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## SWOT Analysis Template

**Objective:** Clearly define what you're analyzing (e.g., your career goals, a business idea, or a project).

Strengths	Weaknesses
- [List internal advantages]	- [List internal disadvantages]
- [Example: strong communication skills]	- [Example: limited experience]
Opportunities	Threats
- [List external opportunities]	- [List external risks]
- [Example: growing demand for skills]	- [Example: rising competition]

### Steps to Take

- Highlight the most critical factors.
- Plan actions to leverage strengths and opportunities.
- Address weaknesses and mitigate threats.