



MERCY COLLEGE

INTERNATIONAL STUDENT FEES POLICY

Rationale

In the spirit of Catherine McAuley and the Mercy tradition, Mercy College provides a Catholic education for young people and endeavours to make Catholic education accessible to all those who desire it.

At Mercy College (the "College") we hold the care, safety and wellbeing of children and young people as a central and fundamental responsibility of our College. Our commitment is drawn from and inherent in the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the gospel.

Source of Obligation

Standard 29.1 requires the College to ensure all tuition fees are maintained in accordance with section 28 and 29 of the ESOS Act.

Protocol

It is the College's policy that tuition fees for the year are charged and paid at the commencement of the enrolment. The payment is allocated directly to the relevant student account.

College statements are sent monthly to debtors.

Payment in advance

Student accounts that are paid prior to the commencement of enrolment will be shown in credit until the relevant fees and charges have been allocated to the account.

Related Documents

- Mercy College Debtor Management Policy
- Mercy College Dependant Full Fee Paying Overseas Students Procedure

Record Keeping

The College maintains evidence of compliance with this policy by maintaining records of activities undertaken by the College in accordance with this policy. Records will be maintained in accordance with our International Students Records Management and Retention Policy.

Guidelines Review Cycle: Annually by the Senior Leadership Team or otherwise as necessary.

Status of Document	
Approved by: Senior Leadership Team	Date: May 2024
Approved by: School Advisory Council	Date:
Review Date: Yearly	Date: May 2025