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GLASS TOP CONFERENCE TABLES  
INSTALLATION SUPPLEMENT  
FOR ALL BASE STYLES & TOP SHAPES

VOX® GLASS TOP CONFERENCE TABLES™



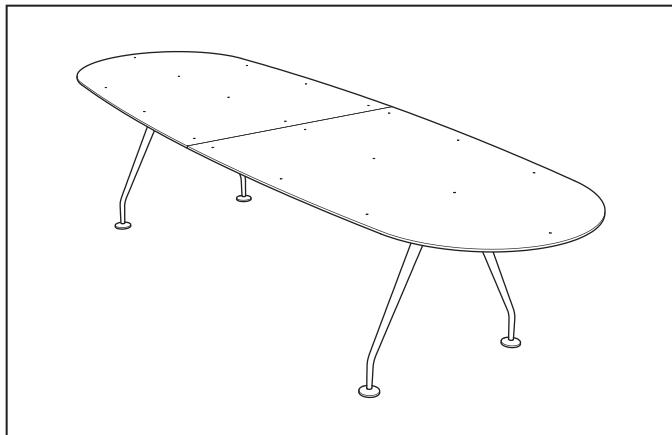
VOX® FORUM™ GLASS TOP KITS



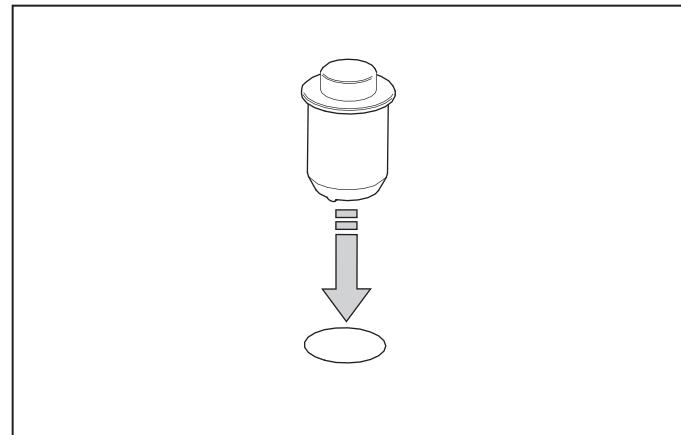
VOX® GROMMET FOR GLASS TOP TABLES



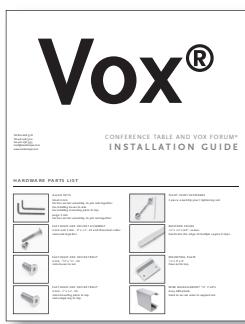
## GLASS TABLE TOP INSTALLATION



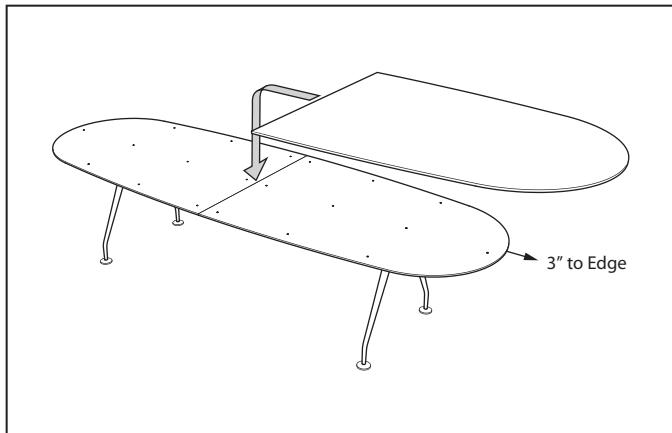
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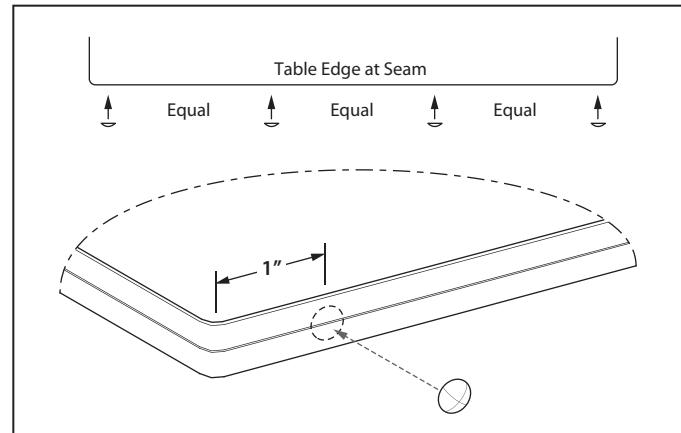
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### POSITIONING MULTIPLE PIECE TOPS



3



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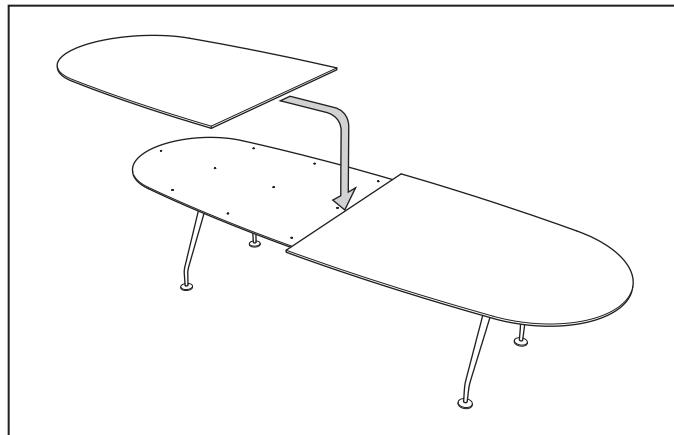
- Place the first glass top section on to the installed rubber bumpers and carefully align with the seam of the sub-top.
- The glass top sections are designed to overhang the sub-top by 3" around the perimeter, and be aligned with any seams.

- Apply the 4 self-adhesive rubber bumpers to the edge of one of the top sections where ever there is a seam.
- Please note that this step is necessary to avoid glass sections from colliding and causing any damage and/or injury.

-- DO NOT SKIP THIS STEP --

## POSITIONING REMAINING SECTION(S)

## INSTALLATION COMPLETE



5

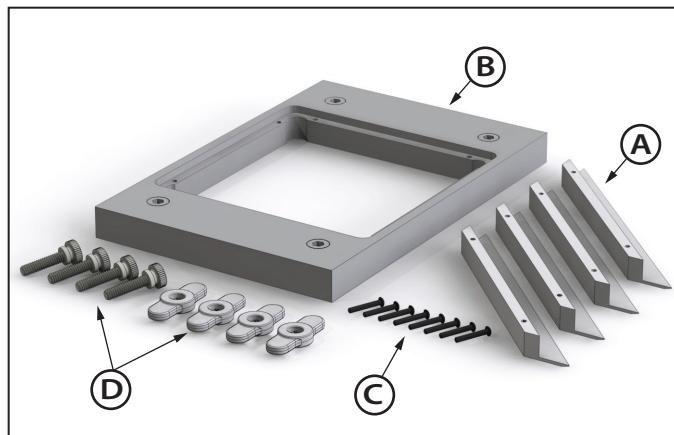


6

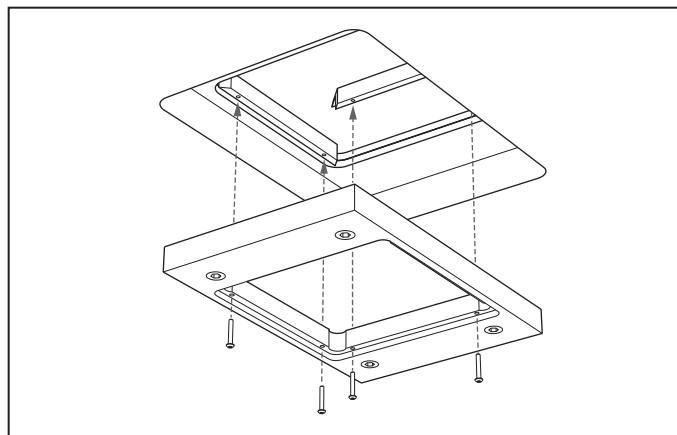
- Place any remaining glass top sections in place in the same manner as previously outlined.

## FORUM KITS: TKS, TKL, TKM, TKN

## INSTALLLING FRAME AND SPACER



1



2

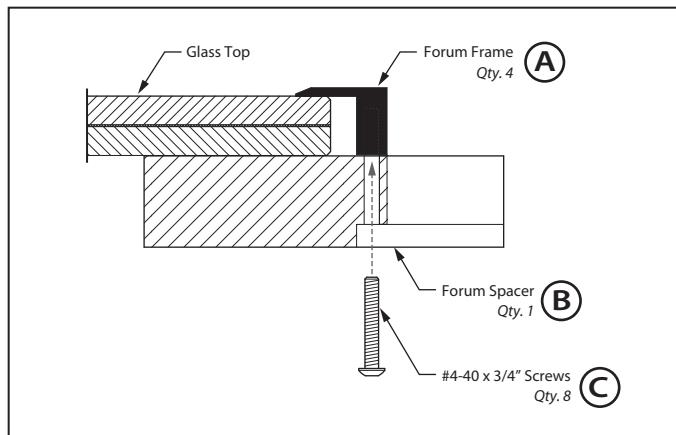
- If your glass conference table has electrical components specified, please see the following steps on how to install the Vox Forum Glass Kits.

- Place one of the frame pieces (A) along the inside edge of the cutout in the glass top and align the forum spacer (B) below it. Attach using the 8 #4-40 x 3/4" screws provided (C) and avoid fully tightening at this point.

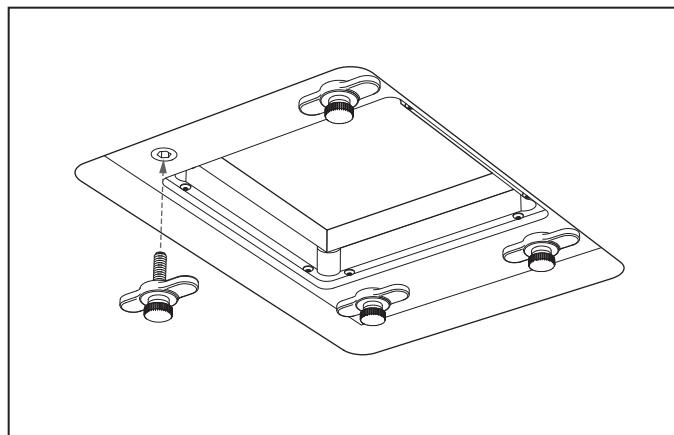
- Once all four frame pieces are in place, tighten all parts together and ensure there are no gaps in the corners of the frame.

## INSTALLING FRAME AND SPACER

## INSTALLING THUMB SCREWS



3



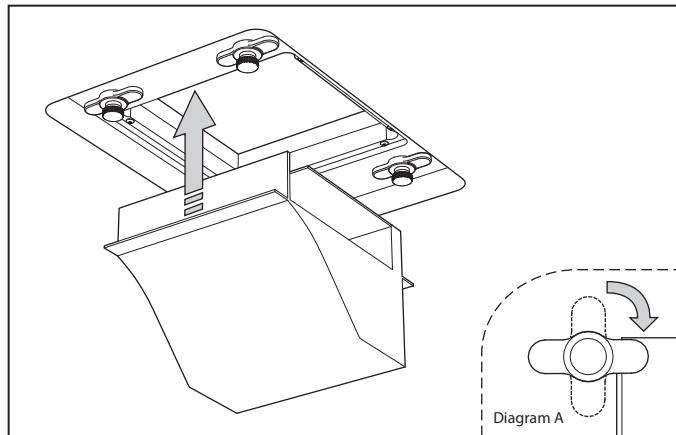
4

- Refer to the above cross-section for properly aligning the fasteners in the assembly.

- Carefully thread the 4 plastic thumb screw and clip assemblies (D) into the threaded inserts around the spacer. Do not fully tighten at this point.

## INSTALLING VOX® FORUM™

## INSTALLATION COMPLETE



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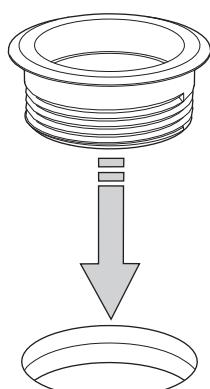


6

- Position the Vox® Forum™ in the opening, and firmly press up until it is flush with the top faces of the frame pieces installed in step 1.
- Rotate the plastic clips into place (Diagram A) and tighten the thumb screw fasteners.

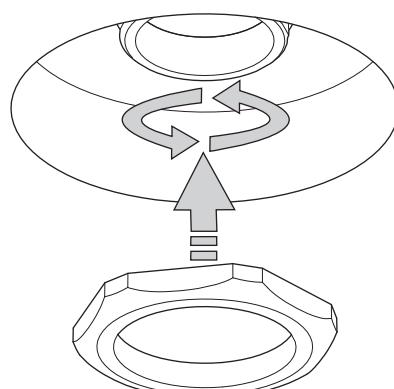
## INSTALLING GLASS TOP GROMMET

## SECURING GROMMET BODY



1

2

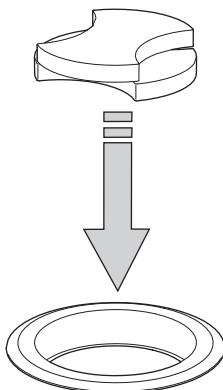


- Place aluminum grommet body in the cutout provided in the glass table top.

- From underneath the table, thread the plastic nut onto the bottom of the grommet body, and hand-tighten only.

## PLACE GROMMET COVER

## INSTALLATION COMPLETE



3

4



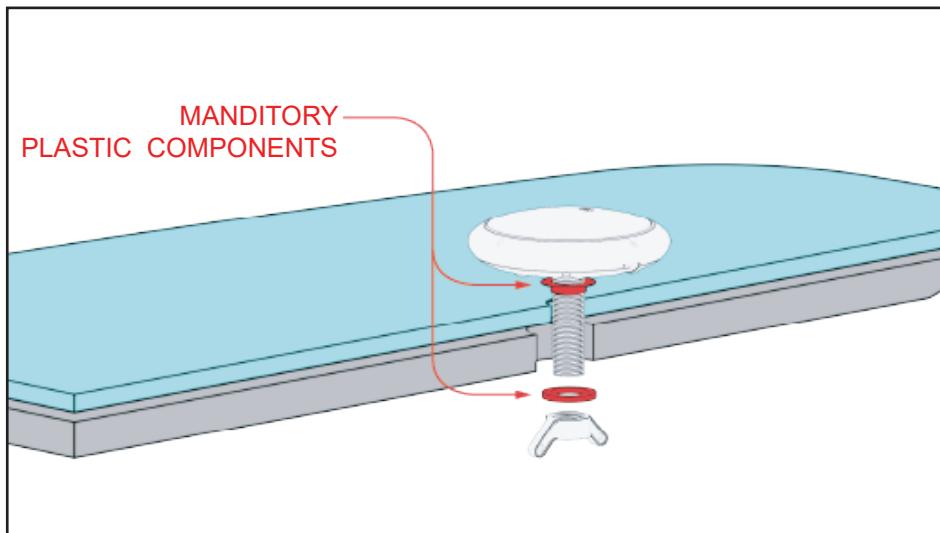
- Once unit is secure to the top, place the swivel cover in the grommet.
- The swivel cover is designed to cover the hole, or allow wires to pass through.

## PRODUCT WARNING

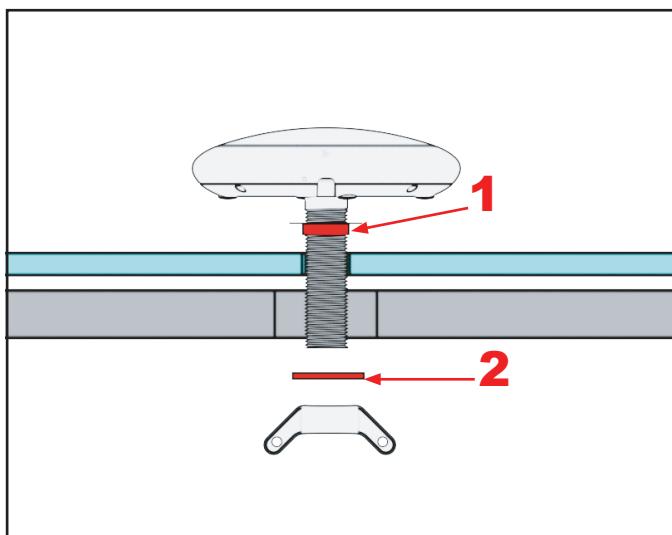
### NIENKÄMPER GLASS TABLE TOP - INSTALLATION GUIDE

# **\*\*WARNING\*\***

**Any product or accessory mounted to Nienkämper glass table tops must use protective plastic components such as washers, gaskets, or spacers.** Mounting any product or fastener in direct contact with the glass surface may cause the top to crack or shatter. Nienkämper is not responsible for replacing any glass tops damaged due to improper installation.



When installing a microphone or power source, ensure the mounting includes a plastic component placed between the product and the glass top. If these parts aren't provided, contact the vendor or Nienkämper and we can supply a plastic grommet based on your table specifications.



#### **REQUIRED SPACER POSITIONS**

Using only one plastic spacer is not sufficient to protect the structural integrity of the glass table top. Spacers must be installed in both locations: one above at Position 1 and one below at Position 2.

When tightening any external product to the glass top, do not over-tighten. Components should be snug, not tight. This will secure the product without risking damage to the glass.