

MINUTES OF AN PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 14th July 2026, 7.15p.m.

Minutes Ref: 865/0726

Members Present

Cllr P Alcock (PA) - Chairman
Cllr K Coyne (KC) – Vice Chair
Cllr T Wood (TW)
Cllr T J Wood (TJW)
Cllr G Byrne (GB)

Parish Clerk – Mrs K Brown (KB)

1.0 To Receive Any Apologies

None

2.0 Disclosure of any Members' Interests

GB expressed an interest in item 5.1, due to his membership of the bowls club and stated that he would make no comment on this item.

3.0 To Confirm Number of Other Attendees

None

4.0 To Confirm Minutes of Previous Meeting of Council, held on 9th June '26

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

5.0 Public Participation

5.1 The PC discussed the emailed letter received from the President of the SK Bowls Club, requesting an annual financial contribution towards the upkeep and maintenance of the bowls green. The PC agreed that they are keen to support the club, whenever possible, however would be unable to offer an annual contribution. The PC stated that they would be happy to consider funding help on an individual project by project basis. Resolved.

5.2 The PC discussed the email received from GB reporting considerable vandalism having been perpetrated in and around the bowls club. As a result, a removable fence panel needs replacing. GB will source a quote to repair. Resolved.

6.0 Planning Matters

6.1 New Application/s: None

6.2 Planning Decisions / Updates Reported:

25/01742/FUL – Approved 9th June'26

25/00550/OUT – Approved 18th June'26

26/00215/FUL – Withdrawn 9th June'26

6.3 Enforcement Cases Raised: None

7.0 Village Hall Agreement

7.1 VH Proposed agreement covering ownership and maintenance of the MUGA, solar panels, storage battery and associated equipment: The PC approved the amended agreement, copy circulated by email 14th Jul'26. Action – PA to arrange for both parties (SKVH and PC) to sign.

8.0 LRALC Correspondence / Updates received, of particular note.

8.1 None

9.0 Accounts / Finance Matters

9.1 The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
2,199.13	0.00	2,199.13	CCTV Installation
235.00	47.00	282.00	Webflow CMC Hosting
232.98	0.00	232.98	Insurance Premium Addition re MUGA
600.00	0.00	600.00	Sports Club Facilities Hire
276.14	0.00	276.14	Tfr Solar Panel refund to VH
311.20	0.00	311.20	SKN July'26 printing
100.00	0.00	100.00	Reimb - Mem Clock, Tree Growth Removal
3,954.45	47.00	4,001.45	Total

9.2 PC approved the cash balances held by the Parish Council at 30th June'26 along with corresponding bank reconciliation and bank statements. Documents duly signed.

9.3 The PC reviewed and approved the quarterly expenditure report, as circulated by KB, compared with year-to-date budget at 30th June'26.

10.0 War Memorial Clock

10.1 Repairs and Maintenance: GB reported that the previously removed twig had regrown through the clock face and was catching the minute hand. This has now been removed with weed killer being applied to the site, at a cost of £100 - to be reimbursed to GB.

10.2 Donations Appeal for Future War Memorial Maintenance Costs: No new donations received to date. TJW has requested SKN to include this appeal as a permanent item in SKN editions from now on.

11.0 Highways and Footpaths

11.1 LCC village lamppost numbering record: PA reported that he is in ongoing discussion with LCC regarding the communal record reconciliation. Action -PA to proceed.

11.2 North Road Bus Stop, Hard Standing Request: This item to be carried forward to the next meeting.

- 11.3 Request received for Brown Tourist signs re MUGA and Bowls Club directions, to be erected on entry to the village:** The PC agreed not to pursue this issue any further. Resolved.
- 11.4 Missing Reflector Posts on Walcote Road:** KB noted that there had been no update from LCC. Action -KB to monitor.
- 11.5 Accident Debris on Walcote Road:** KB reported that there had been no update from LCC. Action – KB to monitor
- 11.6 Petition Appeal to LCC re traffic calming measures to be reintroduced on Rugby Road:** PA reported that Councillor Fowler from LCC had visited the site of concern and agreed that danger from passing traffic posed significant concern to warrant the installation of traffic calming measures. He agreed to take this up with LCC Highways and pursue this further. Pending.
- 12.0 Grass Cutting and General Outdoor Matters and Maintenance**
 - 12.1 Request for a refuse bin to be placed in the area of the Playing Field, along with slabbing to be laid in front of MUGA shed:** Still pending. Action - KC liaising with contractor.
 - 12.2 Bare patches on North Road verges, as a result of grass cutting:** KB confirmed that this issue had been reported to HDC. Action – KB to monitor.
- 13.0 Children's Play Area**
 - 13.1 Regular Play Area Safety Inspections:** No new issues reported.
 - 13.2 Fence sections needing tightening, paintwork requiring attention.** TW reported that the painting had now been completed and the contractor will forward the invoice. The fence repairs will be carried out in due course. Pending.
 - 13.3 Risk Assessment for the play area:** No update.
 - 13.4 National Lottery Grants for renovation, replacement, or new play equipment:** PC had previously agreed in principle to compile a grant application, following feedback sourced from parents / carers of small children in the village, as to what improvements to the play area might be preferred. Action: This item to be carried forward to the next meeting.
 - 13.5 ROSPA Inspection:** KB reported that unfortunately the deadline had been missed for SK to be included in HDC's annual purchase order for inspections and therefore had contacted ROSPA directly requesting a quote. Pending.
- 14.0 Playing Field**
 - 14.1 Playing Field Risk Assessment:** No update.
 - 14.2 AFC North Kilworth Football Club enquiry re hiring the playing field for training purposes:** KC reported that he had contacted AFC to discuss, however to date, had not received a response. Pending.
 - 14.3 NKFC's request to erect a 3m x 1.3 m wooden shed on the village playing field to provide refreshment drinks during matches:** After careful consideration the PC decided not to agree to this proposal. Resolved.
 - 14.4 NKFC's annual licence renewal:** KC confirmed that he was liaising with the football club regarding the renewal. Action: KC to continue.

15.0 Proposed MUGA (Multi Use Games Area)

- 15.1 CCTV erection:** KC confirmed that the installation was now complete and that he was in the process of composing an operation manual. The PC agreed to look into the possibility of acquiring software that would make reviewing the footage easier.
- 15.2 Official Opening of the MUGA:** As HDC had already visited the MUGA on site, with photos being published on the website, the PC agreed not to go ahead with an official opening event. Resolved.

16.0 S106 and CIC Funding

- 16.1** PA confirmed that a cheque for £2317 had been issued by CIC and paid into the PC's bank account. This to cover the costs of the HCYC Youth Club, Spring Term '26. Resolved.
- 16.2 Remaining funds held in the S106 Greenways and Allotments allocation, £8467 and £1494 respectively, each expiring on 10th Mar'27.** KB reported that she had asked HDC to provide the criteria regarding applications to the Greenways allocation. Action: KB to monitor.
- 16.3 HCYC funding** – PA confirmed that Misterton and Walcote had approved SKPC's grant application for £1k from the CIC fund, to contribute towards the youth club's Autumn term. PA informed the PC that he had approached another nearby village and asked if they would consider a financial donation to help support the club. Pending.

17.0 Village Communication

- 17.1** No update.

18.0 Neighbourhood Plan, Monitoring and Review

- 19.1** No update. Action: PA to contact the editor.

19.0 Village Youth Club (HCYC)

- 19.1** PA informed the PC that HCYC had unfortunately decided not to go ahead with the Autumn'26 term, as previously agreed. PA reported that he had been in contact with an alternative provider. The PC hope still to be able to provide a youth club, at least, for this coming Autumn term, and are confident that sufficient funding will be available. Pending.

20.0 Summer Sports Club 2026

- 20.1 Two weeks - 20th to 24th July, and 17th-21st August'26:** TJW reported that bookings to date, were a little disappointing however the club provider had confirmed that this year's clubs would still go ahead. Pending.

21.0 SKPC Policy Review / Update

- 21.1 CCTV and Surveillance (draft only):** Review process continuing.
- 21.2 I.T. Policy:** PA considering.

21.3 Publication Scheme: TJW preparing a draft for circulation.

22.0 Community Safety Vehicle Visit

22.1 KB reported that HDC had now offered Tuesday, 8th Sept, for the van to visit SK.
Pending.

23.0 Items to be Considered for the next Agenda. None

24.0 To Confirm Date of Next Meeting: 11th August'26

Meeting ended at 8.15 pm

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: