

# Una

## CONFERENCE



Customer support: 1.800.668.9318  
Email: mail@nienkamper.com  
Web: www.nienkamper.com



Una Fixed & Height  
Adjustable Base

## CONFERENCE TABLE INSTALLATION GUIDE

### HARDWARE - PARTS LIST



**JOINER BOLT - HEX SOCKET**

1/4"-20 x 9/16"

Joins base plate to rail



**PAN HEAD - WOOD SCREW**

#6 x 5/8" - Phillips Drive

Fixes cable clip to top



**CABLE CLIP**

1" X 1/2"

Manages control and switch cables



**PAN HEAD**

1/4"-20 X 3/4" (black)

Joins rail bracket to top



**FLAT HEAD - WOOD SCREW**

#8 x 1-3/4"  
#8 x 1-1/4"

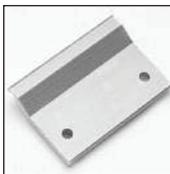
Fixes control box & paddle switch  
to top



**TIGHT JOINT FASTENER**

3 piece assembly plus 1 tightening  
rod

Joins and tightens top sections



**ALUMINUM RAIL BRACKET**

1/4" x 3" x 4"

Fixes rail to top



**WOODEN SPLINE**

1/8" thick x various lengths

Aligns top sections

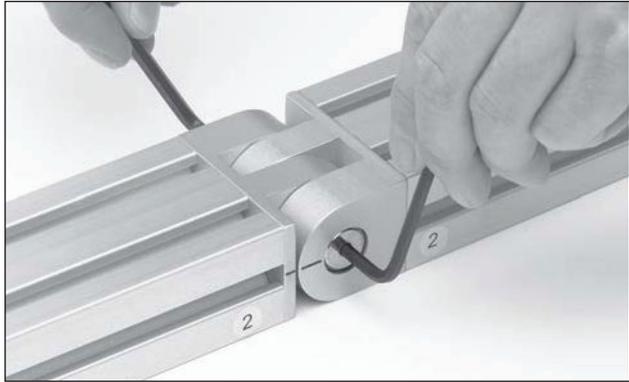


**WIRE MANAGEMENT "U" CLIP**

Gray plastic

Used to secure wire to support rail

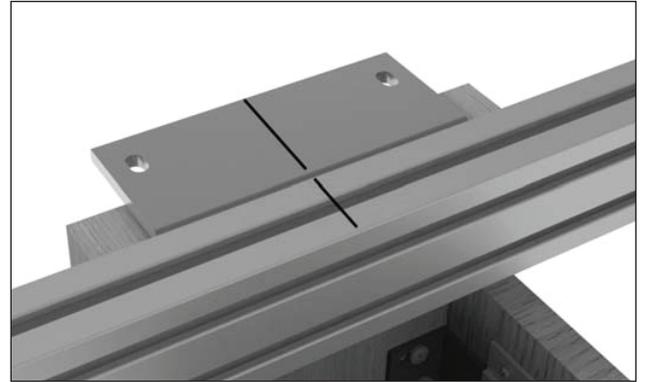
## ASSEMBLING SUPPORT RAILS



1

- Large conference tables incorporate support rails in multiple segments.
- Position and assemble the connecting joints as shown.
- Matching joints are number coded (circular labels). Required hardware : 2" x 1/4-20 flat head socket assembly.
- Tighten joint

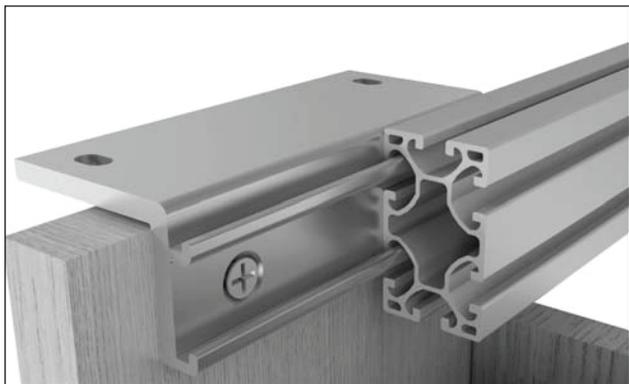
## ATTACHING BASE TO RAILS



2

- Align the marks on top of the rails with the lines on top of the access base bracket.

## ATTACHING BASE TO TOP



3

- Support rail clips into base.

## FINISHED BASE ASSEMBLY



4

- Install both bases before installing the tops.

## JOINING MULTIPLE PIECE TOPS



5

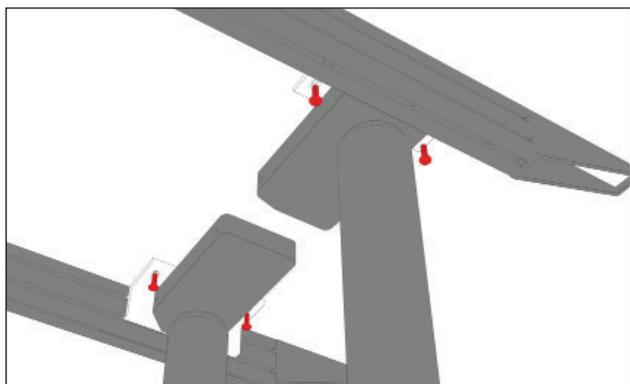
- Position multiple section tops with matching identification numbers onto rails.
- Insert wooden spline into the groove at seam. Cut spline as required to fit.
- Insert ball fitting, align with tight joint bolt.
- Start the thread.



6

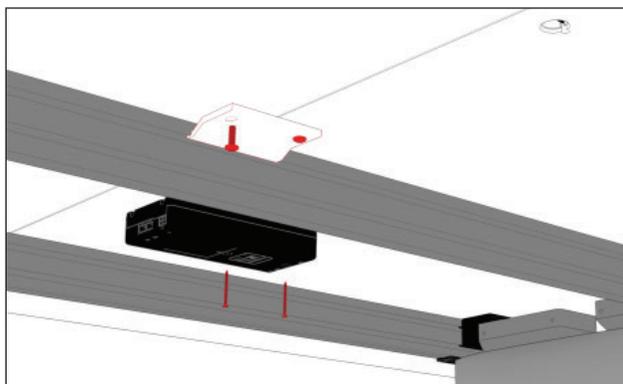
- Slide aligned tops together.
- Insert tight joint collar.
- Tighten ball fitting.

## BOLT BASE TO TABLE



7

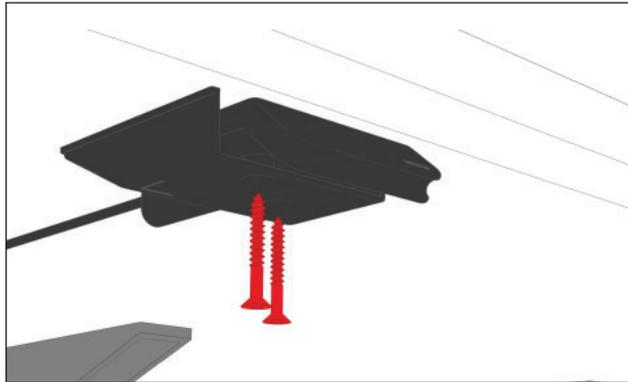
- Bolt base brackets to the underside of the table with 1/4-20 x 3/4" pan head machine screws (4 per base).



8

- Install rail brackets at seams with 1/4-20 x 3/4" pan head machine screws.
- For Height adjustable tables attach, control box to the underside of table with #8 x 1-3/4" flat head wood screws.

## CONTROL SWITCH



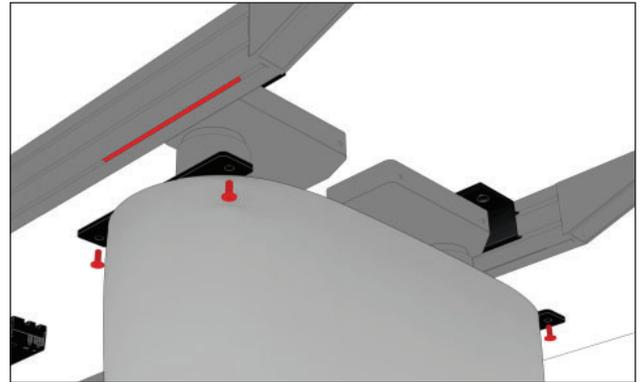
9

- For height adjustable tables, install paddle switch at edge of table with #8 x 1-1/4" wood screws. Do not over tighten

*Note: The switch should move freely. If screws are too tight switch may not work correctly.*

- Manage cable location with cable clips and #6 x 5/8" pan head phillips wood screw.

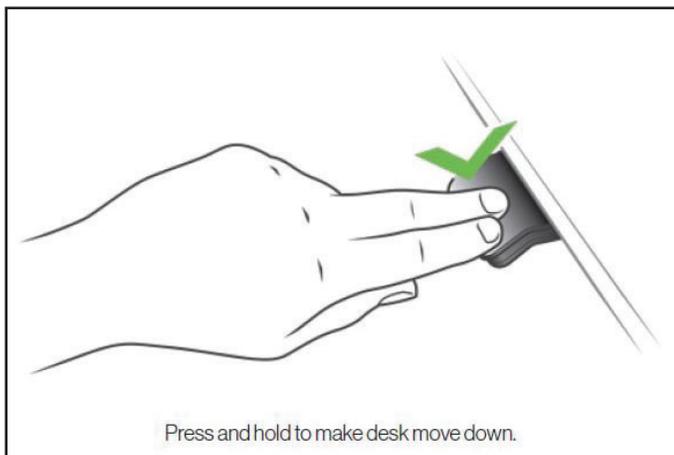
## FLEX KNIT COVER ASSEMBLY



6

- The Flex Knit sock attaches to the underside of the rail.
- Bolt the bracket to the rail with 1/4-20 x 9/16" joiner bolt (4 per base)

## HEIGHT ADJUSTMENT - INITIALIZATION

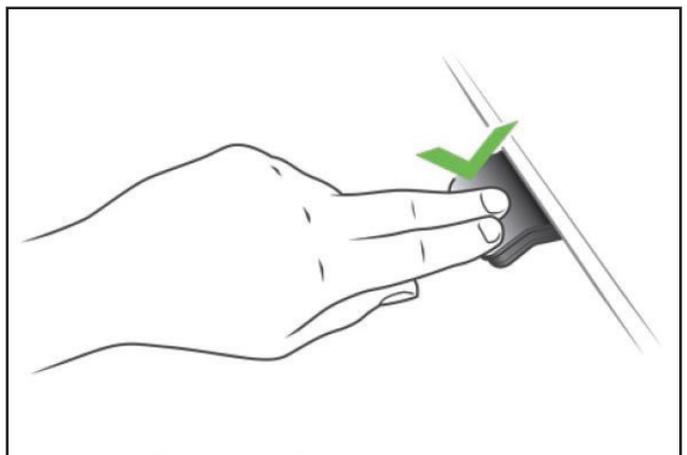


10

11

- Initialize the height adjustable system by pushing down on toggle switch holding until the top stops.
- Briefly release.
- Press and hold down toggle until all desk movement has stopped, then release.
- If successful, you should see a slight up/down movement of the table.

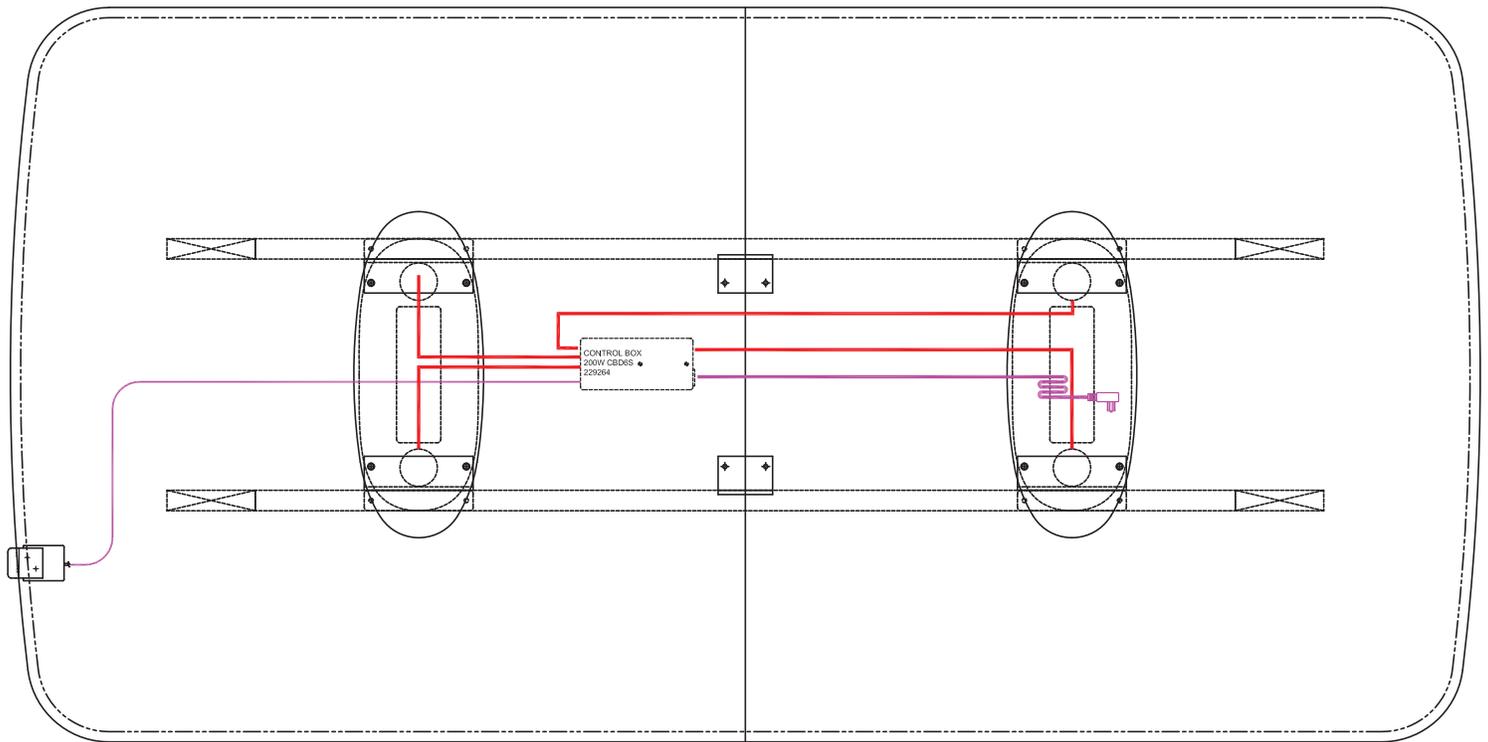
## HEIGHT ADJUSTMENT - OPERATION



- Raise desk to maximum height (38" floor to top).
- Confirm no obstructions or cable interference.
- Lower desk to the lowest height.
- Confirm no obstructions or cable interference.

## WIRING LAYOUT

---



- Attach motor cables from legs (2 per leg) to the control box and attach switch.
- Plug in power cable.
- **ATTENTION:** All leg-motor cables must be fully inserted into the control box, ensuring the locking clip is fully engaged.
- If the locking clip is damaged or not functioning, contact us for a replacement cable.