Tone in Writing: Practice Exercises

Instructions: Complete the exercises below. Each task practices a different way of recognizing or controlling tone.

Exercise 1 – Identify the Tone

Choose the tone that best describes the sentence.

1. "Oh great, another software update right before the deadline."

    A. Sarcastic

    B. Optimistic

    C. Informative

    D. Cooperative

2. "The data shows a steady increase in temperature across the region."

    A. Informative

    B. Humorous

    C. Aggressive

    D. Worried

3. "I'm confident the team will solve this problem quickly."

    A. Pessimistic

    B. Optimistic

    C. Critical

    D. Somber

Exercise 2 – Choose the Most Appropriate Tone

Which tone would best fit the situation?

4. Writing instructions for a science experiment

    A. Humorous

    B. Informative

    C. Sarcastic

    D. Melancholic

5. A speech meant to motivate volunteers

    A. Pessimistic

    B. Aggressive

    C. Inspirational

    D. Somber

6. A formal research report

    A. Conversational

    B. Formal

    C. Sarcastic

    D. Humorous

Exercise 3 – Identify the Element That Creates Tone

What mainly creates the tone in the sentence?

7. "I absolutely loved the presentation!"

    A. Word choice

    B. Sentence structure

    C. Punctuation

    D. Point of view

8. "The evidence clearly contradicts the claim."

    A. Word choice

    B. Figurative language

    C. Punctuation

    D. Point of view

9. "So… this is the plan?"

    A. Sentence structure

    B. Punctuation

    C. Figurative language

    D. Content

Exercise 4 – Rewrite the Sentence with a Different Tone

Choose the option that correctly changes the tone.

10. Neutral: "The meeting lasted two hours."

    Rewrite with a humorous tone

A. "The meeting lasted two hours and covered several agenda points."

B. "The meeting lasted two hours, which felt like an entire afternoon."

C. "The meeting lasted two hours and produced a detailed report."

D. "The meeting lasted exactly two hours."

11. Neutral: "The plan has several problems."

Rewrite with a cooperative tone.

A. "The plan is completely wrong."

B. "Let's review the plan together and improve a few sections."

C. "The plan clearly fails."

D. "The plan contains many errors."

12. Neutral: "The storm is approaching."

Rewrite with a worried tone.

A. "The storm is approaching the coast."

B. "The storm is approaching and may cause serious damage."

C. "The storm is approaching later today."

D. "The storm is approaching from the west."

Exercise 5 – Identify Tone Shift

13. Choose the sentence where the tone changes.

A. "The results were unexpected. The team analyzed the data again."

B. "The results were unexpected. Fortunately, they opened new possibilities."

C. "The results were unexpected. The experiment continued."

D. "The results were unexpected. The data was recorded."

14. Choose the sentence where the tone changes.

A. "The proposal is interesting. It raises several questions."

B. "The proposal is interesting. Let's examine the details carefully."

C. "The proposal is interesting. However, the evidence does not support it."

D. "The proposal is interesting. It discusses a complex topic."

15. Choose the sentence where the tone changes.

A. "The project started slowly. Eventually it gained support."

B. "The project started slowly. The report explains the process."

C. "The project started slowly. The schedule remained unchanged."

D. "The project started slowly. The timeline was documented."

Answer Key

1. A

2. A

3. B

4. B

5. C

6. B

7. C

8. A

9. B

10. B

11. B

12. B

13. B

14. C

15. A