

**CITY OF THORP  
REGULAR CITY COUNCIL MEETING MINUTES  
MONDAY, MAY 12, 2025, AT 6:30 PM  
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Abramczak, Einhorn, Enkers, Rosemeyer and Lawcewicz. Also in attendance were Clerk/Treasurer Pogodzinski, DPW Shackleton and the Thorp Courier Reporter Pattermann.

**ROUTINE BUSINESS**

2. Comments and suggestions from pre-registered citizens

City resident Jon Dircks felt the speed limit was too high on Washington Street and should be lowered for safety purposes. He would like the speed limit reduced from 35 mph to 25 mph. He also stated he lives near the school and vehicles do not obey the stop signs at S. Clark Street and E. Maple Street and travel at a high rate of speed. He is requesting more speed limit signs be placed throughout the city. Mayor Wnek will check further into the matter. Holly Frenette discussed that the open burning ordinance is not being enforced. She feels with the high burn danger; people should dispose at the compost pile or set it out for brush pick up day. She feels burning in the city should stop all together. She also requested the alley by her property be cut down due to the water from rainfall pulling into her lot.

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items.

Any council member wishing to debate an individual item may request that it be considered separately.

a. Approval of minutes from April 14, 2025, Regular City Council meeting.

b. Approval of minutes from April 15, 2025, Organizational meeting.

M/M/S (Lawcewicz, Einhorn) to approve the minutes from April 14, 2025, Regular City Council meeting and April 15, 2025, Organizational meeting. Motion passed 5 - 0.

4. Discussion and possible action relating to monthly reports.

a. Clerk-Treasurer's Financial Report, Vouchers, Payroll Register, and Journal Entries.

M/M/S (Rosemeyer, Abramczak) to approve the monthly reports. Motion carried 5 – 0.

b. Police Department Monthly Report

No report submitted.

c. Public Works/Utilities Monthly Report

Report submitted.

d. Library Monthly Report

Report submitted.

e. Reports from various committees.

None

f. Reports from elected officials.

None

**OLD BUSINESS**

5. SEH project updates

David Walter from Short Elliott Hendrickson noted that the Wastewater Treatment Plant is 98.7% complete. Work completed since last month: North site: Punch list items in progress. South site: Punch list items in progress.

6. Discussion and possible action regarding 2026 Street Project.

A Public Informational Meeting was held on Wednesday, April 30<sup>th</sup> with many residents attending. Short, Elliot Hendrickson suggested a reduction in the street width from 40 feet to 37 feet. Also, recommended a reduction in the number of sidewalks throughout the neighborhood. The Wisconsin DNR acknowledged receipt of the required engineering report for eligibility in the Clean Water Fund loan program.

M/M/S (Rosemeyer, Einhorn) to approve the street width to be 37 feet and the sidewalks to be on the north side of E. School except the first block of the commercial district, these will remain the same with sidewalks on both sides. Sidewalks will remain on the east side of N. Clark Street and eliminate sidewalks on the first and second block of N. Thorp Street. Motion passed 5-0.

7. Discussion and possible action regarding updates to City Hall

A handout was distributed with potential City Hall updates. The council decided to move forward with plans, establish a committee, and hire a company to provide designs. The committee will consist of DPW Eric Shackleton, Clerk-Treasurer Michele Pogodzinski, Deputy Clerk-Treasurer Kristin Davison, Chief of Police, and Alderpersons Enkers and Lawcewicz.

## **NEW BUSINESS**

8. Presentation of audit for FY2024 by Amber Danielski of Clifton Larson Allen LLP  
Amber Danielski reviewed the reports provided to the City Council. Again, this year a Special Audit was required due to the city receiving federal money that was over the threshold. A good portion of the money was loans and grants received for the new Wastewater Treatment Facility. Regarding any changes in financial matters, she worked with the different departments and gave a clean audit opinion and noted that this is what the city strives for.
9. Resolution 2025-05-01 "Resolution Approving Pay Application #25 from Staab Construction Corporation for 2023 Wastewater Treatment Plant Upgrades Project"  
Aldersperson Abramczak questioned the final date for completion of the project. The completion date was previously set in October 2024 but due to the weather, the sludge could not be spread on the farmland which moved the project to Spring of 2025. To date this has not been completed, which is causing a loss of revenue for the city and the farmer who is renting the land.  
M/M/S (Abramczak, Rosemeyer) to deny Resolution 2025-05-01" Resolution Approving Pay Application #25 from Staab Construction Corporation for 2023 Wastewater Treatment Plant Upgrades Project" due to timeline of completion. A roll call vote was taken - Rosemeyer - yes, Abramczak - yes, Lawcewicz - yes, Einhorn - yes, Enkers - yes. Motion passed 5 – 0.
10. Resolution 2025-05-02 "Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing."  
M/M/S (Lawcewicz, Einhorn) to approve Resolution 2025-05-02 "Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing." Motion passed 5 -0.
11. Resolution 2025-05-03 "Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing Through the State of Wisconsin Environmental Improvement Fund – Clean Water Fund Loan Program."  
M/M/S (Rosemeyer, Enkers) to approve Resolution 2025-05-03 "Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing." Through the State of Wisconsin Environmental Improvement Fund – Clean Water Fund Loan Program." Motion passed 5 – 0.
12. Resolution 2025-05-04 "Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing Through the State of Wisconsin Environmental Improvement Fund - Safe Drinking Water Lead Service Line Program."  
M/M/S (Lawcewicz, Einhorn) to approve Resolution 2025-05-04 "Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing Through the State of Wisconsin Environmental Improvement Fund - Safe Drinking Water Lead Service Line Program." Motion passed 5 – 0.
13. Resolution 2025-05-05 "Resolution Approving 2024 Consumer Confidence Report for the Water Utility"  
M/M/S (Lawcewicz, Rosemeyer) to approve Resolution 2025-05-05 "Resolution Approving 2024 Consumer Confidence Report for the Water Utility." Motion passed 5 – 0.
14. Discussion and possible action regarding an ordinance amendment for Conditional Use for Commercial Zone.  
The ordinance amendment for Conditional Use for Commercial Zoning was to add the word Church under Conditional Uses. A lengthy discussion took place regarding the pros and cons of this amendment.  
M/M/S (Lawcewicz, Einhorn) to add the word Church under Conditional Uses for Commercial Zoned property. Motion passed 4 – 1 with Rosemeyer voting no.
15. Discussion and possible action regarding the Planning Commission's Conditional Use Permit for Dennis Helfert.  
Dennis Helfert applied for a Conditional Use Permit from the Planning Commission requesting an awning be constructed on his building at 220 N. Washington Street. Planning Commission's recommendation was to allow the permit.  
M/M/S (Rosemeyer, Lawcewicz) to approve the Conditional Use Permit for Dennis Helfert with conditions that it is maintained in a safe order and that the awning matches the building. Motion passed 5 – 0.
16. Discussion and possible action regarding the Planning Commission's Conditional Use for The Rock Church  
M/M/S (Lawcewicz, Einhorn) to grant the Rock Church to have a church in a Commercial District under a Conditional Use Permit. Motion passed 4 – 1 with Aldersperson Rosemeyer voting no.
17. Ordinance 2025-05-01 "Ordinance creating Sec. 10-9-3 Regulation of Hemp-Derived Cannabinoid and Synthetic Cannabinoid Products"  
This ordinance was provided by the Health Department with the City Attorney's review. This ordinance would mirror the other municipalities in Clark County.

M/M/S (Lawcewicz, Enkers) to approve the Ordinance 2025-05-01 "Ordinance creating Sec. 10-9-3 Regulation of Hemp-Derived Cannabinoid and Synthetic Cannabinoid Products". Motion passed 5 – 0.

18. Adoption of 2025 Operating Budget for Fund 200

Clerk/Treasurer Pogodzinski provided the Council with the 2025 Operating Budget for fund 200. She reviewed the report and noted due to the new Sewage Treatment Plant; sewer numbers would most likely change due to the first year in operation.

M/MS (Rosemeyer, Enkers) to approve the 2025 Operating Budget for Fund 200. Motion passed 5 – 0.

19. American Legion Auxiliary Memorial Poppy Day Proclamation

The American Legion Auxiliary Memorial Poppy Day Proclamation was presented to Council.

M/M/S (Lawcewicz/Enkers) to approve the proclamation. Motion passed 5 – 0.

**CLOSING BUSINESS**

20. Comments and suggestions from pre-registered citizens.

None

21. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.

The lawn maintenance at the Dog Park was brought before the Council. Due to the park being self-sufficient, the city would not be mowing the park. A mower is available for anyone wanting to volunteer to mow. A volunteer form would need to be signed which is available at City Hall.

22. Adjournment

The meeting adjourned at 8:10 pm.

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Date of Publication

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Richard Wnek  
Mayor

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Michele Pogodzinski  
Clerk-Treasurer