



Closure Request

Application Form

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Platform | Investment | Bank

Closure Request

Application Form



Please complete all fields, as missing information may cause delays when processing your request.

1. CIG Portfolio Details

CIG Portfolio Reference / Account Number:

Account Name:

2. Closure Instruction

Detailed reason for closure:

Other:

I wish to instruct an asset transfer: YES NO If **YES**, please complete **Sections 3, 4, 6 and 7**

I wish to sell assets: YES NO If **YES**, please complete **Sections 3, 5, 6 and 7**

Dealing Instructions can be placed in advance of closure at any time

I wish to instruct a payment YES NO

3. Bank Details

Bank Account Name:

NOTE: The bank account must be in the name of the client. Proof of account will be required if paying to a new custodian.

Bank Account Number:

IBAN:

Branch Sort Code:

SWIFT Code:

Bank Name:

Branch:

Reference:

Currency Required:

Is this bank account multi-currency: YES NO

4. Asset Transfer

Please complete all fields in **Section 4** if you are wishing to make an **asset transfer to a new custodian**, as missing information may cause delays when processing your request. Please provide us with proof of account from the new custodian.

4.1 - New Custodian

Account Name at new Custodian:

Portfolio Reference at new Custodian:

Contact name at new Custodian:

Contact email at new Custodian:

Phone number at new Custodian:

If a transfer to another CIG account, please provide new CIG portfolio reference:

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4.2 - Please transfer the below from the current Custodian to the new Custodian:

Assets are to be transferred at:	Full Asset Transfer (all assets in specie):	YES	NO
	Full Cash Balance (to be sent to new custodian):	YES	NO
	Partial Asset Transfer:	YES*	NO

*If Partial Asset Transfer, please list all SEDOL / ISIN codes and unit or share amounts. We can not accept monetary amounts.

SEDOL	ISIN (if known)	Asset Name	Units or Shares

If the number of assets to be transferred exceeds those listed above, please use the continuation table in Section 7

5. Liquidation

Please only complete all fields in Section 5 if you are wishing to sell assets, as missing information may cause delays when processing your request.

Full Liquidation (all assets): YES NO

I wish to partially sell assets: YES* NO

*If YES, please complete a dealing instruction form which can be found here:

www.capital-iom.com/resources/dealing-instructions

Now please go straight to **Section 6. Signatures** 

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6. Authorised Signatories

First Authorised Signatory:

Print Name:

Date:

Second Authorised Signatory:

Print Name:

Date:

Once complete, please email this form to clientservices@capital-iom.com or clientsupport@capital-sa.com

****If the number of assets exceeds those listed in Section 4.2, please use the additional space below to provide details****

7. Continuation List

If a partial asset transfer, please list all SEDOL / ISIN codes and unit or share amounts. We can not accept monetary amounts.

SEDOL	ISIN	Asset Name	Units or Shares

If the number of assets exceeds those listed above, please either duplicate this page or provide details on an extra sheet.

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