

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, SEPTEMBER 8, 2025, AT 6:30 PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Abramczak, Enkers, and Rosemeyer. Also in attendance were Clerk/Treasurer Pogodzinski, DPW Shackleton, Police Chief Pries, Thorp Courier Reporter Pattermann and other visitors.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

Jon Dircks expressed concern regarding the traffic near the Thorp School. He noted that people drive too fast near the school and not stopping for the stop sign on N. Clark Street and E. Maple Street. He would also like to see the speed limit lowered on Washington Street. Chief of Police Pries will monitor this area more frequently.

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately.

- a. Approval of minutes from August 11, 2025, Regular City Council meeting.
M/M/S (Rosemeyer, Enkers) to approve the minutes from August 11, 2025, Regular City Council Meeting.
Motion passed 3 - 0.

4. Discussion and possible action relating to monthly reports.

- a. Clerk-Treasurer's Financial Report, Vouchers, Payroll Register, and Journal Entries.
M/M/S (Abramczak, Rosemeyer) to approve the monthly reports. Motion carried 3 – 0.
- b. Police Department Monthly Report
Report submitted.
- c. Public Works/Utilities Monthly Report
Report submitted. DPW Shackleton added that the pool is closed and will contact the contractor regarding maintenance. He noted a water leak was detected in the 500 block of W. School Street which was out of warranty and will work with Haas Sons for repairs.
- d. Library Monthly Report
No report submitted. Library Director Soderstrom briefly updated activities at the library.
- e. Reports from various committees.
None
- f. Reports from elected officials.
None

OLD BUSINESS

5. SEH project updates

Jeff Nusbaum from Short Elliott Hendrickson noted that the sludge hauling at the Wastewater Treatment Plant has been completed. Haas Sons will now complete work which will take approximately three weeks. SEH has been in contact with the City Attorney regarding the farm lease and this will be discussed at a future meeting. Information has been received from the electrician on stub ups for internet service to the Sewage Treatment Facility sites. A change order proposal has been requested from the contractor to extend internet as well as add an effluent temperature logger.

6. Discussion and possible action regarding City Hall Project.

Jeff Nusbaum reported that the scope will be available for the next meeting, and the committee will meet prior to the next Council Meeting to discuss the project. State approved plans are required, which will include an architect, and public bidding will also be required.

NEW BUSINESS

7. Resolution 2025-09-01 "Resolution Approving Pay Application #28 from Staab Construction Corporation for Wastewater Treatment Plant Upgrades Project".

M/M/S (Rosemeyer, Enkers) to approve "Resolution Approving Pay Application #28 from Staab Construction Corporation for Wastewater Treatment Plant Upgrades Project" in the amount of \$80,171. Motion passed 3-0.

8. Discussion and possible action to hire Short Elliott Hendrickson to engineer plans for feeding polyphosphates into our water system and converting the chlorine and caustic to one entry point

The DNR is requiring the city to adopt a plan for feeding orthophosphates into the water system. Correction to the agenda item, polyphosphates word changes to orthophosphates. The city is required to start feeding by

September 2026. This will make chemical feeds more efficient at a mandated level. The scope will be presented at the next meeting.

9. Preliminary Review of the 5-Year Capital Plan.
Clerk/Treasurer presented the 5-Year Capital Plan affecting street projects and equipment purchases.
10. Ordinance 2025-09-01 "An Ordinance Amending Title 10-2-5 of the City of Thorp Code of Ordinances Regarding Unlawful Telephone Use.
The ordinance detailed unlawful use of the telephone, dealing mainly with misdialing 911 calls. M/M/S (Abramczak, Enkers) to approve ordinance adding unlawful telephone use. Motion passed 3 – 0.
11. Discussion and possible action to update City of Thorp's webpage domain.
This update was for the City's Webpage change from .com to .gov. M/M/S (Abramczak, Enkers) to update the City of Thorp's webpage domain. Motion passed 3 – 0.
12. Discussion and possible action regarding appliances and electronic recycling drop off.
Clerk-Treasurer presented a program for appliance and electronic recycling drop-off at City Hall possibly starting this fall. The cost would be free to residents for electronics and televisions and a fee to residents for appliances with freon. The contractor she contacted would have a cost of \$150 per truck load. She is suggesting the drop-off set up on a Saturday with three employees staffing the site. Consensus was to wait until spring.
13. Discussion and possible action regarding the purchase of a printer for the Police Department.
Police Chief Pries is requesting to purchase a printer from EO Johnson at a cost of \$2,020 and an additional quarterly fee of \$60. M/M/S (Rosemeyer, Abramczak) to purchase the printer from EO Johnson at a cost of \$2,020 with a quarterly fee of \$60. Motion passed 3 – 0.
14. Discussion and possible action regarding replacement of Police Squad
Police Chief submitted quotes for a new squad and for a used squad. Council requested another quote and more information.
15. Discussion and possible action regarding advertising for a part-time Police Officer
Prior to the meeting, the Personnel Committee met and recommended advertising for a part-time officer at a rate of \$28 per hour with no benefits. They also recommended continuing to advertise for a full-time position for the Police Dept. M/M/S (Rosemeyer, Enkers) to advertise for both positions with the wage for the part-time officer set at \$28 per hour. Motion passed 3 – 0.

CLOSING BUSINESS

16. Comments and suggestions from pre-registered citizens.
None
17. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.
Aldersperson Rosemeyer requested to add the lot behind Garrison Park/alley to be blacktopped when working on the School Street project next year. Chief Pries noted that the IT services contract with Yellowstone Computing would automatically be renewed for the next year and requested obtaining quotes from other vendors. Council directed to get quotes for IT Services.
18. Adjournment
The meeting adjourned at 8:22 pm.

Date of Publication

Richard Wnek
Mayor

Michele Pogodzinski
Clerk-Treasurer