# Academy Dental Care Financial Policy

# EFFECTIVE 2/1/2023

# PLEASE REVIEW

**Payment**

Payment is required in FULL at time of service. We do our best to inform you of any estimated copays. Any copay quoted is ONLY an estimate. You are responsible for any amount not paid by your insurance. We accept VISA, MASTERCARD, AMERICAN EXPRESS, DISCOVER and personal check. A $40 fee will be charged for any returned checks. We also accept CARE CREDIT at the 6-month interest free option.

**Insurance & Insurance Collection**

We make every effort to verify your insurance coverage and obtain correct benefit information. We are dependent upon the information given to us by you and your insurance company. You are responsible for payment of our charges, regardless of the accuracy of the information obtained. Dental insurance is intended to cover some, but not all, costs of your dental treatment. It is the patient's responsibility to provide our office with accurate and current dental insurance information. Our office is not able to bill to a tertiary (third) insurance provider but will provide you with a walkout statement for you to file the claim on your own. If your dental insurance is considered out-of-network with our office, payment in full at time of service will be required. We will submit the claim to your insurance on your behalf and they will reimburse you directly.

**Divorce Decrees**

Academy Dental Care is NOT a party to divorce decrees. Adult patients are responsible for their bill at the time of service. The responsibility for minor patients rests with the accompanying adult.

**Minor Patients**

Minor patient will not be treated unless accompanied by a parent or other responsible party who can authorize treatment. The adult accompanying a minor and the parent/guardian of the minor are responsible for full payment of fees at time of service.

**Missed Appointments/Cancellation Fees**

Unless cancelled 48 business hours in advance a cancellation fee of **$50.00 per hour** will apply for all appointments. If more than 3 appointments have been missed the patient will be placed on same day status for any future appointments.

**Billing**

Payment is due at time of service. If there is a patient balance after insurance has paid their portion a statement will be sent to patient/responsible party. Any account over 4 months past due will be sent to collections and patient will be responsible for all fees associated with the collection process.

# UPDATED and Effective 2/1/2023