## NCHEP Terms and Conditions

By registering for the 15th National Conference on Higher Education in Prison, you agree to the following terms and conditions established by the Alliance for Higher Education in Prison:

## 1. Registration Refund and Transfer Policies

We understand plans can change! If you need to cancel your registration, here's how it works:

- Cancel by March 1st → Full refund (less a processing fee\*)
- Cancel between March 2nd and April 1st → 50% refund (less a processing fee\*)
- After April 1st → Sorry, no refunds

You're welcome to transfer your ticket to a colleague at no extra cost AT ANY TIME, but please let us know ASAP so that we can initiate the transfer process.

NOTE: Transfers after April 1st are allowed, but the new attendee's name may not appear on badges or other conference materials.

#### Reach out to <a href="mailto:nchep@higheredinprison.org">nchep@higheredinprison.org</a> to cancel or transfer your registration.

\*Processing fees are determined based on the transaction fees associated with each registration rate. Pay It Forward Rate: \$53; Solidarity Rate: \$34; Student Rate: \$20.

## 2. Photography and Video Recordings

The Alliance for Higher Education in Prison may use photography and video recordings from the event in its productions and promotional materials. These images and recordings—which may include images, video, or sound—may appear in any public media, including the internet, social media, print, or in the organization's or its partners' publications or posts. You understand, agree, and waive any rights or claims to the images or recordings as described in this release.

# 3. Sharing of Registration Information

Basic registration information—including your name, organizational affiliation, and contact details—may be shared with NCHEP partners as needed for conference coordination and related programming.