

MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 23rdth Sept 2025, 7.15p.m.

Minutes Ref: 856/0925

1.0 Confirm Members Present

Cllr P Alcock -Chair	(PA left meeting at 8.15 pm)
Cllr K Coyne (KC) – Vice Chair	(KC took over as Chair from 8.15 pm)
Cllr G Byrne (GB)	
Cllr T Wood (TW)	

Parish Clerk – Mrs K Brown (KB)

2.0 To Receive Any Apologies

Cllr TJ Wood (TJW)– Approved and Accepted

3.0 Disclosure of any Member's Interests

GB declared an interest in planning item 25/00803/FUL, Woodstock, North Road and confirmed non-participation in this item.

4.0 To Confirm Other Attendees

None

5.0 To Confirm Minutes of Previous Meeting of Council, held on 12THAug'25

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

6.0 Public Participation

- 6.1** The PC acknowledged the parishioner's email dated 8th Sept, regarding LCC's planned road re-surfacing due to be started in Feb'26. Resolved.
- 6.2** PA summarised the email correspondence between himself and a parishioner, regarding two cameras having been installed recently on village lampposts and managed by Northants Police. The cameras had been installed as part of a criminal investigation and have now been removed. Resolved.

7.0 Planning Matters

7.1 New Application/s:

25/00550/OUT, Land at Lambcote Hill Farm, Swinford Road, erection and operation of an energy storage system: PC agreed to Object to this development after hearing residents' concerns that a high % of this huge development will be visible from many properties in the village and this is borne out by closer examination of the Theoretical Visibility Plan (Figure 2.2) in the Planning Application documents. The developers have not provided viewpoints nor detailed mitigation from within the village, preferring instead views from isolated points outside South Kilworth. The PC is also concerned that this development is not connected to, nor will it store energy

from Swinford Windfarm, yet it seeks to cloak its appearance in the context of a windfarm that now has limited years of life, compared with the timeframe for the BESS.

25/00803/FUL, Woodstock, North Road, installation of a dropped kerb: PC agreed no comment (GB did not participate in this discussion).

7.2 Planning Decisions / Updates Reported:

25/00782/FUL, Leys Cresc, SK – Approved 02/09/25

24/01658/FUL, Land North of North Road – Approved 04/09/25

8.0 LRALC Correspondence / Updates received, of particular note.

- 8.1** The following entry, included in the Round Robin dated 28th July'25, was highlighted: To note that the National Joint Council (NJC) for Local Government Services has agreed the national pay award for the period 1 April'25 to 31st March'26. The new pay rates represent a 3.2% annual increase. Back pay will be applied in the September'25 payroll.

9.0 Accounts / Finance Matters

- 9.1** The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
15,874.00	3,174.80	19,048.80	Balance due re MUGA build
1,377.51	0.00	1,377.51	Payroll Qtr Jul-Sept'25
415.04	0.00	415.04	PAYE re Payroll Qtr Jul-Sept'25
27.50	5.50	33.00	Qrlt Payroll Provision
303.50	0.00	303.50	SKN Printing Sept'25 edition
60.00	0.00	60.00	Bus Shelter cleaning
110.09	22.02	132.11	Litter Bins emptying Apr-Jun'25
943.87	188.77	1,132.64	Grass cutting Apr-Jun'25
2,015.00	0.00	2,015.00	Youth Club Spring'25
1,395.00	0.00	1,395.00	Youth Club Summer'25
520.00	0.00	520.00	VH Room Hire re youth club, Spring'25
360.00	0.00	360.00	VH Room Hire re youth club, Summer'25
1,600.00	320.00	1,920.00	Summer Sports Club '25
600.00	0.00	600.00	VH facilites re Summer Sports Club
25,601.51	3,711.09	29,312.60	Totals

- 9.2** PC approved the cash balances held by the Parish Council at 31/08/25 along with corresponding bank reconciliation and bank statements. Documents duly signed.

- 9.3** The PC reviewed and approved the comparison of actual 2025/2026 spend to budget, as provided by KB.

10.0 Parish Council Procedures

- 10.1** The PC considered the creation of PC owned email addresses for all councillors and resolved that new email addresses were not necessary at this stage. Resolved.

11.0 War Memorial Clock

- 11.1 Service and regular maintenance contract:** PA outlined his discussion with the Smith of Derby regarding the repairs and ongoing maintenance for the clock. It was agreed that unfortunately the PC does not hold sufficient funds at the moment, to cover the advised complete overhaul of the clock. As, currently three clock faces are operating correctly, PA would research cheaper options for reaching and removing the vegetation growth on the fourth face, which is causing the hands to stick. Pending.
- 11.2 War Memorial Grant Funding Options:** KB is continuing to research/source any appropriate funding options to help with clock maintenance costs.
- 11.3 Donations for War Memorial Maintenance Costs:** GB proposed that the PC consider appealing to the Church and village residents for donations towards the care and maintenance of this very much-loved village clock. The PC agreed to prepare an article for inclusion in the November edition of SKN. Action: PA/GB to send details to the editor of the SKN.

12.0 Highways and Footpaths

- 12.1 LCC village lamppost numbering record:** This item to be carried forward to the next meeting.
- 12.2 Missing Reflector Posts on North Road, outside Oak Lodge:** The PC confirmed that four reflector posts had now been reinstated however, there remained one post (NK end of the section) still missing. Action: KB to report to LCC.
- 12.3 North Road Bus Stop, Hard Standing Request:** Following LCC's decision not to provide hard standing at this location, the PC had agreed previously to request that the bus stop be removed asap, in order to prevent the current dangers posed to individuals waiting for a bus at this unsafe position. PA expressed frustration at the lack of response from LCC. Action: PA to continue pursuing the issue with LCC.

13.0 Grass Cutting and General Outdoor Matters and Maintenance

- 13.1 Refuse bins to be replaced with Lidded Bins as agreed by HDC Aug'24:** The PC confirmed that all VH car park bins had now been replaced with lidded bins as promised by HDC. Any village bins within the parish are scheduled to be replaced in due course. Pending.
- 13.2 Request for a refuse bin to be placed in the area of the Playing Field:** Following discussions with the village Bowls Club, it was agreed that, as the existing bin (currently located beside the club) is very seldom used, the PC would arrange for this bin to be relocated nearer to the MUGA. Thus, removing the need to purchase a new bin. Action: KC will inform KB of the new position so that she can ask HDC to amend their emptying schedule.
- 13.3 Overgrowth at the end of The Belt:** The PC confirmed that this area had now been cleared as requested. Resolved.
- 13.4 Rotted Gate Post, at the entrance to the outside gym area:** The PC confirmed that this gate post had now been repaired. Resolved.
- 13.5 Fence posts surrounding the Bowling Green in need of repair as reported by GB previously:** This item to be carried forward to the next meeting.

13.6 Alterations to access around MUGA for grass cutting team: This action has now been carried out. Resolved.

14.0 Children's Play Area

- 14.1 Regular Play Area Safety Inspections:** KC reported that he had discussed the recommended actions to be taken with the contractor and the PC agreed that the work should be carried out over the next few months. Pending.
- 14.2 Damaged surface in the basketball area:** This item to be carried forward to the next meeting. Pending.
- 14.3 Risk Assessment for the play area:** This item to be carried forward to next meeting. Pending.

15.0 Playing Field

- 15.1 Playing Field Risk Assessment:** This item to be deferred to the next meeting. Pending.
- 15.2 NKFC Licence and Annual Charges:** KC intends to arrange a meeting with the Football Club. Pending.

16.0 Proposed MUGA (Multi Use Games Area)

- 16.1 MUGA build Update:** The PC discussed quotes for cctv to be erected in the vicinity of the MUGA, at a height of 4 metres. It was agreed to accept a quote for £1500. Action: KC to instruct the contractor.
- 16.2 PC to receive an update re MUGA overall costings to date:** The PC reviewed the updated schedule provided by KB and restated their decision to wait until all costs were known before applying to the CIC fund for reimbursement of any funding shortfall.
- 16.3 Administration of the MUGA booking facility:** KC reported that he had sourced an online booking facility that would give potential groups access in order to register bookings. Action: KC to forward to PA for testing, before going live.
- 16.4 Easement agreement between the PC and the Village Hall:** KC reported that the VH committee have requested an Easement Agreement be put in place to cover the installation (within the VH) of a dedicated meter, measuring the floodlighting energy usage. Action: KB to contact LRALC and the insurers for guidance.

17.0 Future Spending Options from the S106 and CIC Funding

- 17.1** See item 16.2 re MUGA funding shortfall.
- 17.2** CIC reimbursing of the PC's previously agreed contribution, £2200, towards the Summer'25 Sports Club: Action: PA to advise once the cheque has been received.
- 17.3** The PC approved a CIC application for £4290 to cover the cost of 2025 Spring and Summer youth club terms. Action: PA to advise once the cheque has been received.

18.0 Village Communication

- 18.1** SKN - No update.

19.0 Neighbourhood Plan, Monitoring and Review

19.1 This item to be carried forward to the next meeting. Pending.

20.0 Community Emergency / Resilience Plan

20.1 The review of SK's Community Emergency Plan dated June'14: This item to be carried forward to the next meeting. Pending.

21.0 Proposed Summer Sports Club 2025

21.1 The PC agreed all feedback had demonstrated that the 2025 club had been successful as previous years, and very well received by all participants. Resolved.

22.0 HDC Community Safety Vehicle proposed visit to SK

22.1 KB reported that unfortunately, the previously reserved date with HDC, 14th October'25, was no longer available to South Kilworth. Resolved.

23.0 Village Youth Club (HCYC)

23.1 The PC discussed financial viability of being able to continue supporting this worthwhile provision. KC suggested considering a less frequent pattern, as in, perhaps a fortnightly, or even monthly, club as opposed to the current weekly arrangement. The PC agreed this was worth considering. Action: KB to contact the club's organisers for feedback on attendance numbers so far in this Autumn term, and also to request their thoughts around a potential revised programme, with fewer sessions being held per month.

24.0 Community Action Fund, Rural Crime Round, 1stSept to 17thOct'25, up to £10k available.

24.1 KB to check with OPCC (Office of Police and Crime Commissioner) re whether the cost of cctv would fit the fund criteria.

25.0 Items to be Considered for the next Agenda.

25.1 GB reported that the hedge between the small VH meeting room and the bowling green has not been trimmed this season. Action: KB to report to HDC and request that the hedge be trimmed as soon as possible.

26.0 To Confirm Date of Next Meeting: Not yet confirmed.

Meeting ended at 9.15 pm

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: