

Once the below checklist is complete, [please click here](#) to generate an email to send to our Business Development team. Before sending, please ensure all necessary forms and documents are attached to the email by ticking the checklist as you go.

Please attach the checklist along with the completed forms and documents to the email and the Capital International team will then be in touch to continue the application process.

1. Completed forms: Please tick the checkbox to ensure the document has been attached

- Investment Managers Terms & Conditions for the Provision of Model & Portfolio Management

2. Documentation Required: Please tick the checkbox to ensure the document has been attached

Please ensure that all documents are certified and dated within the past 6 months.

- Authorised signatory list
- Proof of registration with a regulatory body clearly stating date of validity
- Structure Chart detailing group/associated entities
- Copy of passport/recognised identity card for all Directors and Signatories (should be 2 or more directors)
- Verification of address for all Directors and Signatories (should be 2 or more directors)
- Details of all Directors, Shareholders and Authorised signatories including:
- Full Name
 - Role (Director, Shareholder, Auth Sig)
 - Date of birth
 - Place of birth
 - Nationality
 - Email Address
 - Mobile Number
- Please provide a copy of your company's bank statement which in turn will be used to verify and match the account details mentioned within the application form (it is not a requirement for this documentation to be certified).