

**MINUTES OF AN PARISH COUNCIL MEETING FOR SOUTH KILWORTH**

**Held on Tuesday, 9<sup>th</sup> June 2026, 7.15p.m.**

**Minutes Ref: 864/0626**

**Members Present**

Cllr K Coyne – Vice Chair (Chaired)

Cllr T Wood (TW)

Cllr T J Wood (TJW)

Cllr G Byrne (GB)

Parish Clerk – Mrs K Brown (KB)

**1.0 To Receive Any Apologies**

Cllr P Alcock -Received and Accepted.

**2.0 Disclosure of any Members' Interests**

None

**3.0 To Confirm Number of Other Attendees**

Seven attendees

**4.0 To Confirm Minutes of Previous Meeting of Council, held on 12<sup>th</sup> May '26**

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

**5.0 Public Participation**

The meeting was attended by 7 representatives of NKFC, who wished to discuss the annual licence renewal for the use of the playing field for training and matches, also their request (see item 14.4) to erect a small wooden shed (3x1.3m) on the village playing field to enable the provision of soft drinks, tea and coffee (no food) for parents etc, at a nominal charge to cover the costs.

The attendees provided an update on the club's activities, structure and membership. Several of the club coaches with teams playing at South Kilworth were introduced and they spoke about the sportsfield maintenance they carry out on a voluntary basis. The Club's aim is to preserve the facilities for the good of the club and other users in the community.

KC thanked the reps for attending and both parties acknowledged that, going forward, there was a need for improved communication between the PC and NKFC and that the reinstatement of a NKFC Liaison officer would be beneficial. KC confirmed that there would be a full discussion during items 14.0.

**6.0 Planning Matters**

- 6.1 **New Application/s:** None
- 6.2 **Planning Decisions / Updates Reported:** None
- 6.3 **Enforcement Cases Raised:** None

## 7.0 Village Hall Agreement

- 7.1 **VH Proposed agreement covering ownership and maintenance of the MUGA, solar panels, storage battery and associated equipment:** This item still pending. Action - PA to liaise with the VH committee.

## 8.0 LRALC Correspondence / Updates received, of particular note.

- 8.1 KB outlined the legislative change to Members' Register of Interests, in that members' private addresses must no longer be published for public view unless an individual specifically requests for this to happen.

## 9.0 Accounts / Finance Matters

- 9.1 The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
10,000.00	0.00	10,000.00	Trasfer to H&R Reserve Act from Lloyds c/a
50.00	10.00	60.00	Payroll Service re Apr-June'26
1,407.45	0.00	1,407.45	Payroll Apr - June'26
428.19	0.00	428.19	PAYE / Er's N.I. Apr-June'26
<b>11,885.64</b>	<b>10.00</b>	<b>11,895.64</b>	<b>Total</b>

- 9.2 PC approved the cash balances held by the Parish Council at 31<sup>st</sup> May '26 along with corresponding bank reconciliation and bank statements. Documents duly signed.

## 10.0 War Memorial Clock

- 10.1 **Repairs and Maintenance:** The PC confirmed that the clock was now in full working order however seemed to be running a little slow.
- 10.2 **Donations Appeal for Future War Memorial Maintenance Costs:** No new donations received to date. Action – TJW to contact SKN to request that this appeal be included as a permanent item in each SKN edition from now on.

## 11.0 Highways and Footpaths

- 11.1 **LCC village lamppost numbering record:** PC reported that PA was still waiting for a response from LCC re the reconciliation of this record. Action -PA to contact for a response.
- 11.2 **North Road Bus Stop, Hard Standing Request:** PC reported that PA was still waiting for a response from LCC regarding his meeting with Harrison Fowler, HDC County Councillor. Action - PA to contact for a response.
- 11.3 **Request received for Brown Tourist signs re MUGA and Bowls Club directions, to be erected on entry to the village:** PC reported that PA had still not received any

feedback following his onsite meeting with Harrison Fowler, HDC County Councillor.  
Action -PA to contact for a response.

- 11.4 Missing Reflector Posts on Walcote Road:** KB reported that she had spoken to the LCC officer dealing with this issue, who had confirmed that the road area in this location had been assessed as requiring repairs however, a date had not yet been scheduled for the work to be carried out.

LCC had not taken any further action regarding the missing reflector post, having previously considered this not to be a significant safety consideration. KB again requested that this be reconsidered as per her email dated 9<sup>th</sup> April. Action -KB to monitor.

- 11.5 Accident Debris on Walcote Road:** KB reported that LCC had inspected the road area however, as the debris was situated on the grass verge, and not the highway itself, removal of the debris was the responsibility of HDC, not LCC. Action - KB to contact HDC and request clearance.

- 11.6 Petition Appeal to LCC re traffic calming measures to be reintroduced on Rugby Road:** PC reported PA had had no further contact from the County Councillor regarding the petition. Action - PA to contact for an update.

## **12.0 Grass Cutting and General Outdoor Matters and Maintenance**

- 12.1 Request for a refuse bin to be placed in the area of the Playing Field, along with slabbing to be laid in front of MUGA shed:** Still pending. Action - KC liaising with contractor.

## **13.0 Children's Play Area**

- 13.1 Regular Play Area Safety Inspections:** On inspection TW had no new issues to report.

- 13.2 Fence sections needing tightening, paintwork requiring attention.** Action: TW to instruct contractor to go ahead with repairs.

- 13.3 Risk Assessment for the play area:** No update.

- 13.4 National Lottery Grants for renovation, replacement, or new play equipment:** PC agreed in principle to compile a grant application, following feedback sourced from parents / carers of small children in the village, as to what improvements to the play area might be preferred. Action: All councillors to seek feedback.

## **14.0 Playing Field**

- 14.1 Playing Field Risk Assessment:** No update.

- 14.2 Village BBQ, proposed date, 29<sup>th</sup> Aug'26:** KC confirmed that, following a meeting with members of the VH committee and due to insufficient numbers of volunteers to participate in the running of this event, unfortunately the proposal would not go ahead. Resolved.

- 14.3 AFC North Kilworth Football Club enquiry re hiring the playing field for training purposes:** KC confirmed that this item is still pending consideration. Action – KC to liaise.

- 14.4 NKFC's request to erect a 3m x 1.3 m wooden shed on the village playing field to provide refreshment drinks during matches:** The PC discussed the request (see Public Participation item 5) and agreed to carry forward for further discussion.
- 14.5 NKFC's annual licence renewal:** The PC discussed an increase for the year 2026-27, renewal rate (see item 5) and agreed to carry forward for further discussion.
- 15.0 Proposed MUGA (Multi Use Games Area)**
- 15.1 CCTV erection:** KC reported that the contractor now hoped to commence this work during the week commencing 15<sup>th</sup> June'26. Pending.
- 15.2 Tree Council Grant (£250-£2500) deadline 19<sup>th</sup> July'26:** The PC agreed that it would not be possible to compile all application requirements in time to meet this grant deadline, however it was hoped that there will be future relevant grant options available at a later date. Resolved.
- 15.3 TW suggested that an event be organised to mark the official opening of the MUGA:** Action - TW volunteered to arrange.
- 16.0 S106 and CIC Funding**
- 16.1** PC confirmed that PA was expecting to collect a CIC cheque for £2317 and should be able to pay into the PC's bank account within the next few days. This to cover the costs of the HCYC Youth Club, Spring Term '26. Pending.
- 16.2** HCYC funding - see item 20.1.
- 17.0 Village Communication**
- 17.1** No update.
- 18.0 Neighbourhood Plan, Monitoring and Review**
- 19.1** No update. Action: PA to contact the editor.
- 19.0 Community Emergency / Resilience Plan**
- 19.1 The review of SK's Community Emergency Plan dated June'14:** The PC agreed to defer this item until further notice. Resolved.
- 20.0 Village Youth Club (HCYC)**
- 20.1** KC summarised (see below) the emailed report received from PA regarding the threatened closure of the village youth club, due to HCYC'S loss of National Lottery funding, as notified last month.
- Summary Regarding Autumn '26 term:**  
HCYC has proposed an increase charge for the Autumn '26 term, which the PC considered would leave a funding shortfall of £1200. As the club is regularly attended by several children from neighbouring parishes, the PC agreed to a request for contributions from these parishes, and it is hoped that any forthcoming funds would cover the shortfall, allowing the Autumn'26 term to go ahead. Confident that the above costs will be covered, the PC resolved to commit to HCYC continuing with

the youth club for the Autumn'26 term only at this stage.. Action - PA to liaise with concerned parishes and HCYC.

**Summary going forward, from Jan'27:**

The Village Hall committee have been very supportive in seeking options to allow the club to continue next year. They have applied for funding from Leics. Rutland Community Fund, to go towards next year's total costs. Alternative Youth Club providers are also being considered to ensure cost efficiency.

Additional funding options are being explored. Pending.

**21.0 Summer Sports Club 2026**

**21.1** TJW confirmed that clubs for the weeks 20<sup>th</sup> to 24<sup>th</sup> July, and 17<sup>th</sup>-21<sup>st</sup> August'26, had been booked with Football & Fitness. Action: TJW to liaise with F&F re advertising and sponsorship acknowledgement.

**22.0 SKPC Policy Review / Update**

**22.1 CCTV and Surveillance (draft only):** Review process continuing.

**22.2 I.T. Policy:** PA considering.

**22.3 Publication Scheme:** TJW considering.

**23.0 Community Safety Vehicle Visit**

**23.1** KB reported that HDC were not able to offer a visit date to coincide with one of the monthly Community Café dates as requested and therefore the PC agreed not to accept the offered date of 29<sup>th</sup> July'26. Resolved. Action – KB to inform HDC.

**24.0 Items to be Considered for the next Agenda.** KB informed the PC that HDC had offered to carry out the annual ROSPA at £114 (inc vat), being the same cost as last year.

**25.0 To Confirm Date of Next Meeting:** 14<sup>th</sup> July'26

Meeting ended at 9.40 pm

**A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.**

**Signed:**

**Date:**