

Ground Operations

Set Up Pack Down Elsternwick Park

Set Up @ Elsternwick Park Oval 2

Arrival Time: One (1) hour before match start time.

Unlocking & Facility Access



Access Salto Fob (#690) from lock box located scoreboard side of the Social Room.

Text Karen on 0468 434 696 to obtain the lock box code.

Use the fob to unlock Home & Visitor change rooms, First Aid & Umpire rooms, Store room and public toilets.

- To set doors to open mode: hold the Salto fob against the black box until it beeps, then hold down the handle while simultaneously holding the Salto fob over the reader.
- This keeps the door open for the remainder of the day

Return Salto Fob to the lock box and scramble numbers.

EBVJFC doesn't have access to the Social rooms.

Goal Post Padding

Red Vampires Goal Post pads are kept in changerooms.

Attach to goal posts.

Direct parents to help you with these tasks.

Scoreboard & Matchday Kit

The EBVJFC Kit Bag is located under the sink in the first aid room.

Includes manual siren and electric Repeco pump (needs to be plugged in & charged).

Scorer / timekeeper desk & two chairs are stored in changerooms; set up in front of social rooms (undercover), ensuring a clear view of the oval.

Place EBVJFC Kit Bag with timekeepers' desk to Team Managers to use throughout the day.

If the manual scoreboard is available (at times Elsternwick FC neglect to leave it out) set up for the day.

Change Room Signage

Home Room "left hand side changeroom" & Away Room "right hand side changeroom".

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Access to Oval for Emergency Ambulance & Medical

Unlock ambulance gate (highlighted in yellow) with key that is attached with Salto Fob.



Playing Surface Inspection & Safety Checklist

Inspect both ovals and clear any hazards and debris, including dog faeces. Use gloves.

Check for potholes and fill with sand.

Complete the Marsh Safety Checklist [CLICK ON THIS LINK](#)

Pack Down @ Elsternwick Park Oval 2

Run Sheet & Checklist

Confirm that there are no further games.

Rally parents to help you perform the tasks required to close the oval.

Sweep out all change rooms, rubbish and look for lost items. Return lost items to Hurlingham Park.

Take down goal post pads and return to changerooms.

Pack up timekeeper's desk.

Retrieve Salto fob from lock box.

Lock ambulance gate.

Ensure ground lights have been turned off.

Locking Up

- To lock doors: hold down the handle while simultaneously holding the Salto fob over the reader.
- Return Salto Fob to lock box and scramble numbers.