



How Inkit is Transforming Records Management

Evolving into a proactive, intelligent platform for all of your files.

Current Capabilities

- + **Automated Retention Timers**
Expire files based on automated time-to-live settings.
- + **Immutable Audit Trails**
Provide transparency into who accessed files and when.
- + **Upload Any File - (GA Now; DoW Q1 26)**
Upload any file and organize within a folder structure.
- + **Human-in-the-loop Management**
Admins review and configure retention policies and folder structures to maintain compliance.

Future Capabilities (CY26)

- + **Advanced Retention Policy Builder**
Define advanced retention and deletion rules for all files.
- + **AI-powered Search**
Instantly surface the right files or answers using AI, with strict access-control awareness.
- + **Automated File Organization**
Apply AI-driven structure and retention rules automatically to keep files consistent, categorized, and compliant long-term.

Mission Impact

Inkit strengthens mission readiness by enabling autonomous records governance, where compliance is continuous, every action is accountable, and mission data is always protected. This empowers teams to focus on operations that matter most, not manual oversight.