

**MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH**

Held on Tuesday, 14<sup>th</sup> April 2026, 7.15p.m.

Minutes Ref: 862/0426

**1.0 Confirm Members Present**

Cllr P Alcock (PA) – Chair  
Cllr K Coyne – Vice Chair  
Cllr G Byrne (GB)  
Cllr T Wood (TW)  
Cllr T J Wood (TJW)

Parish Clerk – Mrs K Brown (KB)

**2.0 To Receive Any Apologies**

None

**3.0 Disclosure of any Member's Interests**

PA declared that he would abstain from any discussion re item 7.1, due to the proximity of the proposal to his own property.

**4.0 To Confirm Number of Other Attendees**

None

**5.0 To Confirm Minutes of Previous Meeting of Council, held on 17<sup>th</sup> Mar'26**

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

**6.0 Public Participation**

None

**7.0 Planning Matters**

**7.1 New Application/s:**

**26/00377/FUL:** Land adjacent to St Keverne, Welford Road, erection of one self-build dwelling with offroad parking and garden amenity spaces.

The PC resolved to submit the following comment to HDC:

South Kilworth Parish Council 'Object' to this planning application because the location is within the Parish but outside the permitted area of development as defined in our adopted Neighbourhood Plan.

When the Neighbourhood Plan was being prepared several potential locations for development were identified and, during the consultation meetings with parishioners, there was significant resistance to the prospect of future development along the Welford Road. The Limits to development as defined in the Neighbourhood plan were then set to carefully reflect parishioners' views at the

time and were voted on by referendum. The Parish Council recognises this represents the most recent and comprehensive view of South Kilworth parishioners.

**7.2 Planning Decisions / Updates Reported:** None

**7.3 Enforcement Cases Raised:** None

## **8.0 Village Hall Agreement**

**8.1 Proposed agreement covering ownership and maintenance of the MUGA, solar panels, storage battery and associated equipment:** The PC discussed the revised agreement submitted by the VH committee and agreed that there were further revisions required before formalisation. Action: PA to liaise with the VH committee.

## **9.0 LRALC Correspondence / Updates received, of particular note.**

**9.1** The PC agreed to continue LRALC Membership for 2026-27. Action - KB to complete the online membership form to this effect. Resolved.

## **10.0 Accounts / Finance Matters**

**10.1** The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
348.53	0.00	348.53	LRALC/NALC Annual Subs
480.00	0.00	480.00	HCCYC Facilities Charge
162.50	0.00	162.50	To refund KR re erroneous payment rec'd
92.10	0.00	92.10	Transfer Eon Refund to VH
280.00	0.00	280.00	Trimming Cherry Tree in Bowls Club grounds
<b>1,363.13</b>	<b>0.00</b>	<b>1,363.13</b>	<b>Total</b>

**10.2** PC approved the cash balances held by the Parish Council at 31<sup>st</sup> Mar'26 along with corresponding bank reconciliation and bank statements. Documents duly signed.

**10.3** PC reviewed and approved the budget comparison to actual spend at the yearend date 31<sup>st</sup> Mar'26, as circulated by KB. Resolved.

## **11.0 War Memorial Clock**

**11.1 Maintenance required:** PA outlined further discussions with volunteers, Upper Avon Valley Bell Maintenance Team, and the PC agreed to clean and prepare the area for restoration works to begin. Action – PA to liaise with the team.

**11.2 Donations Appeal for War Memorial Maintenance Costs:** No new donations received to date.

## **12.0 Highways and Footpaths**

**12.1 LCC village lamppost numbering record:** PA outlined his comparison of village lamp posts in place, against LCC's records. Action – PA to liaise with LCC to reconcile differences.

- 12.2 North Road Bus Stop, Hard Standing Request:** PA reported that he had not received any feedback following his onsite meeting with Harrison Fowler, HDC County Councillor. Action - PA to contact for a response.
- 12.3 Request received for Brown Tourist signs re MUGA and Bowls Club directions, to be erected on entry to the village:** PA reported that he had not received any feedback following his onsite meeting with Harrison Fowler, HDC County Councillor. Action - PA to contact for a response.
- 12.4 Missing Reflector Posts on Walcote Road:** KB reported that LCC's records remained with a status of 'inspection required' as at 5<sup>th</sup> Apr'26. Action - KB to contact LCC for an update.
- 12.5 Accident Debris on Walcote Road:** PC confirmed that the debris had not yet been removed. KB reported that LCC's record was still showing 'inspection required'. Action - KB to contact LCC for an update.
- 12.6 Blocked gully on Walcote Road:** KB reported that LCC 's records showed 'inspection required'. Action - KB to contact LCC for an update.
- 12.7 Petition Appeal to LCC re traffic calming measures to be reintroduced on Rugby Road:** PA reported that he had forwarded the petition to Harrison Fowler, County Councillor, however to date, had not had a response. Action - PA to contact for an update.
- 13.0 Grass Cutting and General Outdoor Matters and Maintenance**
- 13.1 Refuse bins to be replaced with Lidded Bins as agreed by HDC, Aug'24:** KB confirmed that HDC continues to hold this on their work schedule but as yet, are unable to confirm a date. Action - KB to monitor and report any further update received from HDC. Resolved.
- 13.2 Request for a refuse bin to be placed in the area of the Playing Field, along with slabbing to be laid in front of MUGA shed:** Action - KC to liaise with contractor.
- 13.3 Trimming of Cherry Tree branches on the Bowls Green, overhanging neighbour's property:** The PC confirmed that this work had now been carried out. Resolved.
- 14.0 Children's Play Area**
- 14.1 Regular Play Area Safety Inspections:** TW reported that there were a couple of fence sections needing tightening and paintwork requiring attention. Pending.
- 14.2 Removal of inner fencing around the swings area as agreed at Feb'26 meeting:** The PC confirmed that this work has now been carried out. Resolved.
- 14.3 Risk Assessment for the play area:** No update.
- 15.0 Playing Field**
- 15.1 Playing Field Risk Assessment:** No update.
- 15.2 NKFC's football fixtures re 25/26 season:** KC reported that he had not received the fixtures list. PC agreed that the club would be required to provide a fixtures schedule for future seasons. Resolved.
- 15.3 Village Hall's proposal to hold a village BBQ on 29<sup>th</sup> Aug'26:** The PC reiterated their intention to support this event, however, were not yet able to confirm availability of

the field on that date. Action - KC to contact NKFC re their proposed date requirements for the field.

- 15.4 AFC North Kilworth Football Club enquiry re hiring the playing field for training purposes:** The PC confirmed that discussions with the club are ongoing. Pending.

**16.0 Proposed MUGA (Multi Use Games Area)**

**16.1 Funding for CCTV erection:** KB confirmed that the OPCC funding application had been successful and that the necessary paperwork had been completed to allow payment to be made. Action - KC to arrange with contractor re commencement of the project.

**16.2 Tree Planting:** PA confirmed that HCYC hoped to carry out the planting during the Spring months. Pending.

**16.3 HDC's visit to view the MUGA:** PA confirmed that he had arranged an onsite meeting with HDC representatives on 27<sup>th</sup> Apr'26. Resolved.

**17.0 S106 and CIC Funding**

**17.1 CIC grant of £2500 re cctv installation:** Following confirmation of the successful OPCC grant funding application (cctv installation), the PC agreed to wait until the installation is complete in case of any budget overruns, and then any balance can be considered for future CIC applications. Resolved.

**18.0 Village Communication**

**18.1** KC reported that the SKN editor had enquired whether the PC had any content they would like to be included in the next edition. Action - KC will discuss with the editor. Resolved.

**19.0 Neighbourhood Plan, Monitoring and Review**

**19.1 Renewal of Neighbourhood Planning Network Membership:** The PC agreed to continue this membership. Resolved.

**20.0 Community Emergency / Resilience Plan**

**20.1 The review of SK's Community Emergency Plan dated June'14:** Pending.

**21.0 Village Youth Club (HCYC)**

**21.1** PA reported that HCYC has had an increased interest in the youth club and that they now have a waiting list for young people to join. The PC agreed that this was very good news. Pending

**22.0 Summer Sports Club 2026**

**22.1** TJW confirmed that the club provider had agreed to offer a club for this year, keeping the PC's contribution at the same rate as last year, £800 per week. Action - TJW to discuss with the Village Hall, their proposed facilities charge, and also confirm date availabilities.

**23.0 SKPC Policy Review / Update**

- 23.1 CCTV and Surveillance (draft only):** PC discussed the draft policy prepared by KC. Action - KC to continue to monitor the draft policy and make any adjustments as required, with a view for the policy being fully approved by the time the cctv is up and running. Pending.
- 23.2 I.T. Policy:** The PC agreed to prepare for adoption, NALC's model policy. Action - KC/PA to liaise.
- 23.3 Publication Scheme:** The PC agreed to prepare for adoption, ICO's Model Publication Scheme. Action - KC/PA to liaise.

**24.0 New Village Memorial**

- 24.1** The PC considered a request received from the daughter of the late Mrs Rita Hallam for the family to refurbish the bench situated on Welford Road, and have it dedicated to Rita's memory. The PC recognises that Rita had been a very much loved and valued member of the community, not least, giving 30 years' service on the Parish Council. The PC agreed for the family to have the bench refurbished as wished. Resolved.

**25.0 Community Safety Vehicle**

- 25.1** The PC agreed to arrange with HDC, for the community safety vehicle to visit the village on an agreed date. Action - KB to contact HDC and request a visit on the 2<sup>nd</sup> Tuesday of any month, to coincide with the Community Café events, held monthly on those dates.

**26.0 Items to be Considered for the next Agenda.** None

**27.0 To Confirm Date of Next Meeting:** 12<sup>th</sup> May '26

Meeting ended at 8.45 pm

**A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.**

**Signed:**

**Date:**