

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, AUGUST 11, 2025, AT 6:30 PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Abramczak, Einhorn, Enkers, Rosemeyer and Lawcewicz. Also in attendance were Clerk/Treasurer Pogodzinski, DPW Shackleton, Police Chief Pries, Thorp Courier Reporter Pattermann and other visitors.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

No pre-registered citizens.

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately.

a. Approval of minutes from July 14, 2025, Regular City Council meeting.

b. Approval of minutes from July 23, 2025, Special City Council meeting.

M/M/S (Einhorn, Lawcewicz) to approve the minutes from July 14, 2025, Regular City Council Meeting and July 23, 2025, Special City Council meeting. Motion passed 5 - 0.

4. Discussion and possible action relating to monthly reports.

a. Clerk-Treasurer's Financial Report, Vouchers, Payroll Register, and Journal Entries.

M/M/S (Abramczak, Rosemeyer) to approve the monthly reports. Motion carried 5 – 0.

b. Police Department Monthly Report

Report submitted. Chief updated Council on the hiring process for the Police Officer. Three interviews are scheduled. He is also looking at replacing the printer/scanner for his department. Mayor Wnek is requesting another bid.

c. Public Works/Utilities Monthly Report

Report submitted. DPW noted that the Township of Thorp reported damage on Tieman Avenue when the sludge was being transported. Labor and equipment will be reimbursed by Staab Construction for the damages to the Township of Thorp. DPW Shackleton informed that the blacktop patching is complete, and the price was lowered to \$3 per square foot from the contractor.

d. Library Monthly Report

Report submitted.

e. Reports from various committees.

None

f. Reports from elected officials.

None

OLD BUSINESS

5. SEH project updates

David Walter from Short Elliott Hendrickson noted that the contractor has indicated that they will not have a pay application this month for the Wastewater Treatment Plant. Sludge hauling has proceeded as weather allowed and the contractor has indicated that they should be completed this week, weather permitting. SEH has discussed with Rural Development a possible change order to reimburse the cost of the farm lease, RD has requested input by the City's attorney, which is ongoing. The next step would be for the city, electrician and internet provider to meet at the site and evaluate next steps. Loan closing for the Safe Drinking Water – 2025 Lead Service Line Funding is completed. The city can now submit reimbursement requests for completed LSL replacements that were done through the RFQ process. Property owners can begin using the application packet to obtain bids for replacements. A total of 35 replacements is included in this FY 2025 Safe Drinking Water project. The 2026 Street & Utility Reconstruction Project next phase of the project will include the Special Assessment process. The 2026 DNR Safe Drinking Water Fund Loan Application was filed on June 27 and DNR will publish the Project Funding List in December 2025. The DNR Safe Water Fund Lead Service Line Loan Application was also filed on June 27. This application includes replacement in the 2026 Street and Utility Reconstruction Project and allows for other city-wide private-side lateral replacements through December 2027. This Project Funding List will be published by the DNR in December 2025. 2026 DNR Clean Water Fund Loan Application will have the information from the Street and Utility Reconstruction Project and will be used to complete the application on or before September 25, 2025. This application is on track for completion by the deadline.

6. Discussion and possible action regarding City Hall Project.

Nothing new to discuss.

NEW BUSINESS

7. Discussion and possible action regarding amendment to current liquor license for one day.
Dennis Helfert owner of the Early Bird's Pub and Grub located at 220 N. Washington Street, is requesting an amendment to their liquor license. A grand opening is scheduled for September 13 and is requesting a band outside from 4pm – 8pm and allowing patrons to walk outside with drinks. He noted that they will not be serving outside just listening to the music. He would be adding a barrier to keep the patrons on his property in the parking lot area.
M/M/S (Lawcewicz, Abramczak) to allow Dennis Helfert an amendment to his liquor license for a one-day event to be held on September 13, 2025, with a barrier placed on his property to keep patrons contained. Motion passed 5-0.
8. Discussion and possible action regarding changes to the City of Thorp Handbook
Clerk/Treasurer Pogodzinski presented changes to the current handbook to Council. Areas of the changes are vacation, sick leave and stipends for those not taking health insurance. These changes will take affect 1-1-26.
M/M/S (Rosemeyer, Einhorn) approve the changes to the City's Handbook effective 1-1-26. Motion passed 5 – 0.
9. Discussion and possible action regarding training for the Chief of Police.
Police Chief requested attendance at a Supervisory Leadership Institute September 29th through October 3rd in Myrtle Beach, South Carolina. S.L.I. is one part of a three-part leadership course on continuing education classes for law enforcement supervisors. Portions of the expenses would be paid by the Chief. The S.L.I. costs \$795 with \$320 being reimbursed by the WI D.O.J., T & S Bureau.
M/M/S (Rosemeyer, Lawcewicz) to approve Chief of Police Prien to attend the Supervisory Leadership Training with expenses as listed on handout. Motion passed 5 – 0.

CLOSING BUSINESS

10. Comments and suggestions from pre-registered citizens.
None
11. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.
None
12. Adjournment
The meeting adjourned at 7:10 pm.

Date of Publication

Richard Wnek
Mayor

Michele Pogodzinski
Clerk-Treasurer