

ADULT DAY CENTER UPDATES



Presented by
Shirley Rodrigues, Director
Personal Care Home Program

February 07, 2019

DCH Mission

ACCESS



**Access
to affordable,
quality health
care in our
communities**

RESPONSIBLE



**Responsible
health planning
and use of
health care
resources**

HEALTHY



**Healthy
behaviors and
improved
health
outcomes**

CURRENT ISSUES

BACKGROUND CHECKS

LONG-TERM CARE BACKGROUND CHECK PROGRAM

BACKGROUND CHECKS

- ✓ SB 406 signed into law May 7, 2018 by Gov. Deal
- ✓ Need for revision of the Rules and Regulations to meet requirements of the new law.

BACKGROUND CHECKS

- ✓ Owners, employees and applicants for employment are required to pass a State and FBI fingerprint based background check
- ✓ A revision in the crimes or disqualifying offenses that would prohibit an owner from obtaining a license or an individual from employment
- ✓ Owners, employees and job applicants are also required to successfully pass three (3) registries – Certified Nurse Aide, Sex Offender and the OIG Exclusions List;

BACKGROUND CHECKS

✓ Effective October 1, 2019 –

New Owners, employees and job applicants are subject to the new background check requirements, including a FBI fingerprint check

✓ On or before January 1, 2021 –

All owners and employees of currently licensed facilities must have successfully passed an FBI fingerprint check

WHAT AM I REQUIRED TO DO NOW?

<https://dch.georgia.gov/hfr-news>

or

<https://dch.georgia.gov/hfr-laws-regulations>

Disaster Preparedness

DISASTER PREPAREDNESS PLAN

GHA911 Registration



Go to the GHA911 Website (<http://www.gha911.org>) and contact Coalition for registration information

TOP 10 VIOLATIONS FOR 2018

#1 TAG 1504

Rule # 111-8-1-.15(2)(b) **Admission**

Prior to the provision of services, the Director or his/her designee shall have at least one in-person interview with the applicant and/or representative to assess the applicant's needs and suitability of the program and shall obtain the following:

Evidence that the participant is free of active tuberculosis based upon the results of a negative tuberculin skin test or chest x-ray within 12 months prior to admission

1 TAG 1504

Maintaining compliance

2 Tag 1433

Staff Records 111-8-1.14 (4)

Each center shall maintain personnel records for each employee and volunteer who provides direct care to participants. Each employee shall have access to his/her personnel record. Individual personnel records on all staff members shall contain at least the following:

2 Tag 1433

- (a) complete application for employment or volunteer services;
- (b) References which may be documented as oral references or letters of reference;
- (c) Current license/certificate, as required for the position, including a valid driver's license for persons providing transportation services;
- (d) Staff development records, to include, but not limited to evidence of current certification in CPR and first aid as well as evidence of training for staff; and
- (e) Evidence of having conducted background screenings as required by these rules in regards to the staff member or volunteer.

2 TAG 1433

Maintaining compliance

3 Tag 1509

Admission Adult Day Health Centers. 111-8-1-.15 (5) (a)

In addition to the above, **adult day health centers** shall obtain documentation of the following:

(a) A medical examination report signed by a physician, nurse practitioner or physician assistant, completed within six months prior to admission that includes recommendations for care, diet, and medical, nursing, health or supportive services which may be needed;

3 Tag 1509

Maintaining Compliance
Adult Day Health Centers.

A COMPARISON
OF
ADMISSION REQUIREMENTS
FOR
ADULT DAY HEALTH & ADULT DAY CARE

ADMISSION REQUIREMENTS

Adult Day Health Center

- medical examination report to be completed within 6 months prior to admission
- Medical examination to include info on diet, medical, nursing health or supportive services
- Medical examination to be signed by a physician, nurse practitioner or physician assistant

• Adult Day Center

- Evidence that participant is free of tuberculosis (TB test/chest Xray within 12 months prior to admission)
- Information on meds (prescription and OTC) if assistance provided
- Statement indicating any contraindications/ to participation in center activities

4 Tag 0915

111-8-1-.09 Disaster Preparedness, Fire Safety and Emergencies.

(d) Storage items must be arranged to minimize fire hazard. Gasoline, volatile materials, paint, and similar products must not be stored in the building housing participants unless approved in writing by the local fire marshal

4 Tag 0915

Maintaining Compliance

DISCUSS STORAGE OF OTHER MATERIAL

Storage of Other Material

- Cleaning supplies
- Air refreshener
- Recreational supplies
- color paint
- crayons
- glue

5 Tag 1411

Training 111-8-14 (3) (a) (2)

(a) Work-related training for employees shall at a minimum include the following:

(2) Evidence of current certification in cardiopulmonary resuscitation where the training course required return demonstration of competency;

5 Tag 1411

Training 111-8-14 (3) (a) (2)

Maintaining compliance

6 Tag 1809

Nutrition 111-8-1-.18(5)

Food services for adult day centers licensed to care for 24 or more participants per day are subject to the provisions of the Rules and Regulations of the Department of Human Services for Food Service, Chapter 290-5-14 *et seq.* and any local health ordinances. Such a center must obtain a valid food service permit.

What if meals are provided by a catering service?

Obtain and post a copy of the food service permit
And the most recent food inspection report

Can I receive a citation if the food inspection report shows unsafe food practices?

Would that be fair since I don't handle the food?

7 Tag 1223

Individual Plan of Care 11-8-1-12 (5) (a) (5)

The individual plan of care shall include the following:

The participant's usual travel arrangements to and from the site, the usual time for arriving and leaving, and any plan for using transportation services;

7 Tag 1223

Individual Plan of Care 11-8-1-12 (5) (a) (5)

Maintaining Compliance

8 Tag 1305

111-8-1-.13 Staffing.

d) Each center shall provide appropriately qualified staff and/or volunteers in sufficient number to meet the needs of the participants and implement the participant's individual plan of care. At a minimum, adult day centers shall provide a staff and/or volunteer to participant ratio of **no less than 1:8.** The staffing ratio refers to the staff providing direct services to participants and therefore excludes such employees as clerical or office workers and maintenance or food service staff.

8 Tag 1305

Maintaining compliance

9 Tag 1418

Training 111-8-1-14 (3)(a)(9)

Work-related training for employees shall at a minimum include the following:

(9) Training on Alzheimer's disease and other dementias including communicating and responding to behaviors;

9 Tag 1418

Maintaining Compliance

- GA Chapter Alzheimers Association

<https://www.alz.org/help-support/resources/care-training-resources>

10 Tag 1434

Staff Records 111-8-1-14 (4) (a – e)

Individual personnel records on all staff members shall contain at least the following:

- (a) A complete application for employment or volunteer services;
- (b) References, which may be documented as oral references or letters of reference;
- (c) Copy of current license or certificate, as required for the position, including a valid driver's license for persons providing transportation services;

10 Tag 1434

Staff Records 111-8-1-14 (4) (a – e)

Individual personnel records on all staff members shall contain at least the following:

(d) Staff development records, to include, but not limited to evidence of current certification in CPR and first aid as well as evidence of training for staff; and

(e) Evidence of having conducted background screenings as required by these rules in regards to the staff member or volunteer.

Frequently Asked Provider questions

FREQUENTLY ASKED QUESTIONS

1. Can I use the two empty rooms in my personal care home for two adult day care residents?

FREQUENTLY ASKED QUESTIONS

ANSWER:

- An ADC provides care for three (3) or more residents.
- Consider the number of residents you are permitted to provide services for by The State and Fire Dept.

FREQUENTLY ASKED QUESTIONS

2. Can I extend my personal care home building to build an adult day center?

FREQUENTLY ASKED QUESTIONS

111-8-1-.10 Physical Plant Health and Safety Standards.

g) An adult day center may be co-located at a licensed long-term care facility provided that both the center and the long-term care facility are meeting the needs of the adult day participants and the long-term care facility residents, maintaining their required staffing ratios, and respecting the rights of the residents of the long-term care facility to privacy and the quiet enjoyment of their residence.

FREQUENTLY ASKED QUESTIONS

3. Does a nurse (R.N. or L.P.N) need to be on-site all the time?

FREQUENTLY ASKED QUESTIONS

Answer:

- For ADHC R.N. needed for initial assessment within 3 days of admission.
- -R.N./L.P.N need to be available (on call)

FREQUENTLY ASKED QUESTIONS

4. Do I need to have a bathing area?

FREQUENTLY ASKED QUESTIONS

Answer:

111-8-1-.10 Physical Plant Health and Safety Standards.

5) Bathing Facilities. A minimum of one bathing unit shall be provided in each adult day health center and in adult day care centers that provide assistance with bathing.

FREQUENTLY ASKED QUESTIONS

4. I plan to give care to 200 participants how many bathing units do I need?

FREQUENTLY ASKED QUESTIONS

5. Can we use a catering service to provide meals?

FREQUENTLY ASKED QUESTIONS

Answer

111-8-1-.18 Nutrition.

- (6) Adult day centers licensed to care for fewer than 24 participants per day are not required to obtain a food service permit, but shall meet the following requirements:
- (a) Each center preparing and providing meals shall have a properly equipped kitchen;

FREQUENTLY ASKED QUESTIONS

Answer

111-8-1-.18 Nutrition.

- (b) Each center shall store, prepare, distribute, and serve food under sanitary conditions with generally accepted and recognized food service standards to prevent foodborne illness;
- (c) All foods served to participants must originate from a reputable source

FREQUENTLY ASKED QUESTIONS

6. How often should fire drills be done?

FREQUENTLY ASKED QUESTIONS

Answer

111-8-1-.09 Disaster Preparedness, Fire Safety and Emergencies.

(c) Fire drills shall be conducted at least quarterly and all staff and participants shall participate in the drills. Drills shall be held at expected and unexpected times and under varying conditions to simulate the unusual conditions that can occur in an actual emergency.

FREQUENTLY ASKED QUESTIONS

Answer

111-8-1-.09 Disaster Preparedness, Fire Safety and Emergencies.

Documentation of the fire drills shall be maintained by the center and shall include the date and time of such drills, the staff and participants included in the drill, and the actual evacuation time.

RECENTLY ASKED QUESTIONS

7. If I am an Adult Day Health Center, can some of my residents be just under the social model – ADC?

- In other words can I mix my clients? (ADHC and ADC?)

RECENTLY ASKED QUESTIONS

Answer: Yes

Rationale: As an ADHC you are required to provide the CORE SERVICES required in the social model, as well as additional health services.

RECENTLY ASKED QUESTIONS

8. If I am an Adult Day Center, can some of my residents be just under the medical model – ADHC?

- In other words can I mix my clients? (ADC and ADHC?)

RECENTLY ASKED QUESTIONS

8. If I am an Adult Day Center (ADC), can some of my residents be just under the medical model – (ADHC)?

Answer: No

Rationale: You have elected to provide only CORE SERVICES and do not have the ability to serve clients under the ADHS model.

RECENTLY ASKED QUESTIONS

9. What is the time frame for reporting serious incidents?

RECENTLY ASKED QUESTIONS

9. What is the time frame for reporting serious incidents?

ANSWER 111-8-1-.23 (2) (a – d)

On forms provided by the Department, no later than the next business day, the adult day center shall report whenever any of the following serious or unusual incidents involving a participant occurs or center has reasonable cause to believe that an incident involving a participant has occurred at the center or off-site during the provision of services:

RECENTLY ASKED QUESTIONS

9. What is the time frame for reporting serious incidents?

ANSWER 111-8-1-.23 (2) (a – d)

- ✓ Any death of a participant;
- ✓ (b) Any rape of a participant;
- ✓ (c) Any serious injury to a participant that requires medical attention
- ✓ (d) Any suspected abuse, neglect or exploitation of a participant

RECENTLY ASKED QUESTIONS

10. What is the time frame for reporting an elopement?

RECENTLY ASKED QUESTIONS

10. What is the time frame for reporting an elopement?

ANSWER 111-8-1-.23 (2) (e)

(e) Any time a participant cannot be located and the participant has been missing for more than thirty (30) minutes.

RECENTLY ASKED QUESTIONS

10. What is the time frame for reporting an elopement?

O.C.G.A. 35-3-170 (2010)

35-3-170. Short title

This article shall be known and may be cited as the "Mattie's
Call Act."

RECENTLY ASKED QUESTIONS

O.C.G.A. 35-3-170 (2010)
35-3-170. Short title

Established by the Georgia General Assembly, Mattie's Call is an emergency missing alert for disabled or elderly persons

ADDITIONAL QUESTIONS

Contact Information

Shirley Rodrigues, B.S.N., M. Ed.

serodrigues@dch.ga.gov

404-657-4074