

Dunn Center City Council Meeting Thursday, September 11th, 2025. Mayor Shasta Blackford called the meeting to order at 6 PM. The members present were Colton Medley, Daniel Binek, and Jeremiah Ewer. Also, present were Chantel Morris, Cory Ravnaas, Leo Piatz, Jaylynn Hicks, Shaun Lambert, Alan Pavlicek, Candi Pavlicek, and Larry Kittilson.

Public Comment:

Attending resident Alan Pavlicek came to meeting to ask council if he could use the park to serve lunch to the BEK contractors that are working in town. Mayor Shasta asked if he would like any help with cost of food. Alan said that he would prefer it to stay as his treat. Alan would like to use the park on September 19th, the Friday before Dunn Center's Movie in The Park, to serve lunch to BEK contractors. Mayor Shasta offered to supply plates and beverages as donation to Alan's lunch. Colton Medley motioned to approve Alan Pavlicek using the park on Friday September 19th for the BEK contractors and that the city will donate paper products and beverages. Daniel Binek 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Colton Medley motioned to set and approve the September Agenda. Jeremiah Ewer 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Colton Medley motioned to approve the August Meeting Minutes. Daniel Binek 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Colton Medley motioned to approve the August Financial Reports. Jeremiah Ewer 2nd. Colton Medley, Daniel Binek, Jeremiah Ewer yes. M/c.

Daniel Binek motioned to approve the August Bills. Colton Medley 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Old Business:

A.) Only two individuals, Shaun Lambert and Zachary Pavlicek, submitted the City Council Interest Form for Dunn Center. Mayor Shasta provided current council members with slips of paper to indicate their preferred candidate for the open council seat. Following the council's review, Zachary Pavlicek was selected as the new council member, pending his acceptance. Mayor Shasta then confirmed with Shaun Lambert that he would accept the position if Mr. Pavlicek declined, to which Mr. Lambert agreed. No motions were made. Informational only.

New Business:

- A.) Final Budget Hearing-Daniel Binek motioned to approve the final budget for 2026. Colton Medley 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.
- B.) Jeremiah Ewer motioned to approve the new Public Comment Card Resolution. Daniel Binek 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.
- C.) Resident Greg Geiser will vacate apartment 6 by September 30. Council member Jeremiah Ewer and City Maintenance James Meeker will inspect the apartment with Mr. Geiser after he has moved out to identify any issues needing attention. There have been requests for applicants to view the apartment before being advertised as available. Jeremiah Ewer motioned to table Apartment #6 until the October meeting to gather further information on dates the apartment may be viewed and advertised as available. Daniel Binek 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.
- D.) City Auditor Chantel Morris presented city council with two proposals: first for Text My Gov and the second to switch from QuickBooks Desktop to QuickBooks Online. Chantel explained the benefits to both proposals, without enough information for council to make their decision at the time, Jeremiah Ewer motioned to table Text My Gov and QuickBooks Online to the October Meeting. Daniel Binek 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.
- E.) City resident Jaylynn Hicks, Miss Rodeo Queen North Dakota of 2026, came to the council meeting to ask the city for sponsorship. Miss Hicks will travel over 30,000 miles attending rodeos, community events, school visits, hospitals, and civic engagements across North Dakota and the country. She will also be representing North Dakota at the Miss Rodeo America Pageant during the 2026 Wrangler National Finals Rodeo in Las Vegas. Miss Hicks' goal is to raise \$30,000 to help support her travel costs, outreach efforts, and preparation for national competition. Miss Hicks brought with a breakdown of the tiers of sponsorship.
- a. Gold Sponsor-\$1500
 - i. Logo decals on the vehicle she uses to travel to appearances and events
 - ii. Logo or company name printed on her autograph sheets
 - iii. Two in-person appearances at business or event
 - iv. Mentioned in social media posts throughout the year
 - b. Silver Sponsor-\$1000
 - i. Logo or company name printed on her autograph sheets
 - ii. One in -person appearance at business or event
 - iii. Mentioned in social media posts throughout the year
 - c. Bronze Sponsor-\$500+

- i. Logo or company name printed on her autograph sheets
 - ii. Mentioned in social media posts throughout the year
- d. Supporting Sponsor-\$150+
 - i. Mentioned in a social media post

Colton Medley asked if Miss Hicks would be traveling to neighboring towns also asking for sponsorships. Miss Hicks assured the council that she would be going to many other cities and businesses asking for sponsorships. Colton Medley also asked if Miss Hicks would appear on television, she informed council that whoever receives the Cowboy Channel will see her on television. Miss Hicks stressed that her trip to Las Vegas in December of 2025 for the Miss Rodeo America Pageant during the 2026 Wrangler National Finals Rodeo is what she is most looking forward to and that any contributions from the city would be immensely appreciated. Miss Hicks estimated cost for her trip to Las Vegas to total around \$2,866. This would cover roundtrip flights, lodging, daily meals, cowgirl kickoff events, pageant interviews and speeches, chap luncheon, pageant fashion show, and transportation. Miss Hicks informed council of an item for sponsorship that she failed to include in her presentation. She is given the opportunity to purchase a leather jacket with her name and title embroidered on the jacket. Miss Hicks said that if council were gracious enough to donate to help purchase her leather jacket that she would make sure that the Dunn Center City logo would also be embroidered on her jacket and would be worn to all events in 2026. The total cost for the jacket is \$261 and will need to be purchased by the end of September. Jeremiah Ewer motioned to donate \$3,127 for Miss Hicks trip to Las Vegas and her Miss Rodeo North Dakota Jacket; and to be a Gold Sponsor for the year 2026. Daniel Binek 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Engineer Report:

City Engineer Cory Ravnaas informs council that by billing the city improvement project is 37% complete but by the schedule the project is between 75 and 80% complete. Mr. Ravnaas meeting with BEK, two days prior to the city meeting, that he was informed there would only be 9-10 days left of utility/pipe work and then its just as fast as they can get roadbeds prepped for curb and gutter. All of phase 1b will be done with curb and gutter next week. There were some comments and praises from the council and city residents that attended the meeting about how amazing everything will look once the project is completed. Mayor Shasta commented that the blind spot when leaving the museum is finally not an issue anymore; Colton Medley mentioned the parade route for next years parades will have many

possibilities now. Mr. Ravnaas has been informed that the blacktop will be finished this year. What he is expected to not get finished this year would be things like the sidewalks, seeding, rehangings of signs, road stripping, and other small miscellaneous jobs. Mr. Ravnaas is really pushing for phase 1b to be paved first because that is where water run off leads; Mr. Ravnaas had already had the area staked earlier in the day and is ready to go. No motions made. Informational only.

Maintenance Report:

City Maintenance, James Meeker, informs council that the water tower project is almost complete, the concrete is poured, and fence is finished; AH Inc. will be in next week to trench; and Benz Oil will be to Dunn Center either Monday or Tuesday to hook up the gas. The cemetery fence has been repaired, and it looks much better. Tornado siren automation begins next month. James recommends sending a notice with utility bills to inform residents that weekly automated testing will start soon. James was asked to approach Conoco Phillips about acquiring sand for roads during the winter months. James told council that he has not yet spoken to Conoco about the sand but is assuming that it will not be as easy to acquire the sand from Conoco as it was from Marathon. Colton asked James who he had spoken with. James said the electrician assisting with city projects works for Conoco, and his boss indicated the request likely isn't possible. Colton Medley said he will find James a better contact to speak with that may make this a possibility. James asked Colton what he would like to do with his water tanks. Colton said to go ahead and get rid of them. No motions made. Informational only. Mayor Shasta asked if Butler had ever shown up this week, James said he would talk to her after the meeting. Colton informed the council that they should start burning the city's burn pit over the weekend due to the fact of so much rain in the forecast.

Meetings:

Mayor Shasta asks council to review the meeting portion of the agenda and to make sure all meetings attended throughout august have been recorded properly. Council agrees that all meetings recorded are correct. No motions made. Informational only.

Colton Medley motioned to adjourn the meeting. Daniel Binek 2nd. Colton Medley, Daniel Binek, and Jeremiah Ewer Ayes. M/c.

Next Scheduled regular council meeting will be held on Thursday October 9th, 2025 at 6 PM.

These minutes may be published subject to the governing bodies reviews and revisions.

Auditor

Mayor

Chantel Morris

Shasta Blackford

Bills: Salaries: \$11,985.22; Advanced Business Methods \$178.58; AH Inc. \$3,222.81; Bakken Electric \$24,229.83; BEK Consulting \$ 1,378,486.84; BCBS \$3,539.41; Bobcat of Dickinson \$142.66; Bravera Bank \$491.40; Consolidated \$368.40; Dakota Prairie Steel & Powder \$75.60; Dakota Pump & Control \$894.00; Farra Meeker \$125.00; Federal Signal Corporation \$1600.00; Ferguson Waterworks \$379.00; Hyalite Engineering \$113,211.25; In Control Inc. \$782.25; KLJ Engineering LLC \$583.00; Lexis Nexis \$77.81; Mackoff Kellogg \$225.00; MDU \$1,348.42; Medley Welding \$720.00; Menards \$302.12; MGM Rural Sanitation \$3,031.62; ND Dept of Environmental Quality \$42.00; NAPA \$421.56; PSN \$49.95; Pump Systems \$2,563.65; Schmalz Brothers \$19,369.07; Schmidt Repair, INC. \$1,126.50; SW Art Gallery \$275.00; SW Water Authority \$4,542.21; The Title Team \$50.00; Union Insurance \$4,355.00; Western Choice \$125.98; Western Heating & Air \$1,060.00