

NOTICE OF SHARED TENANCY

DATE / /

Address : _____

We (current tenants on lease) _____

Advise that we wish to terminate the Residential Tenancy Agreement on the above mentioned property and enter into a new agreement in the names of

On / / SIGNATURE OF ALL TENANTS x

X

X

X

I _____ the vacating tenant, acknowledge that my share of the rent will be paid to my vacate date. Any damage to the property caused by my actions or the actions of person/s invited to the property will be rectified before I vacate. I agree to return my room in the manner it was given to me allowing for "fair wear and tear" . I agree to return all keys in my possession to Bathurst Real Estate.

I understand that I will need to sign an authority form relating to an amendment to the bond. I will sign this agreement on receipt of my share of original bond payment from my co tenants.

My forwarding address will be

Mobile _____ Email _____

Please arrange for cancellation of my direct debit after the / /

Signature _____

I _____ the vacating tenant, acknowledge that my share of the rent will be paid to my vacate date. Any damage to the property caused by my actions or the actions of person/s invited to the property will be rectified before I vacate. I agree to return my room in the manner it was given to me allowing for "fair wear and tear" . I agree to return all keys in my possession to Bathurst Real Estate.

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Please arrange for cancellation of my direct debit after the / /

Signature _____



RENTAL BOND NUMBER

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PLEASE USE BLACK INK WHEN COMPLETING FORM

OFFICE USE ONLY

Address of rented premises

Approved by

All tenants **currently** registered with our office for this bond must complete this section.

First Name

Family Name

Phone No.

1. ()

2. ()

3. ()

4. ()

Signatures

**HAVE
YOU READ
THE BACK OF
THIS FORM ?**

All tenants **now to be** registered with our office for this bond must complete this section.
Email address **must be provided** if this bond was lodged online.

First Name

Family Name

Email Address

Mobile / Phone No.

1. ()

2. ()

3. ()

Signatures

Name

Address

Postcode

Phone

Work ()

Home ()

Mobile

Signature of landlord / managing agent

RENTAL BONDS

Locked Bag 9000, Grafton NSW 2460

Phone: 133 220 TTY: 1300 723 404
Email: bondclaims@finance.nsw.gov.au
Website: www.fairtrading.nsw.gov.au

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RENTAL BONDS

HOURS: 8.30am - 5.00pm Monday to Friday
TELEPHONE: **Rental Bond Information:**
133 220
Aboriginal Tenancy Information:
1800 500 330
TTY: 1300 723 404
EMAIL: bondclaims@finance.nsw.gov.au
WEBSITE: www.fairtrading.nsw.gov.au

1. Rental Bond Number

The Rental Bond Number must be shown on this form. Failure to show this number may result in unnecessary delay in the processing of change of shared tenancy arrangement details.

2. Previous Tenants

This section MUST be signed by all of the tenants currently registered with Rental Bonds.

3. New Tenant/s

This section MUST be signed by all of the remaining and new tenants now to be registered for this bond.

4. Landlord/Managing Agent

The current landlord or managing agent MUST approve the change of shared tenancy arrangement by signing in this section

5. Disclosure of Information

Information provided on this form may be disclosed to lawfully authorised government agencies upon demand.

Important Information

- Outgoing tenants – DO NOT sign this form until you have received your money from the other tenant/s.
- At least one of the original tenants must continue in occupation.
- This form cannot be used if Housing NSW contributed to the original bond.
- This form is not a substitute for a new Residential Tenancy Agreement.
- Delays in notifying Rental Bonds of changes in tenancy details can cause inconvenience when claiming refunds of rental bonds.

ENGLISH

If you have difficulty understanding English, contact the Telephone Interpreter Service on 131 450 and they will telephone Rental Bonds.

ARABIC

إذا كنت تجد صعوبة في فهم الإنكليزية، اتصل بخدمة الترجمة الهاتفية على الرقم 131 450 للاتصال نيابة عنك بمكتب خدمات الإيجار.

CHINESE

如果您理解英語有困難的話，請致電 131 450 給電話傳譯員服務，他們會打電話給租賃服務 (Rental Bonds)。

CROATIAN

Ako teško razumijete engleski, nazovite Telefonsku službu tumača na 131 450, koja će zatim nazvati Rental Bonds.

GREEK

Αν έχετε δυσκολίες με τα Αγγλικά, επικοινωνήστε με την Τηλεφωνική Υπηρεσία Διερχομένων στον αριθμό 131 450 και εκείνοι θα τηλεφωνήσουν στις Υπηρεσίες Ενοικίασης (Rental Bonds).

ITALIAN

Se avete difficoltà a comprendere l'inglese, rivolgetevi al Servizio Traduzioni e Interpreti al numero 131 450 il quale a sua volta telefonerà al Rental Bonds.

MACEDONIAN

Ако имате тешкотии да го разберете англискиот јазик, јавете се во Телефонската служба на преведувачи на 131 450 и тие ќе телефонираат во Rental Bonds.

SERBIAN

Ако имате тешкоћа с разумевањем енглеског језика, обратите се Телефонској служби тумача на 131 450 и они ће назвати службу за изнајмљивање (Rental Bonds).

SPANISH

Si tiene dificultad para entender el inglés, llame al Servicio Telefónico de Intérpretes al 131 450 y ellos se comunicarán con Rental Bonds.

VIETNAMESE

Nếu quý-vị gặp khó-khăn khi đọc mà không hiểu tài-liệu viết bằng tiếng Anh, xin liên-lạc với Sở Thông-dịch qua Điện-thoại số 131 450 để nhờ nơi này gọi cho Rental Bonds.