



MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 9th December 2025, 7.15p.m.

Minutes Ref: 858/1225

1.0 Confirm Members Present

Cllr P Alcock -Chair

Cllr K Coyne (KC) – Vice Chair

Cllr G Byrne (GB)

Cllr T Wood (TW)

Cllr T J Wood (TJW)

Parish Clerk – Mrs K Brown (KB)

2.0 To Receive Any Apologies

None

3.0 Disclosure of any Member's Interests

None

4.0 To Confirm Other Attendees

Three

5.0 To Confirm Minutes of Previous Meeting of Council, held on 11th Nov'25

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

6.0 Public Participation

6.1 1. Carol Thay, Climate Impact Officer for HDC, introduced herself and outlined her responsibilities in her new role – covering local flooding prevention, environmental and renewables initiatives, and advice regarding associated potential funding options.

PA thanked Carol for taking the time to meet with the councillors and sharing her experience around some of the local matters that she has been involved with.

2. Two representatives from the SK News were in attendance and summarised their discussions with North Kilworth, to help them reinstate their local newsletter.

The PC also received an overview re the SKN average income and expenditure. The editors provide their services on a totally voluntary basis, and all advertising income goes towards publication costs.

The PC suggested that they could consider including a provision in the 2026-27 budget/precept request to allow a moderate contingency sum to be set, in support of the publication.

Prior to the above, PA expressed the PC's immense gratitude for the amazing work that the editors do, in compiling excellent varied and interesting content in each and



South Kilworth

Parish Council

every edition. Regular feedback from residents evidenced the wonderful community spirit that the publication helped to inspire.

7.0 Planning Matters

7.1 New Application/s: None

7.2 Planning Decisions / Updates Reported:

25/01337/FUL – Approved 3/12/25. The PC have requested feedback from HDC regarding their comment made as a consultee.

7.3 Enforcement Cases Raised:

22/01299/FUL, South Lodge, Walcote Road, allegation that the ongoing build is not to plan – the PC noted.

8.0 LRALC Correspondence / Updates received, of particular note.

None

9.0 Accounts / Finance Matters

9.1 The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
1,395.43	0.00	1,395.43	Clerk's Qrtly Proll Oct-Dec'25, + mileage
392.30	0.00	392.30	PAYE + Er's Ni
30.00	0.00	30.00	Payroll Provider re Oct-Dec'25
250.00	0.00	250.00	Memorial Clock Winding - 2025
10.00	0.00	10.00	Annual Church Tower Space Rental
64.33	12.86	77.19	Expenses for Reimbursement
2,142.06	12.86	2,154.92	Totals

9.2 PC approved the cash balances held by the Parish Council at 30/11/25 along with corresponding bank reconciliation and bank statements. Documents duly signed.

9.3 The PC reviewed and discussed the draft budget received prior to the meeting, in preparation for finalising at the Jan'25 meeting.

10.0 War Memorial Clock

10.1 **Service and regular maintenance funding options:** PC reported that none of the four clock faces were now working. Action: PA will contact Smiths of Derby to advise on repair options. Also to request a formal estimated total cost for longer term general repairs, to enable a pre-application to be submitted to the War Memorials Trust Funding - maximum £5k available.

10.2 **Donations Appeal for War Memorial Maintenance Costs:** KB reported that, during the month of November, a total of £370, was very kindly donated to the fund.

11.0 Highways and Footpaths

11.1 **LCC village lamppost numbering record:** PA confirmed the record revision was still in progress.



South Kilworth

Parish Council

- 11.2 Missing Reflector Posts on North Road, outside Oak Lodge:** LCC confirm that these works are currently under consideration. Action: KB to monitor.
- 11.3 North Road Bus Stop, Hard Standing Request:** PA reported that he had not had any response from LCC and would continue to pursue. Pending.
- 11.4 Request received for Brown Tourist signs re MUGA and Bowls Club directions, to be erected on entry to the village:** PC discussed. Action: PA to enquire with LCC re potential costings.
- 11.5 MVAS – Ongoing Management:** TJW agreed to assume responsibility for future management from KC, going forward. Action - KC to pass all details onto TJW.
- 11.6 Missing Reflector Posts on Walcote Road:** KB informed the PC that she had reported this to LCC. Action - KB to monitor.
- 11.7 Ditch Clearance required on Walcote Road, following recent lorry crash:** KB informed the PC that she had reported this to HDC. Action - KB to monitor.

12.0 Grass Cutting and General Outdoor Matters and Maintenance

- 12.1 Refuse bins to be replaced with Lidded Bins as agreed by HDC, Aug'24:** KB reported that HDC continues to hold this on their work schedule but as yet, are unable to confirm a date. Action – KB to monitor.
- 12.2 Request for a refuse bin to be placed in the area of the Playing Field:** KC reported that the fixed bin near the bowls club had not yet been removed. Action – KC to contact the contractor to discuss removing the bin from its concrete base and move closer to the MUGA area.
- 12.3 Fence posts surrounding the Bowling Green in need of repair as reported by GB previously:** The PC agreed to accept the quote received for £700 to repair the posts. Action - GB to instruct the contractor.
- 12.4 Untrimmed hedge, alongside Bowls Green and Village Hall:** PC reported that the hedge had not yet been trimmed. Action – KB to follow up with HDC.

13.0 Children's Play Area

- 13.1 Regular Play Area Safety Inspections:** TW reported that the inner fencing around the swings area required repairs. Action – TW to discuss with contractor whether fencing was required in that area.
- 13.2 Risk Assessment for the play area:** This item to be carried forward to next meeting. Pending.

14.0 Playing Field

- 14.1 Playing Field Risk Assessment:** This item to be deferred to the next meeting. Pending.
- 14.2 NKFC Licence and Annual Charges:** KC confirmed that he is in communication with NKFC regarding the contract renewal. Pending.

15.0 Proposed MUGA (Multi Use Games Area)

- 15.1 MUGA – Funding for CCTV erection:** KC provided a quote for £3041.60 plus vat and was expecting a second quote from an alternative supplier shortly. The PC agreed for KB to prepare an application to the Leics Police Community Action Fund (CAF),

Rural Crime Funding, with the initial quote provided. Action – KB to prepare application.

- 15.2 MUGA – Tree Planting:** PA said that he intended to further discuss the proposed small tree planting project with the youth club providers. Pending.
- 15.3 PC to receive an update re MUGA overall costings to date:** KB confirmed that there had been no movement on the total costs since last month, and the figure was still standing at £4484.
- 15.4 Easement agreement between the PC and the Village Hall regarding the MUGA energy dedicated meter, situated in the VH:** The PC agreed that PA would talk to the VH representative to further discuss. Pending.

16.0 Future Spending Options from the S106 and CIC Funding

- 16.1 Future plans - No update.

17.0 Village Communication

- 17.1 SKN –** Following on from discussion with the SKN editors during the Public Participation session, the PC agreed to include a provision of a £500 contingency figure within the precept request for 2026-2027.

18.0 Neighbourhood Plan, Monitoring and Review

- 18.1** PA reported that he had now received a first draft for the review and would share with all councillors once he had properly read and considered. Pending.

19.0 Community Emergency / Resilience Plan

- 19.1 The review of SK's Community Emergency Plan dated June'14:** This item to be carried forward to the next meeting. Pending.

20.0 Village Youth Club (HCYC)

- 20.1** PC agreed to meet informally, with members of the VHC, and representative/s from HCYC, in January, to discuss ideas that may help to increase the youth club attendance levels. Action: PA to arrange meeting.

21.0 HDC Community Grant, year 2, round 2, 1st Dec'25 to 16th Feb'26, £10k available.

- 21.1** The PC agreed to continue involving parishioners, listening to feedback at local events, Community Café etc, with a view to encouraging and supporting any worthwhile causes that might fit HDC's criteria. Details of this funding opportunity can be found on the village website - southkilworth.co.uk.

22.0 Items to be Considered for the next Agenda. None

23.0 To Confirm Date of Next Meeting: 13th Jan'26.

Meeting ended at 9.05 pm



A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: