

You are invited to submit an application to present as a 2019-2020 LeadingAge GA & SC | GA & SC Institute on Aging Professional Development and Education Event Speaker (Event calendar: Aug. 2019—July 2020).

Our Annual Conference, with over 200 attendees, is recognized as a premier source for education for aging services providers in the southeast to include professional development and leadership programs, a forum for policy discussions and advocacy, and a prime source of information on new research findings on aging.

## Important Information for All Presenters

### Submitting Your Application

Please complete the presentation proposal form and **submit electronically**.

**NOTE: The Deadline for submissions to be considered for the 2020 Annual Conference is**

**August 1, 2019.**

You will receive an e-mail confirming receipt of your proposal. We will notify you in December to let you know whether your application has been accepted. If you have any questions or concerns, please contact Scott Bassett  
Phone: (404) 889-8536  
Email: [sbassett@leadingagega.org](mailto:sbassett@leadingagega.org)

### General Faculty Registration

All presenters are required to register online. Since the Professional Development Committee convenes quarterly to adjust the events schedule according to LeadingAge South Carolina members' continuing education needs, a response to your application to present may not be provided for up to 90 days. The PDC Committee and S.C. Institute on Aging staff reserve the right of approval based on LeadingAge South Carolina membership survey results regarding issue and topic area. In addition, please be sure to keep a copy of your request.

### Annual Conference Faculty Registration

If selected, all presenters are required to register for the conference. Presenter registration fees are waived if you are not attending the entire conference/session. Your actual registration fee will vary depending upon when you register and whether you wish to attend the full conference or just the day of your presentation. LeadingAge GA/SC and the GA/SC Institutes cannot pay travel, per diem or other costs for presenters unless negotiated otherwise.

### Annual Conference Presentation Schedule

**The 2020 LeadingAge Georgia / LeadingAge South Carolina Joint Annual Conference, will be held March 23-25, 2020 at the Hyatt Regency Greenville, S.C.**

Since the annual conference involves many presentations, it is impossible to schedule sessions according to individual requests. Please be sure to keep your calendar clear for the entire program presentations until you receive formal notification of your schedule in December 2019.

### Audiovisual Equipment Rental

LCD projectors are available to presenters upon request at no charge. Presenters will be asked to contribute to the cost of video equipment, Wi-Fi, and sound systems. Rental fee information will be sent to all whose applications are accepted. Presenters are also welcome to bring their own equipment.

### General Information

It is not necessary to be a member of LeadingAge South Carolina to submit a session application. However, other considerations being equal, preference will be given to applications from members. To join LeadingAge South Carolina, visit [www.leadingagesc.org](http://www.leadingagesc.org).



Since we wish to provide a forum for presentations not only by experienced professionals, but also by national experts in the field, we require a detailed abstract of the proposed sessions (to include goals and objectives) as well as information on background and experience (Bio/Resume/CV).

- We encourage business members to present with provider members they have or are currently working with.
- Special attention will be given to proposals that relate to the conference theme or events from surveys and evaluations.
- In addition, proposals which reflect correct/current language promoted in our field are given preference (i.e., Field of aging vs. industry; Resident vs. Patient; Community vs. Facility; etc.) For more information contact [sbassett@leadingagega.org](mailto:sbassett@leadingagega.org)
- More than one application may be submitted by an individual in any of the formats; however, priority will be given to allowing opportunities for more individuals to present.
- Use of handouts, slide presentations, demonstrations and audience involvement is highly encouraged and must be provided days in advance for CEU validation purposes.
- Reading of papers and/or PowerPoints is discouraged. However, LeadingAge GA/SC business members are granted opportunities to submit articles in the Association's monthly newsletter.
- Session organizers are encouraged to include presenters from around the country. Sessions involving multiple presenters from different organizations within the southeast region will be given preference due to fiscal restraints.
- In order to assure the highest quality educational program and the greatest breadth of issues covered, staff reserves the right to combine sessions or group a number of presentations in a single time period.