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Sample Cover Letter for Research Internship

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Lab or Institution Name]

[Address]

[City, State, ZIP Code]

Subject: Application for Research Internship

Dear [Recipient's Name],

I am thrilled to apply for the Research Internship position in [specific area or department] at [Lab or Institution Name]. As a [Your Year] student majoring in [Your Major] at [Your University], I have developed a strong foundation in [relevant subjects or skills] and a deep interest in [specific research focus, such as “biomedical engineering” or “climate change mitigation”].

During my coursework in [specific class or subject], I conducted [specific project or research, such as “an experiment analyzing the impact of X on Y”], which honed my [specific skills, such as “data collection, statistical analysis, and lab techniques”]. Additionally, my work as a [specific



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position, such as “Teaching Assistant for Chemistry 101”] has strengthened my ability to [specific task, such as “communicate complex concepts effectively”].

I am particularly drawn to [specific aspect of the lab or institution’s work]. Your recent publication on [specific research or achievement] resonated with my own academic pursuits and has inspired me to contribute to [specific goal or area]. I am eager to bring my skills in [specific tools or techniques] and my enthusiasm for [related field] to your research team.

Thank you for considering my application. I look forward to the opportunity to discuss how my background and interests align with [Lab or Institution Name]’s ongoing projects.

Sincerely,

[Your Full Name]