



## **NOTICE OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH**

**Notice is hereby given that a Parish Council meeting will be held on:**

**Tuesday 12<sup>th</sup> August 2025 at 7.15 pm**

**for the transaction of business, as set out in the agenda below.**

### **ALL COUNCILLORS ARE SUMMONED**

#### **AGENDA**

**1.0 Members Summoned:**

**Cllr P Alcock (PA) – Chair**  
**Cllr K Coyne (KC) – Vice Chair**  
**Cllr G Byrne (GB)**  
**Cllr T Wood (TW)**  
**Cllr TJ Wood (TJW)**

**2.0 To receive any Apologies.**

**3.0 Disclosure of Members' Interests**

**4.0 To Confirm other Attendees**

**5.0 To Confirm Minutes of Previous Council Meeting, held on Tuesday, 8<sup>th</sup> July'25**

**6.0 Public Participation (Members of the Public are invited to speak during this item only, and at the Chair's discretion)**

**6.1** PC to discuss the email received, dated 4<sup>th</sup> August, from a concerned Village Hall Committee Member, regarding a report of recent vandalism and property damage carried out, in and around the SK Village Hall and Playing Fields area.

**7.0 Planning Matters (to include any applications received after agenda issued)**

**7.1** New planning application/s received:

1. 25//00782/FUL, 20 Leys Cresc - erection of a single storey rear extension.
2. 25/00964/PCD, Monte Bello, North Road - Discharge of Conditions 3 (CEMP), 4 (Materials) and 5 (Boundary Treatments) of 24/00952/FUL
3. 25/00965/VAC, Monte Bello, North Road - Refurbishment and extension of existing dwellings, erection of 2 link-attached bungalows (Variation of Condition 2 (Approved Plans of 24/00952/FUL)
4. 25/01007/FUL, Little Bones, Welford Rd – Erection of 3 dwellings

**7.2** To receive any planning decisions / updates.

**8.0 Welford Solar Farm Application 2024/0649/MAF (Approved by WNC)**

**8.1** PC to discuss any update, following the reply received by PA, as reported at the previous meeting.

**9.0 To highlight any LRALC Correspondence / Updates received, of particular note.**

**10.0 Accounts / Finance Matters**

**10.1** Council to approve, and sign, the payment schedule for any upcoming payments, as prepared and circulated electronically by KB, prior to the meeting, along with any invoices further presented at the meeting.

- 10.2** KB to report, for PC approval, cash balances held at 31/07/25. Bank Reconciliation and Statements to be signed by the chair, plus a non-signatory councillor, if available.

#### **11.0 Memorial Clock**

- 11.1** Service and regular maintenance contract: PC to discuss the quote for repair, and recommendations (circulated 4<sup>th</sup> Aug'25) received from Smiths of Derby clockmakers.
- 11.2** PC to acknowledge notification of a cash legacy of £500, having been assigned to the Parish Council, to be used for the express purpose of maintaining the War Memorial Clock, see email circulated on 4<sup>th</sup> Aug'25.

#### **12.0 Highways and Footpaths**

- 12.1** LCC village lamppost numbering record: PA to report re confirming listing, as agreed at previous meeting.
- 12.2** Missing reflector posts on North Road: PC to confirm completion of the work, as scheduled by LCC for 23<sup>rd</sup> July'25.
- 12.3** North Road bus stop, hard standing request: PA to update.

#### **13.0 Grass Cutting and General Outdoor Matters and Maintenance**

- 13.1** Refuse bins to be replaced with lidded bins as agreed by HDC Aug'24: KB to report any update.
- 13.2** Overgrown hedge on North Road, corner of Leys Crescent: PC to report any update.
- 13.3** Old Village Pump, near Langton House, Walcote Road, in need of repair: GB to update regarding the sourcing of a quote for this repair.
- 13.4** Request for a refuse bin to be placed in the area of the Playing Field, as suggested by KC, at the June'25 meeting: KB to update.
- 13.5** Bridleway at the end of The Belt, overgrowth causing obstruction, as reported by GB via email to KB: PC to discuss, and KB to receive a photograph, to submit to HDC.
- 13.6** Rotted gate post, at the adult gym area, as reported by GB via email to KB: PC to discuss.

#### **14.0 Children's Play Area**

- 14.1** Monthly Play Area Safety Inspection review: PC to receive monthly in-house safety inspection report.
- 14.2** Damaged surface in the basketball area, as reported at the July meeting: PC to receive a quote, sourced by KC.
- 14.3** Risk Assessment for the play area: PC to receive any update.

#### **15.0 Playing Field**

- 15.1** Risk Assessment for the playing field: PC to discuss any outstanding matters.
- 15.2** Dog Control signage: PC to receive any update.
- 15.3** NKFC Licence and annual charges: KC to update.

#### **16.0 Proposed MUGA (Multi Use Games Area)**

- 16.1** MUGA Build: PC to discuss progress.
- 16.2** KB to update re receipt of cash transfers between PC bank accounts, receipt of approved funding from HDC, and KB's proposed payment schedule, approved by the contractor, during discussion with KC.
- 16.3** PC to discuss a CIC Claim for the £1700 funding shortfall in the overall costings for the project.
- 16.4** Following the recent anti-social behaviour and vandalism (discussed in PP, item 6.1), in the area of the village hall and playing field (including damage caused to the Villag Bowls Club and

the ongoing MUGA build – PC to discuss the option of erecting cctv coverage around the MUGA, once completed.

**17.0 Future Spending Options from the S106 and CIC Funding**

**17.1** S106 / CIC funding plans: PC to receive any update.

**17.2** See items 16.3 (MUGA) and 21.2 (Sports Club).

**18.0 Village Communication**

**18.1** SKN: PC to receive any update.

**18.2** Village Email List: PC to discuss the running process of the list.

**19.0 Neighbourhood Plan Monitoring and Review**

**19.1** PC to receive any update.

**20.0 Community Emergency / Resilience Plan**

**20.1** The updating of SK's Community Emergency Plan dated June'14: PC to receive any update.

**21.0 Summer Sports Club 2025:**

**21.1** KB to update.

**21.2** PC to approve a CIC claim of £2200, to cover the contribution towards the costs of the 2025 club, as previously agreed.

**22.0 HDC - Community Safety Vehicle**

**22.1** PC to discuss the proposed Parish Site Visit to SK on 14<sup>th</sup> Oct'25, see email circulated 21<sup>st</sup> July'25.

**23.0 Village Youth Club**

**23.1** PC to consider the revised HCYC terms of service, for the forthcoming academic year, 25/26.

**24.0 Items to be considered for the next agenda.**

**25.0 To agree the date of next Parish Council Meeting.**

**PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND**

**Signed: Karen Brown, Parish Clerk**

**Date: 6<sup>th</sup> August '25**