South Kilworth
Parish Council

MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 8th Sept 2026, 7.15p.m. **Minutes Ref: 867/0926**

Members Present
Cllr K Coyne (KC) – Vice Chair (Chaired)
Cllr T Wood (TW)
Cllr T J Wood (TJW)
Cllr G Byrne (GB)

Parish Clerk – Mrs K Brown (KB)

1.0 To Receive Any Apologies
Cllr Phil Alcock – Received and Accepted

2.0 Disclosure of any Members' Interests
None

3.0 To Confirm Number of Other Attendees
None

4.0 To Confirm Minutes of Previous Meeting of Council, held on 11th Aug '26
These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

5.0 Public Participation
None

6.0 Planning Matters

6.1 **New Application/s:** 26/01156/FUL, Holmewood, North Road, SK, erection of a single-storey rear extension – PC agreed no comment.

6.2 Planning Decisions / Updates Reported: None

6.3 Enforcement Cases Raised: None

7.0 Proposed Welford Solar farm, WNCC, planning application (already approved) 2024/0649/MAF
The PC discussed a resident's email requesting an update on the above project. Action: KC to reply to the resident. Resolved.

8.0 Funding Request received from the SK Bowls Club.
The PC approved the Bowls Club's CIC application for £2412 to go towards the club's green maintenance costs. In view of this decision the PC did not approve the club's application for funding from PC funds. Action – KC to contact the Club to report the PC's decision. Resolved.

9.0 Village Hall Agreement

9.1 VH Proposed agreement covering ownership and maintenance of the MUGA, solar panels, storage battery and associated equipment: This item to be carried forward to next meeting.

10.0 LRALC Correspondence / Updates received, of particular note.

10.1 None

11.0 Accounts / Finance Matters

11.1 The PC approved the following payment/s:

Nett	Vat	Total	Details / Comments
143.00	28.60	171.60	ROSPA Annual Inspection
1,446.45	0.00	1,446.45	Quarterly Payroll July-Sept'26
52.38	0.00	52.38	Clerk's Mileage Claim Mar-Aug'26
445.30	0.00	445.30	Qrtly Proll PAYE / Er's NI July-Sept'26
1,760.00	352.00	2,112.00	Summer '26 Sports Club
3,847.13	**380.60**	**4,227.73**	**Total**

11.2 PC approved the cash balances held by the Parish Council at 31st Aug '26 along with corresponding bank reconciliation and bank statements. Documents duly signed.

12.0 War Memorial Clock / Remembrance

12.1 Repairs and Maintenance: No update

12.2 The PC agreed to purchase a wreath to commemorate Remembrance Day'26. Action – TJW to follow up. Pending.

12.3 Donations Appeal for Future War Memorial Maintenance Costs: No new donations received to date.

13.0 Highways and Footpaths

13.1 The PC confirmed that LCC had now replaced the missing bollard on Walcote Road. Resolved.

13.2 KB reported that she had been in contact with Centrebus and LCC for them to consider alternative transport provision for villagers, during LCC's planned road closure beginning 10th Oct, for up to ten days. Pending.

14.0 Grass Cutting and General Outdoor Matters and Maintenance

14.1 The PC discussed the untidy grass pavement edges located between the North Kilworth boundary up to The Belt. Action – KB to contact LCC to request that this area be trimmed as part of their regular grass cutting programme. Resolved.

15.0 Children's Play Area

15.1 Regular Play Area Safety Inspections: No new issues reported.

15.2 **Fence sections needing tightening:** No update, carry forward to next meeting.

15.3 **Risk Assessment for the play area**: No update, carry forward to next meeting.

15.4 **National Lottery Grants for renovation, replacement, or new play equipment:** No update, carry forward to next meeting.

15.5 **ROSPA Inspection:** The PC discussed the ROSPA report following their inspection in Aug'26. It was agreed that there were no urgent issues included. Resolved.

15.6 **HDC Community Grant Underspend Round '26, £10k application to fund installation of a dug-in trampoline within the children's play area:** Two councillors expressed their intention to attend the decision meeting to be held on 21st Sept'26. Action – KB to confirm the time and place of the meeting. Pending.

16.0 Playing Field

16.1 **Playing Field Risk Assessment:** No update, carry forward to next meeting.

16.2 **AFC North Kilworth Football Club enquiry re hiring the playing field for training purposes:** The PC confirmed there was no availability at this time. Resolved.

16.3 **NKFC's annual licence renewal**: KC confirmed that the renewal had now been agreed for 26/27 season. Action - KB to prepare and send an invoice to NKFC for payment. Once received, this sum to be transferred as a donation to the VH, as previously agreed. Resolved.

17.0 Proposed MUGA (Multi Use Games Area)

17.1 **CCTV:** KC is continuing to liaise with the installer regarding the completion of a full CCTV policy and procedure for PC approval, and also for some guidance re added software that could potentially quicken the viewing and searching of footage. Action – KC to progress. Pending.

18.0 S106 and CIC Funding

18.1 KB confirmed that CIC's reimbursement of the HCYC Summer term, £2110, had now been received. Resolved.

18.2 **Remaining funds held in the S106 Greenways and Allotments allocation, £8467 and £1494 respectively, each expiring on 10th Mar'27**: The PC considered whether the S106 greenways allocation could potentially be accessed to improve the surfacing of the bridleway / pedestrian pathway at the end of The Belt, nearing the Golf Club end. Action – KB to contact HDC to determine the eligibility of this proposal.

19.0 Neighbourhood Plan, Monitoring and Review

19.1 **Current review:** No update, to be carried forward to the next meeting. Pending.

19.2 **HDC Neighbourhood Planning Grant Offer of up to £10k, to go towards new and reviewed neighbourhood plans:** The PC agreed to express an interest. Action – KB to submit.

20.0 Village Youth Club

20.1 KB informed the PC that North Kilworth PC had donated £1k from their CIC allocated funds to SKPC, to go towards the continuing provision of the South Kilworth Youth Club.

20.2 KC reported that negotiations were continuing with an alternative youth club provider and that it was hoped that the weekly youth club would be able to resume from the beginning of October. The PC are awaiting a formal quote once a potential start date has been finalised. Pending.

21.0 Summer Sports Club 2026

21.1 Two weeks - 20th to 24th July, and 17th-21st August'26: The PC reported that the club was considered to have been successful, although with lower attendance numbers than had been hoped. TW commented that verbal feedback received from attending children had been very positive. Resolved

22.0 SKPC Policy Review / Update

22.1 CCTV and Surveillance (draft only): This item to be carried forward to next meeting.

22.2 I.T. Policy: The PC approved PA's draft policy to be dated 1st Nov'26. Resolved.

22.3 Publication Scheme: The PC approved the second draft provided by TJW. Resolved.

23.0 HDC Community Safety Vehicle Visit

23.1 The PC confirmed that the van had attended the village on the 8th Sept and HDC officers were available to answer any queries that visitors had. Resolved.

24.0 OPCC Bid Writing Workshop and Neighbourhood Crime upcoming funding round

24.1 The PC discussed whether the fund may consider financial assistance towards the costs of continuing a village youth club (see item 20) on the grounds that youth club provision can often contribute significantly to occupying youngsters in a positive environment and help to prevent boredom, which can often result in detrimental and antisocial behaviour.

25.0 Risk Ready Communities

25.1 HDC free support to build communities to cope with flooding, extreme weather etc.: This item to be carried forward to next meeting.

26.0 Items to be Considered for the next Agenda. None

27.0 To Confirm Date of Next Meeting: 6th Oct'26

Meeting ended at 9.15 pm

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed: **Date:**