



## **NOTICE OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH**

**Notice is hereby given that a Parish Council meeting will be held on:**

**13<sup>th</sup> January 2026 at 7.15 pm**

**for the transaction of business, as set out in the agenda below.**

**ALL COUNCILLORS ARE SUMMONED**

### **AGENDA**

#### **1.0 Members Summoned:**

**Cllr P Alcock (PA) – Chair  
Cllr K Coyne (KC) – Vice Chair  
Cllr G Byrne (GB)  
Cllr T Wood (TW)  
Cllr TJ Wood (TJW)**

#### **2.0 To receive any Apologies.**

#### **3.0 Disclosure of Members' Interests**

#### **4.0 To Confirm other Attendees**

#### **5.0 To Confirm Minutes of Previous Council Meeting, held on Tuesday, 9th December '25.**

#### **6.0 Public Participation/Correspondence (Members of the Public are invited to speak during this item only, and at the Chair's discretion).**

#### **7.0 Planning Matters**

**7.1** New planning application/s received at date of producing agenda: 25/01672/FUL, South Lodge, Walcote Road, proposed portable holiday accommodation unit.

**7.2** To receive any planning decisions / updates.

#### **8.0 To highlight any LRALC Correspondence / Updates received, of particular note.**

#### **9.0 Accounts / Finance Matters**

**9.1** Council to approve, and sign, the payment schedule for any upcoming payments, as prepared and circulated electronically by KB, prior to the meeting, along with any invoices further presented at the meeting.

**9.2** KB to report, for PC approval, cash balances held at 31/12/25. Bank Reconciliation and Statements to be signed by the chair, plus a non-signatory councillor, if available.

**9.3** PC to agree the 2026/2027 Precept Request for submission to HDC by 16<sup>th</sup> Jan'26.

#### **10.0 War Memorial Clock**

**10.1** Potential Funding Options re the maintenance and upkeep of the Clock: PC to receive any update.

#### **11.0 Highways and Footpaths**

**11.1** LCC village lamppost numbering record: PC to receive any update.

**11.2** Missing reflector posts on North Road: PC to receive any update.

**11.3** North Road bus stop, hard standing request: PC to receive any update.

**11.4** Request received for Brown Tourist Signs, re MUGA and Bowls Club directions, to be erected on entry to the village: PA to update with potential costings.

**11.5** Ongoing management of the mobile camera (MVAS), currently located on Welford Road: PC to discuss.

**11.6** Missing Reflector Posts on Walcote Road: PC to receive any update.

**11.7** Ditch Clearance required on Walcote Road, following recent lorry crash: PC to receive any update.

## **12.0 Grass Cutting and General Outdoor Matters and Maintenance**

**12.1** Remaining village refuse bins to be replaced with lidded bins, as per HDC email dated 22/09/25: PC to receive any update.

**12.2** Request for a refuse bin to be placed in the area of the Playing Field, as suggested by KC, at the June'25 meeting: KC to update.

**12.3** Fence posts surrounding the Bowling Green in need of repair as reported by GB in AOB item, July'25: PC to receive any update.

**12.4** Untrimmed hedge, alongside Bowls Green and VH, as reported in AOB, Sept'25: PC to receive any update.

## **13.0 Children's Play Area**

**13.1** Monthly Play Area Safety Inspection review: PC to receive monthly in-house safety inspection report, and to agree any action to be taken.

**13.2** Risk Assessment for the play area: PC to receive any update.

## **14.0 Playing Field**

**14.1** Risk Assessment for the playing field: PC to receive any update.

**14.2** NKFC Licence and annual charges: KC to update.

## **15.0 MUGA (Multi Use Games Area)**

**15.1** MUGA – Funding for CCTV erection: KB to update re funding application to OPCC Community Action Funding, (Violence & Vulnerability round opening 1<sup>st</sup> Dec'25 until 31<sup>st</sup> Mar'26). Available funding up to £10k.

**15.2** MUGA – Tree Planting: PC to receive any update.

**15.3** MUGA build funding shortfall: PC to receive any update.

**15.4** Easement agreement between the PC and the Village Hall re floodlighting energy, via dedicated meter installed within the VH: PC to receive any update,

## **16.0 Future Spending Options from the S106 and CIC Funding**

**16.1** S106 / CIC funding plans: PC to receive any update.

## **17.0 Village Communication**

**17.1** SKN: PC to receive any update.

## **18.0 Neighbourhood Plan Monitoring and Review**

**18.1** PC to receive any update.

## **19.0 Community Emergency / Resilience Plan**

**19.1** The updating of SK's Community Emergency Plan dated June'14: PC to receive any update.

## **20.0 Village Youth Club**

**20.1** Review of the weekly youth club continuance: The PC to receive any update.

## **21.0 Clerk's Annual Leave**

**21.1** PC to discuss amending the Clerk's contracted holiday year from calendar year to financial year, i.e. April to March, in order to synchronise with the payroll year.



**22.0 Items to be considered for the next agenda**

**23.0 PC to agree the date of next Parish Council Meeting.**

**PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND**

**Signed: Karen Brown, Parish Clerk**

**Date: 6<sup>th</sup> Jan'26**