



NOTICE OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Notice is hereby given that a Parish Council meeting will be held on:

17th March 2026 at 7.15 pm

for the transaction of business, as set out in the agenda below.

ALL COUNCILLORS ARE SUMMONED

AGENDA

1.0 Members Summoned:

CLlr P Alcock (PA) – Chair
CLlr K Coyne (KC) – Vice Chair
CLlr G Byrne (GB)
CLlr T Wood (TW)
CLlr TJ Wood (TJW)

2.0 To receive any Apologies.

3.0 Disclosure of Members' Interests

4.0 To Confirm other Attendees

5.0 To Confirm Minutes of Previous Council Meeting, held on Tuesday, 10th Feb'26.

6.0 Public Participation/Correspondence (Members of the Public are invited to speak during this item only, and at the Chair's discretion).

6.1 PC to consider an email received from the VH committee, outlining their proposed village bbq to be held on 29th Aug'26 and requesting that the PC participate in the event. (See email circulated to Cllrs 2nd Mar'26)

6.2 PC to consider an email received from a North Kilworth football team, enquiring re the possibility of hiring SK's playing field for training purposes. See email circulated to Cllrs 10th Mar'26.

7.0 Planning Matters

7.1 New planning application/s received at date of producing agenda:

25/01742/FUL, Oak House, Walcote Road, proposed subdivision of Oak House and Acorn Cottage to return them to separate properties, together with ground and first floor extensions.

26/00215/FUL, Ivy Cottage, Welford Road, demolition of existing dwelling, and erection of a replacement dwelling.

7.2 To receive any planning decisions / updates

8.0 Village Hall

8.1 PC to further discuss the proposed agreement (written by VH committee and forwarded to the PC in Feb'26) covering ownership and maintenance of the MUGA, solar panels, storage battery and associated equipment.

9.0 To highlight any LRALC Correspondence / Updates received, of particular note.

9.1 PC to consider LRALC's recommendation re published 'Welcome Procedure' for public participation. (See RR circulated to Cllrs 2nd Mar'26.

10.0 Accounts / Finance Matters

- 10.1** Council to approve, and sign, the payment schedule for any upcoming payments, as prepared and circulated electronically by KB, prior to the meeting, along with any invoices further presented at the meeting.
- 10.2** KB to report, for PC approval, cash balances held at 28/02/26. Bank Reconciliation and Statements to be signed by the chair, plus a non-signatory councillor, if available.
- 10.3** Internal Audit 2025/26: PC to approve the appointment of Julie Morris, to carry out the 2025-2026 AGAR internal audit.

11.0 War Memorial Clock

- 11.1** Repairs and regular maintenance: PA to update.

12.0 Highways and Footpaths

- 12.1** LCC village lamppost numbering record: PA to update.
- 12.2** North Road bus stop, hard standing request: PA to update.
- 12.3** Request received for Brown Tourist Signs, re MUGA and Bowls Club directions, to be erected on entry to the village: PA to update.
- 12.4** Missing Reflector Posts on Walcote Road: KB to update.
- 12.5** Large pothole and debris, Walcote Road: KB to update.

13.0 Grass Cutting and General Outdoor Matters and Maintenance

- 13.1** Remaining village refuse bins to be replaced with lidded bins, as per HDC email dated 22/09/25: PC to receive any update.
- 13.2** Request for a refuse bin to be placed in the area of the Playing Field, as suggested by KC, at the June'25 meeting, along with slabbing in front of the MUGA shed: KC to update.
- 13.3** Trimming of Cherry Tree branches overhanging neighbour's property: PC to receive an update.

14.0 Children's Play Area

- 14.1** Monthly Play Area Safety Inspection review: PC to receive monthly in-house safety inspection report, and to agree any action to be taken.
- 14.2** Removal of inner fencing around the swings area, as agreed previous month: PC to receive an update re previous agreement for work to be carried out in the Spring of '26.
- 14.3** Risk Assessment for the play area: PC to receive any update.

15.0 Playing Field

- 15.1** Risk Assessment for the playing field: PC to receive any update.
- 15.2** NKFC's listing of football fixtures re 25/26 season: KC to update.

16.0 MUGA (Multi Use Games Area)

- 16.1** MUGA – Funding for CCTV erection via OPCC Community Action Funding, (Violence & Vulnerability round opened 1st Dec'25 until revised date of 19th Feb'26), available funding up to £10k: KB to update.
- 16.2** MUGA – Tree Planting: PC to receive any update.
- 16.3** MUGA build funding shortfall: PC to receive update.
- 16.4** HDC's request to view the MUGA and floodlighting onsite: PC to agree a date and who to receive them.

17.0 CIC Fund

- 17.1** PC's CIC claim for £3272 as reimbursement of the Autumn'25 youth club costs, as agreed at the previous meeting: PC to receive update.

17.2 PC's CIC claim re MUGA, £6984 (inc cctv est), funding shortfall: See 16.3.

18.0 Village Communication

18.1 SKN: PC to receive any update.

19.0 Neighbourhood Plan Monitoring and Review

19.1 PC to receive any update.

20.0 Community Emergency / Resilience Plan

20.1 The updating of SK's Community Emergency Plan dated June'14: PC to receive any update.

21.0 Village Youth Club

21.1 Review of the weekly youth club: PC to receive any update.

22.0 Summer Sports Club 2026

22.1 An initial proposal was agreed in principle only by the PC in Feb'26: TJW to update.

23.0 SKPC Policy Review / Update

23.1 Equal Opportunities – PC to review and reissue

23.2 Safeguarding – PC to review and reissue

23.3 Data Protection – PC to review and reissue

23.4 CCTV and Surveillance (draft only) to be reviewed

24.0 Items to be considered for the next agenda

25.0 PC to agree the date of next Parish Council Meeting.

PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

Signed: Karen Brown, Parish Clerk

Date: 11th Mar'26