

Una

CONFERENCE

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Una Fixed & Height
Adjustable Base

CONFERENCE TABLE INSTALLATION GUIDE

HARDWARE PARTS LIST



ALLANKEYS

Small 4mm
For hex socket assembly, to join rails together
For installing mounting plate to top.
Large 5mm
For hex socket assembly, to join rail together



JOINER HEX SOCKET ASSEMBLY

4mm and 5mm-2"x1/4"-20 and threaded collar
Joins rails together



JOINER HEX SOCKET BOLT

4mm- 7/8"x 1/4"-20.
Joins mounting plate to top
Joins bases to top



TIGHT JOINT FASTENERS

3 piece assembly plus 1 tightening rod



WOODEN SPLINE

Inserts into the edge of multiple segment tops



MOUNTING PLATE

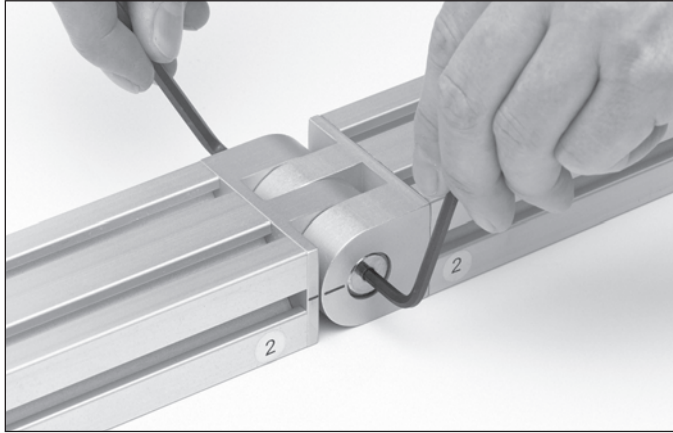
1/4"x3"x4"
Fixes rail to top



WIRE MANAGEMENT "U" CLIPS

Grey ABS plastic
Used to secure wires to support rail

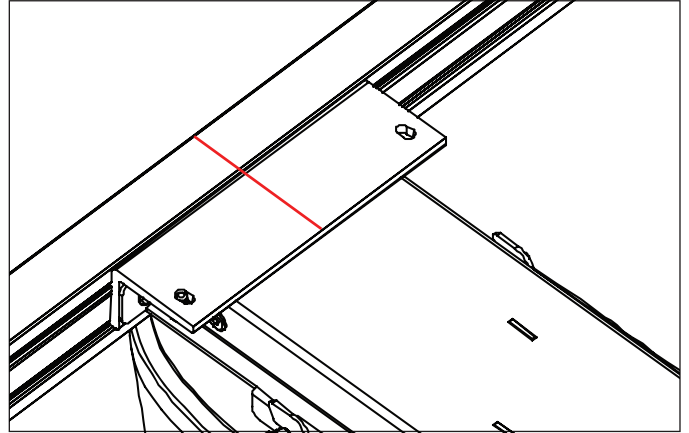
ASSEMBLING SUPPORT RAIL



1

- Large conference tables incorporate support rails in multiple segments
- Position and assemble connecting joints as shown
- Required hardware 2" x 1/4"-20 joiner assembly
- Tighten joint

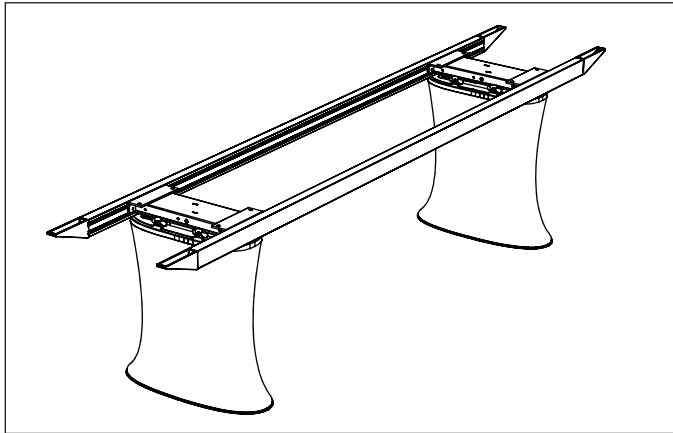
POSITIONING BASE ON RAIL



2

- Extruded base mounting brackets have a profile that fits into the support rail
- Align the marks on top of the rail with the lines on top of the extruded base mounting bracket

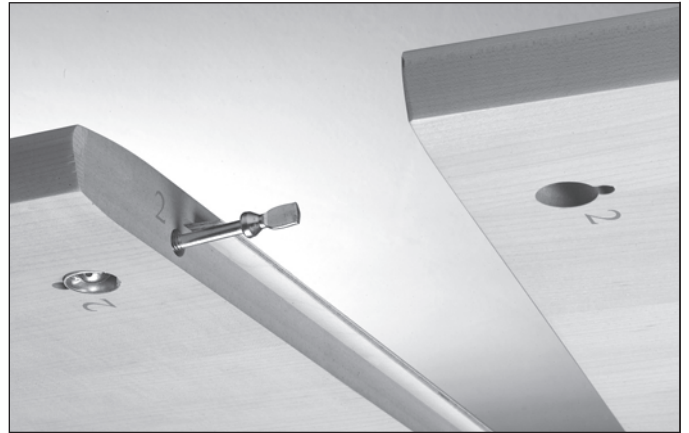
FINISHED BASE ASSEMBLY



3

- Resulting construction should appear as shown

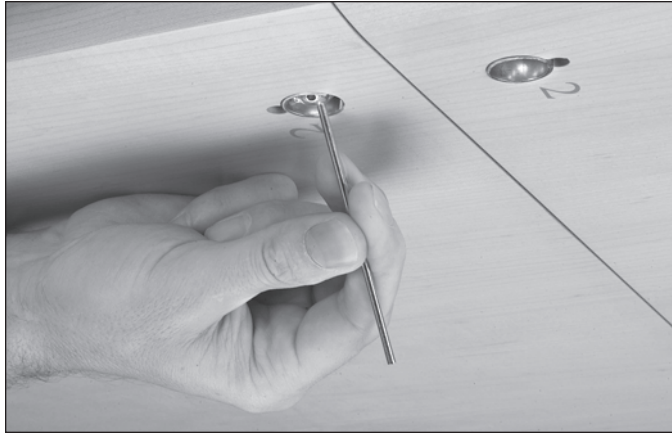
JOINING MULTIPLE PIECE TOPS



4

- Position multiple section tops with matching identification numbers onto rails
- Insert wooden spline into the groove at the seam
- Insert ball fitting, align with tight joint bolt
- Start the thread

JOINING MULTIPLE PIECE TOPS



5

- Slide tops together, align the top
- Insert tight joint collar
- Tighten ball fitting, hand tight

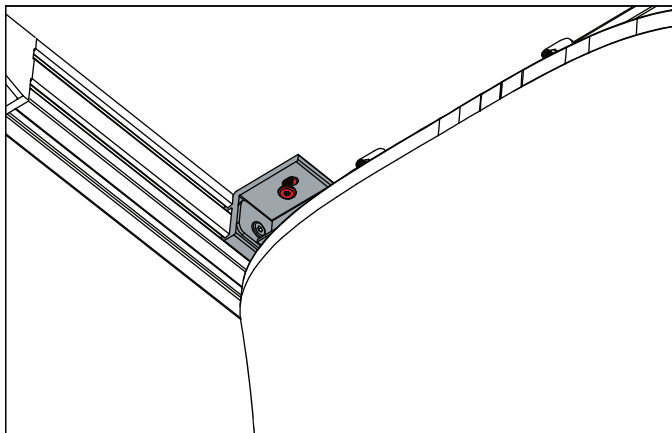
MOUNTING PLATES

6



- Align threaded inserts in the top with the rail bracket
- Install 1/4-20 x 7/8" joiner- hex socket bolt. 2 per bracket are required

ATTACHING BASE TO TOP

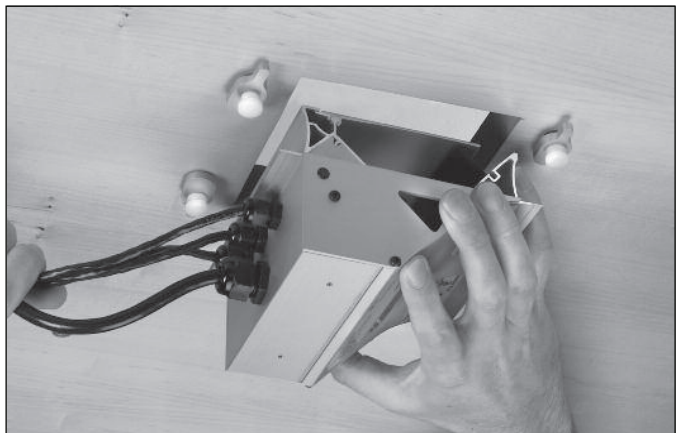


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- Align threaded inserts installed in the top with the top holes in base mounting plate
- Install 1/4-20 x 7/8" joiner- hex socket bolt. 4 per base are required

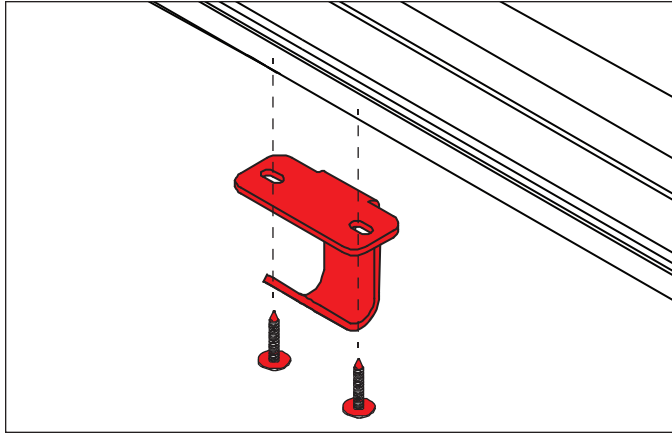
POWER CONNECTIVITY UNIT

8



- Consult detailed installation documents for your particular power / connectivity device

MOUNTING WIRE PAN CLIPS

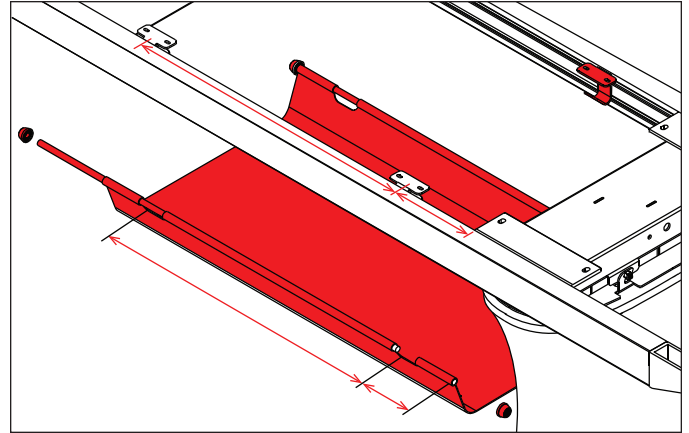


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- Measure the wire pan tab openings as shown in step 10
- Place clips as per dimensions and against support rails
- Secure with #6 x $\frac{5}{8}$ " pan head wood screws

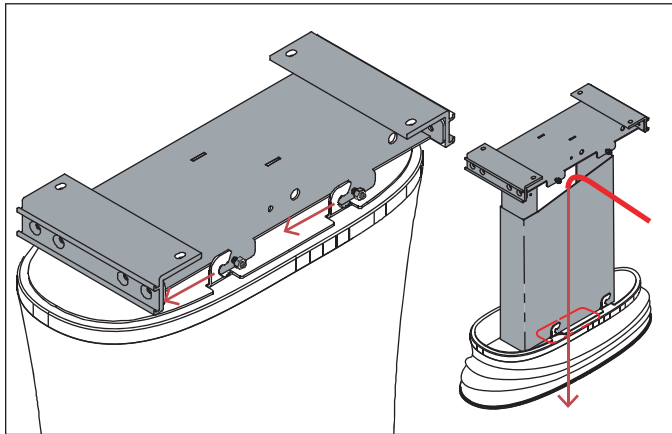
ATTACHING HINGED WIRE PAN

10



- Insert rods into hinged wire pan and secure with push nuts at either end
- Align openings in pan with installed clips
- Hinge and tilt pan onto clips to secure

ROUTING WIRING THROUGH BASE

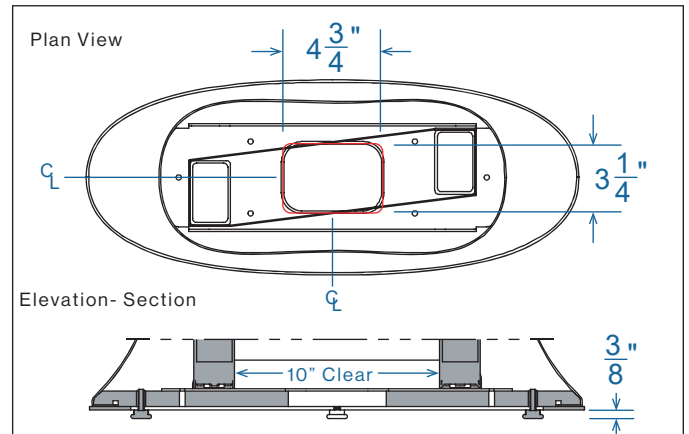


11

- Lower table height to bottom position
- Loosen $\frac{1}{4}$ "-20 nuts slightly on each side and slip sock assembly forward. **The sock is under tension and will release once unlocked. Be sure to hold it securely to prevent damage or injury.**
- Once clear of posts lower outer sock to ground
- Route wiring through side of base as shown and out base plate
- Reverse the process to reinstall sock

BASE CLEARANCES

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- Una bases have a 4 $\frac{3}{4}$ " x 3 $\frac{1}{4}$ " opening in the bottom of the base to allow cabling to enter or exit
- Una bases stand off the floor a minimum of $\frac{3}{8}$ "

