professional development opportunities?
- Has work/life balance programs in place and offers a holistic benefits package that is fully customizable based on your specific needs?

If this sounds interesting, continue reading about our job opportunity below.

Position Summary:

The **System Administrator Level III** role is responsible for providing expert level support for the network and server infrastructure and its security.

Essential Duties and Responsibilities:

- Network LAN/WAN documentation and planning (on-site and hybrid environments).
- Extremely detailed oriented and methodical problem solver.
- Respond to network/server outages.
- Monitor all servers for anomalies and issues.
- Monitor network performance and security using available hardware and software solutions.
- Respond to network/server outages.
- Assist in backup and restore activities.
- Maintain and test the disaster recovery plan, propose modifications when appropriate.
- Design, build, maintain, backup, and document VMWare environments.
- Manage user accounts, permissions, and access rights for Active Directory and various software applications.
- Install, maintain, and support server applications on Windows and Linux operating systems.

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Montréal, Québec H3A 2A5 Canada

Competencies:

- VMWare clusters, virtual switches, datastores, NAS and SAN disk arrays.
- Knowledge of Microsoft Office 365 applications and features, including Exchange Online and SharePoint
- Experience with Active Directory and Azure AD.
- Familiarity with Windows and Linux operating systems.
- Knowledge of anti-spam and anti-malware software.
- Experience troubleshooting and resolving issues remotely.
- Strong communication and customer service skills.
- Strong multitasking capabilities.
- Excellent time management skills.

Qualifications:

Required

- Minimum of 7+ years of experience in networking and network infrastructure.

Desired

- Knowledge of Atlassian products (Jira and Confluence).
- Experience with NetApp (SAN) and Cisco products (Duo, Switches, Secure Email, Umbrella).
- Familiarity with cybersecurity training platforms (KnowBe4).
- Familiarity with password vaults (LastPass).
- Antivirus/Malware protection (Cylance).
- Network management skills; help troubleshooting remote network issues and be part of the discussion about networking standards and IT vision.
- System administration; knowledge of hardware, appliances, configuration, maintenance, etc.

Other Qualifications:

- Ability to adhere to Adacel's Drug Free Workplace Policy.
- Ability to pass an Adacel background check while employed.

Physical Requirements:

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- Occasional lifting – up to 50 lbs.
- Repetitive wrist, hand, and finger movement.

Work Environment:

- Location: Montreal, Quebec.
- Job Status: Full Time.
- Hybrid teleworking environment.
- Alternative work schedules (9/80 with every other Friday off).
- Typically sitting at a desk.

Benefits:

- Up to 26 three-day weekends annually with 9/80 schedule.
- Four weeks of vacation.
- Company RRSP, SPSP (employer contribution), and TFSA.
- Full (100%) employer-paid insurance program from day one of employment.

How to Apply:

- You may apply by emailing your resumé to careers@adacel.com
- Include the position title in the subject line of your message.

Disclaimer:

Adacel is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, and protected veteran status.

This job description reflects management's assignment of essential duties and responsibilities. It does not restrict the duties and responsibilities that may be assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential duties and responsibilities. If this job has a travel requirement, note that the frequency of travel may increase at any time due to adjustments in Adacel's business needs.

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