

MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 12th Aug 2025, 7.15p.m.

Minutes Ref: 855/0825

1.0 Confirm Members Present

Cllr P Alcock -Chair
Cllr K Coyne (KC) – Vice Chair
Cllr G Byrne (GB)
Cllr T Wood (TW)

Parish Clerk – Mrs K Brown (KB)

2.0 To Receive Any Apologies

Cllr TJ Wood (TJW)– Approved and Accepted

3.0 Disclosure of any Member’s Interests

None

4.0 To Confirm Other Attendees

None

5.0 To Confirm Minutes of Previous Meeting of Council, held on 8THJuly’25

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

6.0 Public Participation

6.1 The PC discussed the recent anti-social behaviour and property damage caused by vandalism, in and around the village playing fields, as highlighted in an email dated 4th August, received from a village hall committee member. The PC expressed their condemnation of this unacceptable behaviour and would like to encourage anyone to share any information they may have with the police.

Action: PA will liaise with the local Community Police. Resolved.

7.0 Planning Matters

7.1 New Application/s:

25/00782/FUL, 20 Leys Cresc, erection of a single storey rear extension: PC agreed no comment.

25/00964/PCD, Monte Bello, North Road, Discharge of conditions 3 (CEMP), 4 (Materials) and 5 (Boundary Treatments) of 24/00952/FUL: PC agreed no comment.

25/00965/VAC, Monte Bello, North Road, Refurbishment and extension of existing dwellings, erection of 2 link-attached bungalows (Variation of Condition 2 (Approved Plans of 24/00952/FUL): PC agreed no comment.

25/01007/FUL, Little Bones, Welford Road, erection of 3 dwellings: The PC resolved to 'Object' to this application as it is outside the 'Limit to Development' as defined in the adopted Neighbourhood Plan.

7.2 Planning Decisions / Updates Reported:

25/00709/FUL: Approved 16th July'25

8.0 Welford Solar Farm (planning application 2024/0649/MAF approved)

8.1 Due to the unfortunate lack of communication from WN County Council, the PC agreed to defer this item until any further response is received. Resolved.

9.0 LRALC Correspondence / Updates received, of particular note.

9.1 KB highlighted the Round Robin (received 11th Aug'25) item referring to advice re Councillor email addresses. Action: KC to look into the availability of individual email addresses for each councillor, being added to the southkilworth.co.uk domain. Pending.

10.0 Accounts / Finance Matters

10.1 The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
650.00	130.00	780.00	Inspection & Service of Memorial Clock
236.25	47.25	283.50	External Audit 2024/25
303.50	0.00	303.50	Printing SKN July'25 edition
70,000.00	14,000.00	84,000.00	Second Instalment of MUGA Build
450.00	0.00	450.00	Trim overhang, filling skip with soil etc (MUGA)
420.00	84.00	504.00	Skip Hire re soil removal during MUGA build
400.00	0.00	400.00	Estimated - Further soil removal required
72,459.75	14,261.25	86,721.00	Totals

10.2 PC approved the cash balances held by the Parish Council at 31/07/25 along with corresponding bank reconciliation and bank statements. Documents duly signed.

11.0 Memorial Clock

11.1 Service and regular maintenance contract: The PC discussed Smiths of Derby's quote and recommendations regarding repairs to the memorial clock. Action: PA to contact Smith's for clarification. KB to look into any possible Memorial Funding available. Pending.

11.2 £500 Legacy assigned to the PC, to be used specifically to help maintain the clock: The PC expressed their gratitude for this kind and generous bequest and confirmed that the funds, once received, would be held in the PC reserves, for the sole purpose of the clock's upkeep. Resolved.

12.0 Highways and Footpaths

- 12.1 LCC village lamppost numbering record:** PA circulated a listing of all lampposts located in the village that he had compiled over recent weeks, including current numbering and additional 'what3words' references. Action: PA to reconcile the new listing with the previously held, before forwarding to LCC, for their records. Pending.
- 12.2 Missing Reflector Posts on North Road, outside Oak Lodge:** The PC reported that the reflector posts had still not been replaced despite LCC's notification of work completion on 23rd July. Action: KB to contact LCC for a further update.
- 12.3 North Road Bus Stop, hard standing request:** Following LCC's decision not to provide hard standing at this location, the PC agreed to request that the bus stop be removed asap, in order to prevent the current dangers posed to individuals waiting for a bus at this unsafe position. Action: PA to contact LCC. Pending.

13.0 Grass Cutting and General Outdoor Matters and Maintenance

- 13.1 Refuse bins to be replaced with lidded bins as agreed by HDC Aug'24:** KB reported that HDC had confirmed the plan to replace all unlidded bins in the district, with lidded, however, due to the logistical extent of this project, they are unable to give a date for completion. Pending.
- 13.2 Overgrown hedge on North Road, corner of Leys Crescent:** It was reported that the overgrown hedge had not yet been cleared however, as LCC have already confirmed that this is the responsibility of the landowner (who has been informed by LCC) the PC agreed that, unfortunately, they are not able to contribute anything further on this issue. Resolved.
- 13.3 Second Village Pump, near Langton House, Walcote Road, in need of repair:** As there did not appear to be any safety concerns regarding the pump, the PC agreed that, due to historical issues regarding access to the pump, they would not be able to carry out any maintenance. Resolved.
- 13.4 Request for a refuse bin to be placed in the area of the Playing Field:** The PC agreed to source this extra bin and have it added to HDC's emptying schedule. Action: KB to get some quotes for a lidded bin. Pending.
- 13.5 Overgrowth at the end of The Belt:** KB informed the PC that she had reported this to HDC, along with photos of the area. Pending.
- 13.6 Rotted Gate Post, at the entrance to the outside gym area:** As this issue is not currently posing any hazard, the PC agreed to wait for the 2025 ROSPA report (annual inspection due in August) so that all required repairs can be considered at the same point. Pending.

14.0 Children's Play Area

- 14.1 Regular Play Area Safety Inspections:** No new issues reported.
- 14.2 Damaged surface in the basketball area:** This item to be carried forward to the next meeting. Pending.
- 14.3 Risk Assessment for the play area:** This item to be carried forward to next meeting. Pending.

15.0 Playing Field

- 15.1 Playing Field Risk Assessment:** This item to be deferred to the next meeting. Pending.
- 15.2 Dog Control and Safety Signage on playing field:** KC reported that AXO (MUGA build contractor) had agreed to erect the signage once wording and layout had been agreed. See item 16.4. Resolved.
- 15.3 NKFC Licence and Annual Charges:** This item to be carried forward to the next meeting. Pending.

16.0 Proposed MUGA (Multi Use Games Area)

- 16.1 MUGA build Update:** KC reported that further potential costs had been highlighted regarding electrical cabling around the site, to include metering and additional cabling, allowing timing and dimming options. The PC approved these at an estimated cost of £650 in total.
- 16.2 PC to receive an update re MUGA cash flow status:** KB outlined the schedule for transfers of MUGA reserved funds being transferred from the reserve accounts into the PC's current account to be available for payment of the contractor's invoices, once received and approved by the PC.
Also, the proposed plan for the total cost of the build to be paid in instalments, allowing control of vat values being paid out and subsequently refunded by HMRC - PC approved.
- 16.3** The PC approved the funding shortfall of £1700 to be addressed through a grant from the CIC as previously agreed however, decided it would be sensible to wait until all ancillary costs had been agreed, so that a total value for the CIC grant could be agreed at that point. Pending.
- 16.4** KC provided some examples of proposed signage for Councillors' consideration, to include dog control, along with lawful and permitted activity on the playing Field, including the use of the MUGA, once complete. KC requested that the councillors advise him of their comments by the following day. Pending.

17.0 Future Spending Options from the S106 and CIC Funding

- 17.1** No update.
- 17.2** See items 16.3 and 21.2.

18.0 Village Communication

- 18.1** SKN - No update.
- 18.2** Village Email List: The PC agreed that they did not feel that emails being circulated needed to be restricted to SK residents only, therefore the circulation listing may include non-SK residents, who have an interest in being involved with the village. However, any content that is circulated will continue to include only those matters that concern residents of SK, and all email addresses will be kept strictly confidential. Resolved.

19.0 Neighbourhood Plan, Monitoring and Review

- 19.1** This item to be carried forward to the next meeting. Pending.

20.0 Community Emergency / Resilience Plan

20.1 The review of SK's Community Emergency Plan dated June'14: This item to be carried forward to the next meeting. Pending.

21.0 Proposed Summer Sports Club 2025

21.1 KB reported that the club's provider had confirmed, all was in place for the start date of Monday, 11th Aug.

21.2 The PC agreed to apply to the CIC for a grant of £2200, as a contribution towards the provision of the 2-week Summer Sports Club 2025. This figure includes £1600 to the Club's provider, plus £600 covering the Village Hall facilities hire charge. Action: PA to prepare the application. Pending.

22.0 HDC Community Safety Vehicle proposed visit to SK

22.1 The PC agreed that they would like to go ahead with the visit. Action: KC to liaise with the VH with regard to the suitability of HDC's proposed date of 14th Oct'25. Pending.

23.0 Village Youth Club

23.1 HCYC'S proposed terms of service, to provide a weekly youth club during the academic year, August'25 to July'26: The PC discussed and agreed that unfortunately, due to the rising costs and diminishing attendance numbers, they would be able to commit to the Autumn '25 term only, at this stage. It was agreed that further discussion would take place in October, with regard to the remainder of the academic year. Action: KB to inform HCYC of this decision. Pending.

24.0 Items to be Considered for the next Agenda. None

25.0 To Confirm Date of Next Meeting

Tuesday 9th Sept'25, 7.15 p.m.

Meeting ended at 9.30 pm

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: