

MINUTES OF AN PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 11th Aug 2026, 7.15p.m.

Minutes Ref: 866/0826

Members Present

Cllr P Alcock (PA) - Chairman
Cllr K Coyne (KC) – Vice Chair
Cllr T Wood (TW)
Cllr T J Wood (TJW)
Cllr G Byrne (GB)

Parish Clerk – Mrs K Brown (KB)

1.0 To Receive Any Apologies

None

2.0 Disclosure of any Members' Interests

None

3.0 To Confirm Number of Other Attendees

None

4.0 To Confirm Minutes of Previous Meeting of Council, held on 14th July '26

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

5.0 Public Participation

None

6.0 Planning Matters

6.1 New Application/s: None

6.2 Planning Decisions / Updates Reported: None

6.3 Enforcement Cases Raised: None

7.0 Village Hall Agreement

7.1 VH Proposed agreement covering ownership and maintenance of the MUGA, solar panels, storage battery and associated equipment: PA reported that he had not received the counter-signed copy from the VH chairman. Action – PA to chase up.

8.0 LRALC Correspondence / Updates received, of particular note.

8.1 None

9.0 Accounts / Finance Matters

9.1 The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
440.00	0.00	440.00	VH hire charges re HCYC Summer'26 term
2,073.50	0.00	2,073.50	Children's Play Equipment Painting
420.00	84.00	504.00	External Audit re year end 25/26
947.22	189.45	1,136.67	Grass Cutting, Dog bins, Litter bins Apr-Jun'26
947.22	189.45	1,136.67	Grass Cutting, Dog bins, Litter bins Jul-Sep 26
75.00	0.00	75.00	Extra hours re early drop off, Sports Club
1,670.00	0.00	1,670.00	Youth Club Summer'26 Term
6,572.94	462.90	7,035.84	Total

9.2 PC approved the cash balances held by the Parish Council at 31st July '26 along with corresponding bank reconciliation and bank statements. Documents duly signed.

9.3 The PC noted receipt of the signed External Auditors' Report and Certificate for the 20025/26 audit.

10.0 War Memorial Clock

10.1 Repairs and Maintenance: It was reported that the clock's timing was fluctuating very slightly however, it was also noted that this should probably be expected due to the age of the clock. Action – PA to discuss with the maintenance team.

10.2 Donations Appeal for Future War Memorial Maintenance Costs: No new donations received to date

11.0 Highways and Footpaths

11.1 LCC village lamppost numbering record: PA had had no update from LCC. Pending.

11.2 North Road Bus Stop, Hard Standing Request: PA had had no update from LCC. Pending.

11.3 Missing Reflector Posts on Walcote Road: KB reported that LCC had confirmed completion of the bollard replacement within 60 days from 3rd August'26. Pending.

11.4 Accident Debris on Walcote Road: TJW reported that the debris had now been removed. Resolved.

11.5 Petition Appeal to LCC re traffic calming measures to be reintroduced on Rugby Road: PA reported that Councillor Fowler from LCC had confirmed the petition had been forwarded to LCC, Democratic Services for consideration and that he was waiting for a response. Pending.

11.6 Temporary Traffic Order - 7 days Closure of South Kilworth Road, Walcote and Walcote Road, South Kilworth, starting 10th Oct'26: The PC noted the resulting disruption to be caused regarding the village bus service No LC10. Action – KB to contact Centrebus requesting alternative provision during this time.

12.0 Grass Cutting and General Outdoor Matters and Maintenance

12.1 Request for a refuse bin to be placed in the area of the Playing Field, along with slabbing to be laid in front of MUGA shed: The PC agreed not to pursue at this time, and to revisit the option, if littering should prove to be a problem. Resolved.

- 12.2 Bare patches on North Road verges, as a result of grass cutting:** The PC agreed not to pursue at this time and to monitor any grass damage as the season moves on. Resolved.
- 12.3 HDC temporary suspension of grass cutting from 3rd Aug'26 due to the lack of grass growth:** The PC noted the email received from HDC regarding the above. HDC intend to review the situation in 2 weeks' time. Pending.

13.0 Children's Play Area

- 13.1 Regular Play Area Safety Inspections:** No new issues reported.
- 13.2 Fence sections needing tightening:** The PC agreed that this work was not urgent and to wait for the upcoming ROSPA report for Aug'26 before proceeding. Pending.
- 13.3 Risk Assessment for the play area:** No update.
- 13.4 National Lottery Grants for renovation, replacement, or new play equipment:** The PC agreed to consider any potential causes. Pending
- 13.5 ROSPA Inspection:** KB confirmed that ROSPA had added South Kilworth to their Aug'26 schedule at a cost of £143 plus vat. The PC approved. Pending.
- 13.6 HDC Community Grant Underspend Round '26:** The PC approved the submission of an application for £10k to finance the installation of a 'dug in' trampoline to be placed in the area of the damaged basketball hoop (due for removal). This suggestion having been made by various members of the public, during an informal chat with councillors requesting feedback. KB reported that the HDC committee planned to meet on 21st Sept'26 and to issue a decision shortly after that date. Pending.

14.0 Playing Field

- 14.1 Playing Field Risk Assessment:** No update.
- 14.2 AFC North Kilworth Football Club enquiry re hiring the playing field for training purposes:** This item to be carried forward to the next meeting.
- 14.3 NKFC's annual licence renewal:** KC confirmed that he was liaising with the football club regarding the renewal. Action: KC to continue.

15.0 Proposed MUGA (Multi Use Games Area)

- 15.1 CCTV erection:** KC informed the PC that the recent visit by Rupert Mathews from OPCC to discuss the success of the installation went well and the councillors enjoyed showing him around.
KC is liaising with the installer regarding the completion of a full CCTV policy and procedure for PC approval, and also for some guidance re added software that could potentially quicken the viewing and searching of footage. Action – KC to continue.

16.0 S106 and CIC Funding

- 16.1 Remaining funds held in the S106 Greenways and Allotments allocation, £8467 and £1494 respectively, each expiring on 10th Mar'27:** KB referred to HDC's email (circulated on 20th July), outlining a summary of eligible criteria for applications to the Greenways allocation. Action – KC to discuss with the editor of SKN an article to

be inserted into the next edition, asking for parishioners' feedback with ideas and suggestions, as to the preferred use of these funds, both Greenways and Allotments.

- 16.2 CIC Funding:** The PC agreed to apply to the fund for reimbursement of the youth club Summer'26 term costs, i.e. HCYC inv 1178 £1670 and VH inv 405 £440, total claim £2110. Action – KB to forward copy invoices to PA.

17.0 Village Communication

- 17.1** KC informed the PC that he intended to meet with the SKN editor to discuss the publication of an article highlighting various safety and security issues in and around the village. Action – KC to arrange.

18.0 Neighbourhood Plan, Monitoring and Review

- 19.1** PA liaising with the editor. Pending.

19.0 Village Youth Club

- 19.1** PA reported that he, along with committee members of the village hall, had been liaising with a potential alternative youth club provider and intended to request a quote, for PC approval. The PC hope to fund the project from the CIC fund, and voluntary donations from nearby villages, many of whose children have been regular attendees of the SK youth club.

20.0 Summer Sports Club 2026

- 20.1 Two weeks - 20th to 24th July, and 17th-21st August'26:** The PC reported that the first week's club attendance levels had been a little lower than hoped but increased as the week went on. All feedback received from the children in attendance was positive and showed eagerness to be able to go again. Pending.

21.0 SKPC Policy Review / Update

- 21.1 CCTV and Surveillance (draft only):** Review process continuing.
21.2 I.T. Policy: PA considering.
21.3 Publication Scheme: TJW shared a draft with the PC. Action – TJW to forward the document to PA for consideration.

22.0 Community Safety Vehicle Visit

- 22.1** Visit arranged previously for Tuesday, 8th Sept. Pending.

23.0 OPCC Bid Writing Workshop and Neighbourhood Crime upcoming funding round

- 23.1** The PC discussed the email received from OPCC dated 30th July'26 and agreed that they did not, at this stage, have any requirements to attend the Bid Writing Workshop.
 The PC noted the date for the opening of the OPCC Community Action Neighbourhood Crime funding round (available grants of up to £10k) – 28th Sept'26. The PC to consider any initiatives that would meet the required criteria. Pending.

24.0 Items to be Considered for the next Agenda. None

25.0 To Confirm Date of Next Meeting: 8th Sept '26

Meeting ended at 8.45 pm

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date: