



## MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 11<sup>th</sup> November 2025, 7.15p.m. Minutes Ref: 857/1125

### 1.0 Confirm Members Present

Cllr P Alcock -Chair

Cllr K Coyne (KC) – Vice Chair

Cllr G Byrne (GB)

Cllr T Wood (TW)

Parish Clerk – Mrs K Brown (KB)

### 2.0 To Receive Any Apologies

Cllr TJ Wood (TJW) – Approved and Accepted

### 3.0 Disclosure of any Member's Interests

None

### 4.0 To Confirm Other Attendees

One

### 5.0 To Confirm Minutes of Previous Meeting of Council, held on 23<sup>rd</sup> Sept'25

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

### 6.0 Public Participation

6.1 The attending parishioner expressed concern around a number of pathways and pavements around the village that had become quite overgrown, causing difficulties for pedestrians. The PC was asked if they had the power to clear any of these issues. PA explained that it is the responsibility of the landowners to ensure that any planting on their own land does not encroach over or on to the highway, and that LCC are responsible for keeping any public rights of way cut back.

Action: PA will let KB have the 'what3words' details for each location discussed, so that she can report all to LCC.

There followed a discussion on the timing of the village street lighting. PA confirmed that all lights in the village should be scheduled to go off at midnight and requested that details of any lighting still on after this time, be reported to the PC.

### 7.0 Planning Matters

#### 7.1 New Application/s:

**25/01142/FUL**, Oak House, Walcote Road, erection of a first-floor rear extension along with alterations to existing building. The PC resolved to make the following comment: *The PC considered whether there may be a potential parking problem as a consequence of the proposed extension and alterations, if they were to, in any way,*

*increase occupancy at the address, either immediately or in the future. The property is situated on a particularly difficult bend in the road and if increased occupancy were to lead to an increase in parked vehicles outside, this would pose a significant danger to motorists and pedestrians alike.*

**25/01337/FUL**, South Lodge, Walcote Road, erection of a machinery store and workshop. The PC resolved to make the following comment: *The PC feels that the proposed 4 metre height for each of the proposed buildings (machinery store and workshop) seems to be excessively tall for the purpose.*

*The planned dimensions are comparable to those of industrial units and, bearing in mind that the property is within a residential setting, the effect could prove to be visually detrimental for neighbouring properties.*

*The PC would ask that HDC consider if such height and proportions are necessary for the purpose of the build.*

**7.2 Planning Decisions / Updates Reported:**

25/00803/FUL – Approved 30/10/25

**8.0 LRALC Correspondence / Updates received, of particular note.**

None

**9.0 Accounts / Finance Matters**

**9.1** The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
95.00	19.00	114.00	ROSPA '25 Inspection Charge
100.00	0.00	100.00	Re-imb re rmvl of growth on Church Clock
303.50	0.00	303.50	SKN Printing, Nov'25 edition
498.50	19.00	517.50	Totals

**9.2** PC approved the cash balances held by the Parish Council at 31/10/25 along with corresponding bank reconciliation and bank statements. Documents duly signed.

**9.3** The PC noted the draft budget received prior to the meeting and agreed to discuss in full at the December meeting.

**10.0 War Memorial Clock**

**10.1 Service and regular maintenance funding options:** The PC agreed to accept the kind offer from the Church to apply to the H&R Bdg Society, Community Grant Fund, for a sum of up to £500. This application to be submitted as a joint application between St Nicholas Church and the Parish Council.

KB highlighted a potential funding opportunity via the War Memorials Trust, for up to a maximum of £5k. Action: PA will obtain a costing estimate to enable KB to submit an initial enquiry to the fund managers.

**10.2 Donations Appeal for War Memorial Maintenance Costs:** The PC expressed their sincere gratitude to the Bowls Club for their very kind and generous donation of £250.



## 11.0 Highways and Footpaths

- 11.1 **LCC village lamppost numbering record:** PA confirmed the record revision was still in progress.
- 11.2 **Missing Reflector Posts on North Road, outside Oak Lodge:** KB to contact LCC for an update.
- 11.3 **North Road Bus Stop, Hard Standing Request:** PA reported that he had not had any response from LCC and would continue to pursue. Pending.

## 12.0 Grass Cutting and General Outdoor Matters and Maintenance

- 12.1 **Refuse bins to be replaced with Lidded Bins as agreed by HDC, Aug'24:** KB reported that HDC continues to hold this on their work schedule but as yet, are unable to confirm a date. Pending.
- 12.2 **Request for a refuse bin to be placed in the area of the Playing Field:** KC is in discussion with the Bowls Club to have the bin close to the bowls club removed from its current fixing and moved to an area nearer the MUGA. Pending.
- 12.3 **Fence posts surrounding the Bowling Green in need of repair as reported by GB previously:** The PC agreed to carry out these repairs. Action: GB to obtain a quote.
- 12.4 **Untrimmed hedge, alongside Bowls Green and Village Hall:** KB confirmed that she had reported the issue to HDC and that the request has been passed to the ground maintenance team. Pending.
- 12.5 **HCYC's offer re bulb and small tree planting by club members:** The PC expressed their appreciation of this suggestion and agreed to look into options, see item 15.2.

## 13.0 Children's Play Area

- 13.1 **Regular Play Area Safety Inspections:** The PC discussed the ROSPA '25 report and agreed that there were currently no items requiring immediate attention.
- 13.2 **Damaged surface in the basketball area:** Due to the superior basketball area now provided as part of the MUGA, the PC agreed not to carry out any repairs on this area for the time being. A permanent solution will be agreed in due course. Resolved.
- 13.3 **Risk Assessment for the play area:** This item to be carried forward to next meeting. Pending.

## 14.0 Playing Field

- 14.1 **Playing Field Risk Assessment:** This item to be deferred to the next meeting. Pending.
- 14.2 **NKFC Licence and Annual Charges:** KC confirmed that he is in communication with NKFC regarding the contract renewal. Pending.

## 15.0 Proposed MUGA (Multi Use Games Area)

- 15.1 **MUGA build Update:** The PC agreed to make an application to the Leics Police Community Action Fund (CAF), Rural Crime Funding, to finance the erection of cctv around the MUGA. Action: KC to source quote/s.

- 15.2 MUGA – Tree Planting:** The PC agreed that, as the cost of this required planting was not significantly high, it would not be necessary to source external funding for this requirement. As per item 12.5, the PC discussed the youth club provider's project for members growing small trees from seed and agreed to explore the possibility of linking this in with the MUGA tree planting. Pending.
- 15.3 PC to receive an update re MUGA overall costings to date:** The PC reviewed the updated schedule provided by KB and restated their decision to wait until all costs were known before applying to the CIC fund for reimbursement of any funding shortfall.
- 15.4 Administration of the MUGA booking facility:** It was reported that the online booking system was now fully operational, and all agreed was running smoothly and efficiently. Resolved.
- 15.5 Easement agreement between the PC and the Village Hall:** PA reported that a VH representative was drafting an agreement for PC approval. Pending.

#### **16.0 Future Spending Options from the S106 and CIC Funding**

- 16.1 Future plans - No update.**
- 16.2** The PC noted CIC reimbursement had now been received re £2200 costing re the Summer Sports Club provision.
- 16.3** The PC noted CIC reimbursement had now been received re £4290 costing re the HCYC Spring and Summer '25 terms.

#### **17.0 Village Communication**

- 17.1** SKN – KC reported that the current editor of the SKN hopes to attend the December PC meeting to discuss ongoing administration of the publication.

#### **18.0 Neighbourhood Plan, Monitoring and Review**

- 18.1** PA reported that the original editor of the plan had made significant progress towards the review and hoped to provide a first draft for approval in December. Pending.

#### **19.0 Community Emergency / Resilience Plan**

- 19.1 The review of SK's Community Emergency Plan dated June'14:** This item to be carried forward to the next meeting. Pending.

#### **20.0 Village Youth Club (HCYC)**

- 20.1** PA reported that the VH had expressed an interest in exploring options to assist in the running of the youth club, with continued funding being claimed from the CIC fund. The PC agreed to continue to monitor the club's attendance levels until the end of the Easter term. Action: PA to contact HCYC with an update.

#### **21.0 HDC Community Grant, year 2, round 2, 1<sup>st</sup> Dec'25 to 16<sup>th</sup> Feb'26, £10k available.**

- 21.1** The PC agreed to continue involving parishioners, listening to feedback at local events, Community Café etc, with a view to encouraging and supporting any



worthwhile causes that might fit HDC's criteria. Details of this funding opportunity can be found on the village website - [southkilworth.co.uk](http://southkilworth.co.uk).

**22.0 Items to be Considered for the next Agenda.**

- 22.1** A request had been made for a Brown Tourist Sign, showing MUGA directions, to be placed on entry to the village.
- 22.2** PC to review ongoing management of the mobile camera (MVAS) located on Welford Road.

**23.0 To Confirm Date of Next Meeting: 8<sup>th</sup> Dec'25**

Meeting ended at 9.30 pm

**A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.**

**Signed:**

**Date:**