

**Secondary
SCHOOL**



PROSPECTUS

ABU BAKR AL-IHSAAN ACADEMY

2025/26

Welcome to Abu Bakr Al-Ihsaan Academy

Assalamu alaykum wa rahmatullahi wa barakatuhu

“Acquire knowledge, learn and teach with dignity and tranquility and humility”

Umar ibn Al-Khattab

At Abu Bakr Al-Ihsaan Academy, we are committed to providing an outstanding education rooted in the formal national curriculum, delivered within a warm, safe, and nurturing Islamic environment.

Our strong faith-based ethos gives deeper meaning and purpose to our students' learning experience, fostering strength of character and spiritual growth. Alongside academic excellence, we offer a rich programme of curricular, extra-curricular, and enrichment activities designed to nurture independence of thought, creativity, compassion, and a strong sense of personal and social responsibility.

We take pride in our high academic standards, dedicated pastoral care, and a team of passionate, skilled, and committed teachers. Our staff go above and beyond to provide the very best for our students, and we are grateful for the appreciation and support we receive from our parents, who value the enthusiasm and expertise our teachers bring to their daughters' education.

Our goal is to prepare students to become confident, capable, and conscientious global citizens. As they leave us, we hope they are not only equipped with the knowledge and skills to succeed in an ever-changing, technological, and competitive world, but also ready to lead with integrity and serve as positive role models in our diverse, multicultural, and multi-faith society.

We remain committed to upholding the values, vision, and ethos that have defined Abu Bakr Al-Ihsaan Academy's success. Through innovative curriculum development, inspirational teaching, and strong partnerships between parents, pupils, and the wider school community, we continue striving for an even brighter future for our students.

To learn more about our school or to apply, please visit our website where you'll find the application form and further information.

Rumela Begum
Headteacher



Aims and Objectives

All praise is due to Allah SWT who is our Creator and Sustainer. It is Allah alone who deserves all praise. Almighty Allah is unique in all His attributes and His power evades everywhere and all time. May peace and blessings be upon our final and beloved Prophet Muhammad (SAW).

The following Qur'aanic ayah shows the high place that education has in Islam.

‘Allah will exalt in degree those of you who believe, and those who have been granted knowledge and Allah is well acquainted with what you do.’

Surah Al Mujadilah: 11

Whilst the benefits of being in the path of knowledge are truly immense;

‘He who issues forth in search of knowledge is busy in the cause of Allah until he returns from his quest.’

Tirmidhi

“If you educate a man, you educate an individual. If you educate a woman, you educate a nation.”

African Proverb

Management of School

Our school is headed by the Abu Bakr Trust, which is concerned with the running of the school, its policies and finances.

Chairman - Mohammad Zia-Ul-Qasimi

C/O- 154-160, Wednesbury Road,
Walsall, WS1-4JJ
01922 626 829



Mission Statement

It is only through gaining knowledge can we advance as a society.

At Abu Bakr Al-Ihsaan Academy our aim is to provide a strong Islamic environment in which our pupils achieve their full potential and go on to become outstanding ambassadors for Islam. We are committed to creating a culture of learning in which pupils will strive and flourish Insha'Allah.

Our school is headed by the Abu Bakr Trust, which is concerned with the running of the school, its policies and finances.

Our school is based on a foundation of the teachings of Islam and we endeavour to provide a journey that fosters true Iman and love for Islam in the hearts and minds of our pupils, staff, and parents.

We aim to:

1. Encourage our pupils to grow and develop an Islamic personality based upon the teachings of the Holy Qur'aan and the teachings of our beloved prophet Muhammad (SAW).
2. Provide a safe, welcoming environment in which pupils feel confident and secure.
3. Value each pupil as an individual ensuring they reach their full potential academically and spiritually.
4. Encourage good behaviour, respect and the value of working together.
5. Provide pupils the opportunity to develop their leadership skills.
6. Enhance a sense of belonging and strengthen commitment to society so that our pupils become aspiring, effective and productive members of our society.

Admissions

Prospective parents are expected to complete our school application form from the website and submit it to us electronically. All applications should be accompanied by an administration fee of £200, your child's most recent school report and a copy of the birth certificate. This should be emailed to the school's admissions officer electronically at admissions@abubakrgirlschool.org.uk. Please note the administration fee is non-refundable and is not part of the school annual fee.

On receipt of the application, a reference request will be made to your daughter's existing school. On receipt of a satisfactory reference a confirmation letter of your daughter's place at the school will be sent.

Should it be felt that an interview is needed, parents and pupils will be invited to the school. A decision for admission will follow this interview and a formal letter will be sent to parents. This decision will be made at the discretion of the Head Teacher and is final. If it is felt that an application cannot be accepted a letter regarding this decision will be sent to parents as soon as possible.

(Parents/Guardians are advised that our standard admission number is 24 pupils in each class. Parents are advised to apply as early as possible, as places are quickly filled).

Preferences are given to siblings already in the school. Incomplete applications will not be processed until all documents and information have been received.



School Day

Time	Monday – Thursday
8.45am – 9.00am	Registration and morning programme
9.00am – 10.00am	Lesson 1
10.00am – 11.00am	Lesson 2
11.00am – 11.15am	Break
11.15am – 12.15pm	Lesson 3
12.15pm – 1.10pm	Lunch
1.10pm – 2.10pm	Lesson 4
2.10pm – 3.10pm	Lesson 5 (<i>Asr salah incorporated</i>)

Time	Friday
8.45am – 9.00am	Registration and morning programme
9.00am – 9.55am	Lesson 1
9.55am – 10.50am	Lesson 2
10.50am – 11.05am	Break
11.05am – 11.50pm	Lesson 3
11.50pm	School dismissed

Behaviour and Discipline

The Prophet of Allah was sent not just to eradicate transgression and to uphold Islam, but he was also sent to bring mankind to higher levels of good character.

The Prophet of Allah (SAW) has said:

“Indeed, I Rasul Allah have been sent to perfect good character.” ***Al-Hakim***

The Prophet of Allah (SAW) himself displayed exceptional character, and was himself a manifestation of excellent character to the extent that he was praised by Almighty Allah:

“And you, surely, possess sublime moral excellences.”. ***Surah Al-Qalam: 4***

Good manners and good character are very much demanded in Islam.

“There is none heavier in the scales of the Hereafter than good character”

Tirmidhi and Abu Daud

Good character is divided into two levels: the basics, and the higher-level characters. Basic good manners are well known and appreciated by all. Like helping others in doing good, as mentioned by Allah in Surah Al-Maaidah:

“And help one another in righteousness and in piety.” ***Surah Al-Maaidah 5:2***

“A Muslim is one whom other people are safe from his tongue and his hand.” ***Bukhari***

Our aim as a school is to build character of our pupils and instill in them a love for our deen. Our school Behaviour Policy and Code of Conduct reflects these aims.

We are committed to involving parents/guardians as soon as a problem of discipline arises. Our behaviour and welfare officer, Mrs Nadeem, deals with pupil welfare. The Head Teacher is only involved when it is felt that the pupils are persistently being disruptive. We have a variety of ways of dealing with pupils who are having difficulties. These include:

- Pupils are removed from the classroom
- Pupils are put on report where behaviour in all lessons is closely monitored
- Pupils receive a suspension or in very serious cases an expulsion

Under no circumstances does the school tolerate any form of bullying. The school has an anti-bullying policy in place to reprimand any pupils involved in such behaviour.

A copy of the school’s Behaviour Policy is available upon request.

Code of Conduct

Self Respect

- ♦ Take care to present yourself, especially concerning uniform, punctuality and good behaviour.
- ♦ Take care of your belongings.
- ♦ Work hard to do class work and homework on time.
- ♦ Be proud of your achievements
- ♦ Be co-operative and trustworthy.
- ♦ Think things through for yourself.

Respect for Others

- ♦ Move quietly and sensibly about the building.
- ♦ Be a good listener.
- ♦ Always speak politely.
- ♦ Be helpful and welcoming to visitors and people who are new in the school.
- ♦ Never bully or act in a way that is unpleasant to others.

Respect for Learning

- ♦ Make it easy for everyone to learn and for teachers to teach.
- ♦ Arrive on time for school and for all school lessons.
- ♦ Begin and end lessons in an orderly way.
- ♦ Ask teachers for help when you need it and always try to help each other when appropriate.

Respect for the Environment

- ♦ Take care of the school.
- ♦ Look after rooms and furniture and leave them tidy for others to use.
- ♦ Take care of displays of work around the school.
- ♦ Keep the school a litter free zone.
- ♦ Think about the health and safety of others both on your way to school and in your movements around the school.

Attendance and Punctuality

Pupils must arrive in good time for morning registration. It would be appreciated if parents/guardians give us their maximum support with punctuality and attendance.

Parents

- ♦ Parents are responsible for ensuring that their daughter attends school regularly & punctually.
- ♦ If your daughter is prevented for any reason from attending school, parents should notify the school as soon as possible on the first day of absence by telephone (01922 626829).
- ♦ Parents must try to keep all medical or dental appointments for pupils outside school hours. If pupils need to leave school during the day to attend medical appointments, they must bring with them a medical letter before the appointment day. They must be collected by an authorised person and must sign out. Where this is not possible, parents/guardians **MUST** contact the school when pupils arrive home safely. Prior permission from the Head Teacher will be required before the pupil can leave school without parental supervision.
- ♦ If a pupil is ill before or during school and they 'car share' parents must ensure that alternative provision has been made for the arrival and collection of their own child. We cannot approve pupils to be absent or leave early due to car sharing issues.
- ♦ The school may, at its discretion dismiss any pupil for persistent irregular attendance or persistent lateness.
- ♦ For all extended leave, parents must contact the Head Teacher and make an appointment to discuss the nature and duration of the visit. Term time holidays will not be approved.

Pupils

- ♦ **MUST** attend school regularly & punctually.
If pupils are late, they **MUST** sign the late book in reception, giving the reason for
- ♦ lateness.
Pupils who are experiencing difficulties in attending school regularly or on time should seek help from their form tutor or Welfare Officer.

Health, Welfare and Security of Pupils

Abu Bakr Al-Ihsaan Academy is a small and friendly place. If pupils have problems they are free to contact their form teacher, any other member of staff or our Designated Safeguarding Officer is Mrs Patel.

If pupils become unwell or have an accident at school and are unable to continue lesson, parents/guardians will be contacted as soon as possible. Parents/guardians will be asked to sign pupils out before leaving the school premises.

Taking Medication

If pupils need to take medication, they must always leave this with the first aider. Parents/Guardians must send a letter stating the dates and times that medication will need to be taken. Only prescribed medication and paracetamol can be given.

Dining Arrangements

Breakfast: We offer reflection/revision facilities from 8.25- 8.45 each day.

Break: Pupils can choose to bring in their own snacks, however we have a school tuck shop that is open at morning break and lunchtime. We sell cold snacks, drinks and confectionery.

Lunch: Set meals are offered each day of the week. Pupils are encouraged to bring in a healthy lunch when meals are not offered.

Pupils are not allowed off site during lunchtime.

Fizzy drinks and energy drinks are not allowed on school site and confiscated drinks will be disposed of. On special occasions, fizzy drinks are served alongside healthy options.

Pupils are asked to bring a bottle of water each day and are encouraged to drink in between, but not during, lessons.

Whole School Programmes - Assemblies

School assemblies take place regularly. The assemblies are conducted by the Head Teacher, members of staff, pupils and visitors of the school.

Pupil Leadership Team

At Abu Bakr Al-Ihsaan Academy, we are committed to nurturing the personal development of our pupils by providing a variety of opportunities that enable them to take an active role in the wider life of the school and prepare for life beyond the classroom.

Through our Pupil Leadership Team, students will have the chance to develop, practise, and strengthen essential leadership skills in meaningful ways. Key roles such as Head Girl, Deputy Head Girl, Class Ambassadors, and School Councillors will empower pupils to work alongside staff members towards shared goals and positive change.

Our leadership programme includes a range of inspiring, challenging, and impactful projects that give pupils real responsibility and the opportunity to make a lasting difference within the school community. These roles are designed to benefit not only the pupils involved but also the wider school environment.

We will provide both formal and informal learning experiences to help our pupil leaders grow into confident, responsible individuals. These leaders will serve as role models, demonstrating the highest standards in behaviour, attendance (minimum 95%), punctuality, and appearance, including wearing full and correct school uniform at all times.

To reflect the importance of their position, all Pupil Leaders will be required to wear their Pupil Leadership identification badges while on school premises.



Stationery

Pupils should ensure they have at all times, all the necessary stationery and equipment required. Every item should be clearly labelled.

Pupils are expected to complete all their homework on time and keep their books clean and tidy. Covering exercise books is highly recommended.

It is compulsory for all pupils to have the following equipment at all times:

Stationery	
Blue/Black pen(s)	Small scissors
Pencils	Glue stick
Scientific calculator	Ruler (30cm)
A4 Note pad	Basic geometry set
Dictionary	Thesaurus

Stationery and Text books

All other stationery is provided including exercise books, a homework planner and textbooks. Some textbooks and specialised equipment will be issued on loan and pupils will be required to pay for any loss or damage to school property.

School / Personal Property

The school cannot be responsible for pupils' personal property in school, although we do take as much care as we can to see that it is safe. So it is important that pupils' belongings are marked clearly with the pupils' name.

Money or valuables should never be left in coat pockets or school bags. Lost property is handed into and can be claimed from school office. School text books and equipment used by pupils must be treated with respect and care.

Safeguarding

At Abu Bakr Al-Ihsaan Academy, we want to ensure that communication between home and school is open, easy, and effective. If you ever have any concerns regarding your daughter's welfare, needs, or academic progress, please don't hesitate to contact us.

In most cases, the first point of contact would be your daughter's form teacher. Alternatively, you may wish to speak directly with the Welfare Officer. To ensure we can give you the time and attention needed, we kindly ask that you phone the school to arrange an appointment at a mutually convenient time.

We work closely with the Local Education Authority's support services, and when necessary, those involved in supporting your child will work in collaboration with both home and school to ensure her needs are fully met.

The following school policies are available upon request:

- Anti-Bullying Policy
- Safeguarding Policy
- First Aid Policy
- EAL (English as an Additional Language) Policy
- Behaviour Policy
- Health and Safety Policy
- Complaints Procedure (including the number of complaints received in the previous academic year)

If you would like a copy of any of these policies or have further questions, please do not hesitate to contact the school office.



School Uniform

Item	Description
Navy blue hijab	There should be one visible layer. No numerous layers or folds should be evident. Pupils are not permitted to wear high buns or ponytails that are visible. Where pupils wear under hats or caps, these should be plain black. No accessories are acceptable.
Abaya	Pupil must wear a full-length plain black abaya
School Blazer	Plain black blazers are compulsory uniform requirement and must be worn at all times in school.
Black trousers	Should be ankle length, loose fitting
Black shoes	Pupils are expected to wear plain black sensible smart school shoes which are suitable for all weather conditions. Pupils are NOT to wear to school; pumps, plimsolls, trainers, boots above the ankle or heels more than 1 inch. Sandals can only be worn during warm weather.
Black crew socks	Ankle socks are not permitted
Outdoor Coats	Coats must be plain and loose fitted. They should be black, dark grey or navy blue. No logos are allowed. Hoodies are not permitted. Denim or leather jackets or items resemble either of these are not permitted.
P.E top	Light blue full sleeve polo shirt should be worn– loose fitting
P.E bottoms	Black jogging bottoms – loose fitting
P.E Hijab	A black hijab, preferably jersey or pull over hijab
Trainers	Plain black trainers
School bag	A plain black waterproof bag which is big enough to comfortably hold all items required for the school day.

Uniform checks are done on a daily basis and sanctions apply to those pupils in incorrect uniform.

School Uniform

Cosmetics, Jewellery, and Personal Appearance

To maintain high standards of presentation and uphold the school's ethos, the following guidelines regarding cosmetics and personal appearance must be strictly followed:

Makeup

The wearing of makeup is not permitted under any circumstances. This includes, but is not limited to:

- Eyeliner
- Lip gloss
- Lipstick
- Mascara
- Brow pencils
- Nail varnish
- False nails or nail extensions
- False eyelashes or eyelash extensions

Students found wearing any form of makeup will be asked to remove it immediately.

Jewellery

Pupils are not permitted to wear any form of jewellery in school. This includes nose studs, nose rings, and similar piercings, which are strictly prohibited.

Coloured Contact Lenses

Coloured contact lenses are considered a cosmetic item and are therefore **not allowed**, regardless of whether they are prescription or non-prescription. Pupils who require contact lenses for medical reasons must ensure they are **clear only**.

All pupils are expected to adhere to the standards outlined in the **Home School Agreement** at all times.

Mobile Phones and Electronic Devices

The school operates a **strict no-device policy**. Pupils must not bring the following items onto school premises:

- Mobile phones
- iPads or tablets
- Smartwatches
- Any other electronic gadgets or devices

Confiscated Items

Any non-permissible items brought into school will be **confiscated immediately**. Please note that **confiscated items will not be returned until the end of the academic year**. Parents and pupils are reminded to adhere to these rules to avoid disruption to learning and uphold school expectations.



The Curriculum and Extra Curriculum

As a school, we believe firmly in providing our children with a curriculum that is varied, challenging, and creative. We believe that learning outside the classroom firmly meets all three aims. When children learn outside the classroom they become motivated as it stimulates interest, curiosity, and passion for 'doing'. These types of activities broaden horizons, enable the children to develop new skills, and build relationships with their peers. They encourage our children to be more engaged with learning and therefore more likely to do well.

Learning outside the classroom can also support areas that are difficult to cover in the classroom. As teachers, we value its inspirational quality because it enables our children to understand better — for instance, what is the point of learning how to do a survey for geography if you never actually do it?

We fully appreciate that many of our children travel from all over the West Midlands and the challenges that this brings. However, parents should be aware that there are times that children will need to have arrangements in place so they can be dropped and collected from School at times beyond the normal school day. Where possible, we provide parents with as much time as possible to allow appropriate arrangements to be made. Long distance trips are kept to a minimum, so parents are rarely asked to make these alternative arrangements.

We expect that parents will support the school fully at all stages of their child's learning journey.

Parents are however reminded that as pupils move up the school, there will be a greater need for them to attend school earlier and remain in school later as they begin their preparations for what will be some of the most important examinations of their lives. All pupils will be expected to take part in ALL offsite activities, however parents will be given notice before such arrangements are made.

We therefore expect that parents will support the school fully at all stages of their daughters' learning journey.

Our policy on Health and Safety on Educational Visits is available upon request

The Curriculum and Extra Curriculum

School Trips, Onsite and Offsite Activities

Class teachers will at some stage, wish to use a lesson to visit the local community to draw on its facilities and experiences. Please note that pupils will be supervised fully during the visit. Therefore, it would be helpful and time saving for parents to give their overall consent to offsite activities.

Please note that trips and activities are covered by this consent and includes all offsite and onsite activities including school clubs.

We send information about each trip or activity before it takes place.

School Clubs

A range of clubs are offered to children throughout the year. Details are sent at the start of the academic year.

Internal Assessments

At Abu Bakr Al-Ihsaan Academy, our assessment procedures include end of topic tests in all subjects throughout the year. Pupils sit examinations in January and June. Any concerns are swiftly reported to parents/guardians.

Homework

At Abu Bakr Al-Ihsaan Academy, our assessment procedures include end of topic tests in all subjects throughout the year. Pupils sit examinations in January and June. Any concerns are swiftly reported to parents/guardians.

School Reporting System

Our parents' day is held each year. This is an invaluable opportunity to talk to teachers and staff at Abu Bakr Al-Ihsaan Academy. We value the partnership between school and home. Our reporting system is designed to strengthen this relationship. Parents who do not attend parents' day are expected to see their daughter's form teachers soon after, in order that your daughters progress can be discussed.

Interim reports are sent to parents in February and a full school report in July. Parents of year 7 pupils receive a progress review in October.

The Curriculum and Extra Curriculum

Our pupils follow all core subjects and a good selection of other subjects.

Additionally, educational trips and enrichment activities are organised, at an extra cost, throughout the year. These are both beneficial and informative. Pupil attendance is expected to all events.

Key Stage 3

KS3		
English	Arabic	Islamic Studies
Mathematics	History	Citizenship
Science	Art	Religious Studies
Physical Education	Pupil Development	Computer Science
Salah		

Key Stage 4

KS4		
English Language	Physical Education	Art
English Literature	Child Development	Arabic
Mathematics	Computer Science	History
Combined Science	Citizenship	

At Abu Bakr Al-Ihsaan Academy, we are proud to offer a broad and enriching curriculum that goes beyond the classroom to support the personal, academic, and spiritual development of our students. Alongside the core subjects, we provide a wide range of extra-curricular opportunities designed to inspire and engage pupils, including educational visits, leadership roles such as the School Council, and interactive workshops. Our careers education programme equips students with the knowledge and confidence they need for life beyond school, supported by tailored careers advice, meaningful encounters with external professionals, and regular sessions with guest speakers from a variety of industries. We actively collaborate with community organisations and professionals to ensure our students benefit from real-world experiences, helping them to make informed decisions about their futures while developing essential life skills.

School Fees

Frequently asked questions regarding school fees

Q. What do I have to pay to register my child?

A. There is a £200 charge to cover the administration of registration and assessment. This is non-refundable.

Q. What are the school fees for 2025/2026?

A. The school fee structure for the academic year 2025/2026 is as follows:

Abu Bakr Al-Ihsaan Academy

ABU BAKR AL-IHSAAN ACADEMY	
Year 7 Year 8 Year 9	£2500 + Vat (Evenly spread over 12 months @ £250 per month)
Year 10	£2500 + £500 (Exam Fee) + £ 500 VAT = £3500 (Evenly spread over 12 months @ £250 per month). Payment of £500 (Exam Fee) to be made before December 2025. <i>Note: Exam fee is not included in the monthly standing order and needs to be paid separately.</i>
Year 11	£2500 (Evenly spread over 10 months @ £250.00 per month)

Q. When are school fees due?

A. Payments are made by standing order on the 1st or 15th of every month. All fee payments are to begin from the 1st or the 15th of August 2025 with the last payment to be made on 1st or the 15th July 2026. As we are beginning a new fee structure for 2025-2026, if your child's payment for August is not received by 15th August, it will be assumed a place at the school is No Longer required.

School Fees

Frequently asked questions regarding school fees

Q. Are there other consequences of failing to pay?

A. Fees unpaid by two weeks after the due date will result in your child's place being withdrawn. Fees which continue to be outstanding will result in action being taken to recover the debt and associated costs.

Q. What are the Bank account details for the standing orders?

A. The Bank details for standing orders are as follows:

Bank Name: Anna

Recipients Name: Abu Bakr Girls Ltd

Recipients Sort Code: 23-11-85

Recipients Account Number: 41561607

Q. Are there any sibling discounts?

A. As the fees have been radically reduced, there will be no sibling discounts applicable this year. After the next fees review, we can advise further.

Q. How often are school fees increased?

A. There is normally an annual review of school fees which comes into effect at the beginning of the academic year (September). We will endeavour to give parents a terms notice if there is any change to the fees.

Q. Do I have to give notice if my child is leaving School?

A. Yes, a minimum 2 months notice in writing must be given before the removal of a pupil or a 2 months fee paid in lieu of such notice.

How to find us

Abu Bakr Al-Ihsaan Academy
154-160 Wednesbury Road, Walsall
West Midlands
WS1 4JJ
United Kingdom

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ABU BAKR AL-IHSAAN ACADEMY
The Pursuit of Excellence