



NOTICE OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Notice is hereby given that a Parish Council meeting will be held on:

23rd Sept 2025 at 7.15 pm

for the transaction of business, as set out in the agenda below.

ALL COUNCILLORS ARE SUMMONED

AGENDA

1.0 Members Summoned:

Cllr P Alcock (PA) – Chair

Cllr K Coyne (KC) – Vice Chair

Cllr G Byrne (GB)

Cllr T Wood (TW)

Cllr TJ Wood (TJW)

2.0 To receive any Apologies.

3.0 Disclosure of Members' Interests

4.0 To Confirm other Attendees

5.0 To Confirm Minutes of Previous Council Meeting, held on Tuesday, 12th August'25

6.0 Public Participation/Correspondence (Members of the Public are invited to speak during this item only, and at the Chair's discretion)

6.1 PC to acknowledge parishioner's email dated 8th Sept'25, regarding LCC's planned road resurfacing in the village.

6.2 PC to acknowledge parishioner's email dated 16th Sept'25 with question regarding temporary ANPR cameras, along with PA's response.

7.0 Planning Matters

7.1 New planning application/s received:

25/00550/OUT, Land at Lambcote Hill Farm, Swinford Road, erection and operation of an energy storage system.

25/00803/FUL, Woodstock, North Road, installation of a dropped kerb.

7.2 To receive any planning decisions / updates.

8.0 To highlight any LRALC Correspondence / Updates received, of particular note.

8.1 As per Round Robin dated 28th July 25, circulated to councillors 28th July'25:

To note that the National Joint Council (NJC) for Local Government Services has agreed the national pay award for the period 1 April 2025 to 31 March 2026. The new pay rates represent a 3.2% annual increase. Back pay will be applied in the September payroll.

9.0 Accounts / Finance Matters

9.1 Council to approve, and sign, the payment schedule for any upcoming payments, as prepared and circulated electronically by KB, prior to the meeting, along with any invoices further presented at the meeting.

9.2 KB to report, for PC approval, cash balances held at 31/08/25. Bank Reconciliation and Statements to be signed by the chair, plus a non-signatory councillor, if available.

- 9.3** PC to review and approve the comparison of actual spend to budget at 31/08/25, as circulated by KB prior to the meeting.

10.0 Parish Council Procedures

- 10.1** Parish Council owned email addresses for all councillors: KC to update.

11.0 Memorial Clock

- 11.1** Service and regular maintenance contract: PA to update on any further clarification with Smith of Derby.
- 11.2** KB to update re the sourcing of any available grant funding to help finance ongoing maintenance and upkeep of the clock.

12.0 Highways and Footpaths

- 12.1** LCC village lamppost numbering record: PC to receive any update.
- 12.2** Missing reflector posts on North Road: PC to receive any update.
- 12.3** North Road bus stop, hard standing request: PA to update regarding PC's request for LCC to remove the bus stop from this location, due to safety concerns. This following LCC's decision not to provide hard standing for the bus stop.

13.0 Grass Cutting and General Outdoor Matters and Maintenance

- 13.1** Refuse bins to be replaced with lidded bins as agreed by HDC Aug'24: PC to receive any update.
- 13.2** Request for a refuse bin to be placed in the area of the Playing Field, as suggested by KC, at the June'25 meeting: KB to update.
- 13.3** Bridleway at the end of The Belt, overgrowth causing obstruction: PC to receive update.
- 13.4** Rotted gate post, at the adult gym area: This item pending receipt of the 2025 ROSPA inspection.
- 13.5** Fence posts surrounding the Bowling Green in need of repair as reported by GB in AOB item, July'25: PC to discuss.
- 13.6** Alterations to the playground fencing to provide HDC's grass cutting contractor reasonable access, following the new MUGA installation, (see KC's email dated 11th Sept'25): PC to consider.

14.0 Children's Play Area

- 14.1** Monthly Play Area Safety Inspection review: PC to review ROSPA annual report dated 8th Sept'25 and circulated to Councillors on 9th Sept'25.
- 14.2** Damaged surface in the basketball area, as reported at the July meeting: PC to receive any update.
- 14.3** Risk Assessment for the play area: PC to receive any update.

15.0 Playing Field

- 15.1** Risk Assessment for the playing field: PC to receive any update.
- 15.2** NKFC Licence and annual charges: KC to update.

16.0 MUGA (Multi Use Games Area)

- 16.1** MUGA Build Update: PC to receive an update along with options for erecting cctv coverage and signage around the MUGA, once complete.
- 16.2** PC to review an updated schedule, showing the total estimated build costing to date, as circulated by KB prior to the meeting. The schedule to include an estimated overspend to be requested from the CIC fund.

16.3 PC to discuss the process re conditions/eligibility etc regarding MUGA facility bookings.

17.0 Future Spending Options from the S106 and CIC Funding

17.1 S106 / CIC funding plans: See item 16.2 re MUGA funding shortfall.

17.2 Receipt of £2200 Sports Club funding, as agreed at previous month's meeting: PA to update.

17.3 PC to approve CIC application for reimbursement of Youth Club costs for the Spring and Summer '25 terms, totalling £4195.00.

18.0 Village Communication

18.1 SKN: PC to receive any update.

19.0 Neighbourhood Plan Monitoring and Review

19.1 PC to receive any update.

20.0 Community Emergency / Resilience Plan

20.1 The updating of SK's Community Emergency Plan dated June'14: PC to receive any update.

21.0 Summer Sports Club 2025:

21.1 PC to assess the success / performance of the 2025 Summer Sports Club.

22.0 HDC - Community Safety Vehicle

22.1 HDC's proposed visit on 14th Oct'25: PC to receive update.

23.0 Village Youth Club

23.1 PC to discuss VH Member's suggestion of advertising the Youth Club further, to encourage the increase of the club's attendance levels.

24.0 Community Action Fund, Rural Crime Round, opening 1st Sept until 17th Oct'25, grants available up to £10k.

24.1 PC to consider options. See email circulated 26th Aug'25.

25.0 Items to be considered for the next agenda

26.0 PC to agree the date of next Parish Council Meeting.

PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

Signed: Karen Brown, Parish Clerk

Date: 17/09/25