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Executive Office INSTALLATION GUIDE

HARDWARE PARTS LIST



ALLEN KEYS
4mm
For all Joiner Hex Socket Bolts



FLAT HEAD WOOD SCREW
#8 x 13/4"
Fixes control box to top.



WOOD SPACER
Provides proper spacing
when installing floating
shelf brackets.



PAN HEAD WOOD SCREW
#6 x 5/8" Phillips Drive
Joins Wire Clips to top
#8 x 1 1/4" Phillips Drive
Joins height adjustable switch to top.
#10 x 3/4" Phillips Drive
Joins leg brackets and frame to top.



WIRE MANAGEMENT
Fixes wires to top.



PAN HEAD MACHINE SCREW
1/4"-20 x 3/4
Used to join wire shroud
to table.



JOINER HEX SOCKET BOLT
1/4"-20 x 1 1/2"
Used with joiner nut to join cases.
1/4"-20 x 1 1/4"
Used to join tops to cases.



HEIGHT ADJUSTABLE COMPONENT KIT

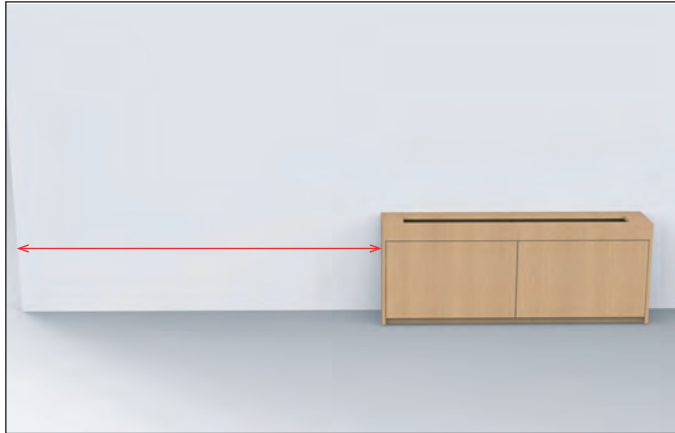


JOINER NUT
1/4"-20 x 5/8"
Used with joiner bolt to join cases.



COMPOSITE SHIMS
Used to straighten
z-clips.

SETTING FIRST CASE



1

- Measure appropriate distance from wall to side of height adjustable return case.
- Level case side to side and front to back ***This is a critical step to ensure a trouble free install.***

INSTALLING Z-CLIPS

2



- Set z-clip as shown on top of case and over 3 1/2" from left edge of case.
- Secure z-clip to wall with fasteners appropriate to your specific wall.
- Once first z-clip is in position and secured, measure up 17", mark a level line.
- Fasten z-clip to wall.

Notes:

- Any fasteners connecting to walls are the responsibility of the installer.
- It is critical that the z-clip sits true and straight on wall. Use supplied shims to correct any inconsistencies in clip spacing from wall.

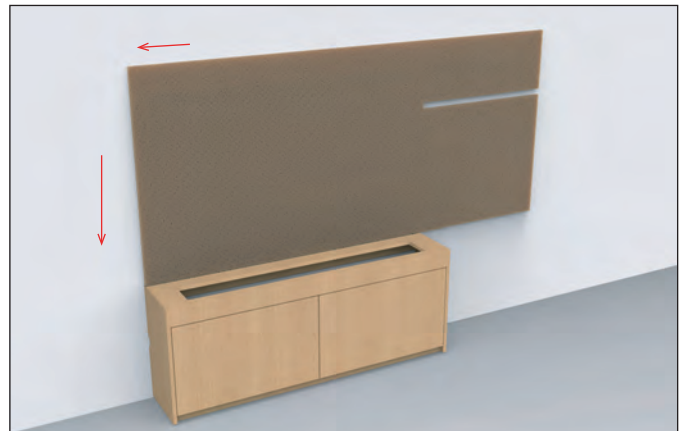
SETTING TACK PANEL



3

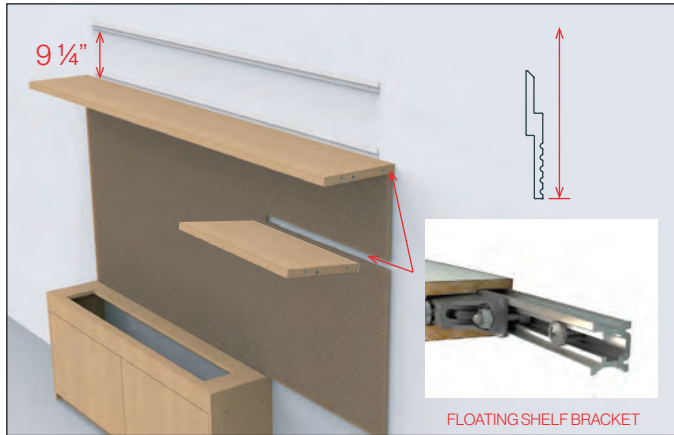
- Measure mark and install next z-clip.

4



- With a minimum of 2 people, slide tack panel down into place engaging the z-clips on tack panel with wall mounted z-clips.
- Align left side with case.
- Check level of panel to ensure all clips are engaged properly.

FLOATING SHELF AND Z-CLIPS



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- Place 5/16" spacer strip on top of tack panel.
- Set floating shelf rail onto spacer, center and attach to wall with appropriate hardware.
- Slide long shelf into place on bracket
- Repeat steps for short shelf.
- Hang additional z-clips by setting extrusion centered on long shelf. Fix to wall.
- Measure, level and mark for final z-clip. Fix to wall.

JOINING BOOK SHELF

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- With drawers removed, roughly position bookcase and feed wiring through gable and into lower case
- Push bookcase against installed components and level.
Be sure not to pinch cables.
- Secure with 1/4"-20 x 1 1/2" joiner hex bolts and joiner nuts.
- Replace drawers.

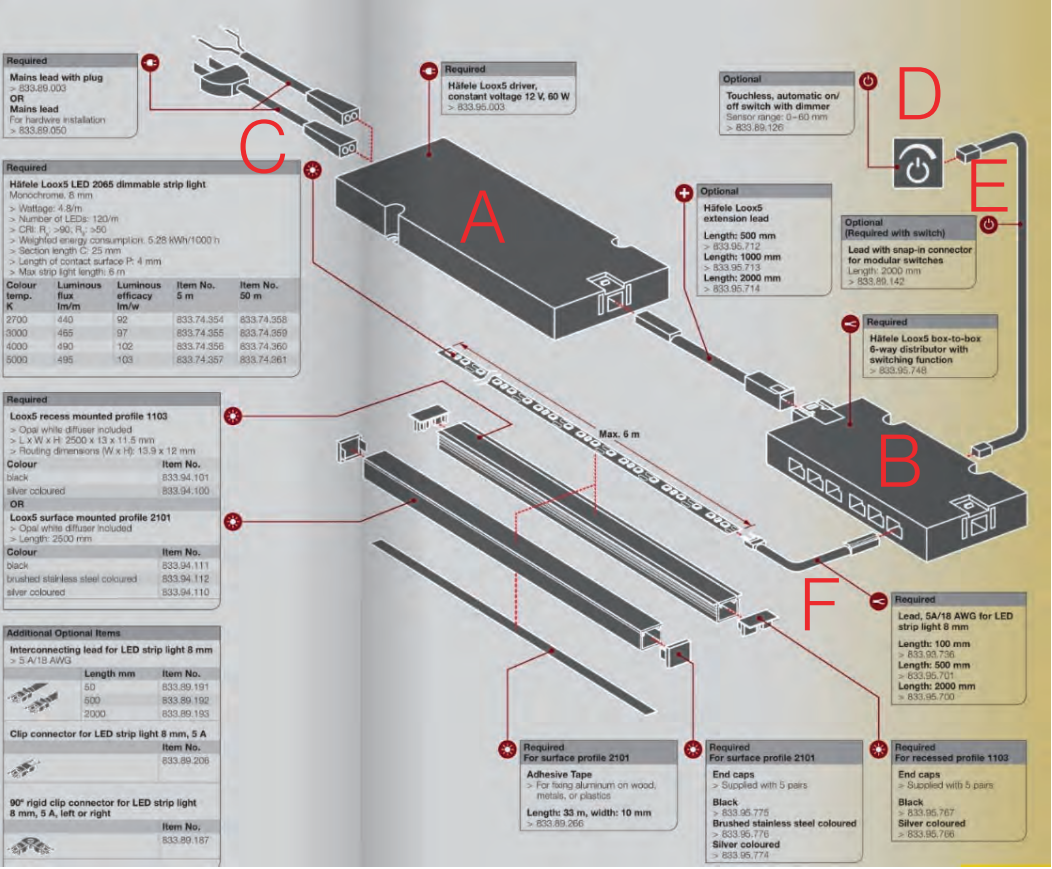
JOINING LOWER CASE & CLOSET



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- Slide lower fixed table case into position, level and secure to case beside with 1/4"-20 x 1 1/2" joiner hex bolt and joiner nut.
- Feed all cabling from shelves and closet down behind tack panel and into case below.
- With tall drawer removed from closet, push case into position and level.
- Secure closet to shelves with 1 1/2" joiner hex bolt and use joiner bolt and joiner nut to secure case to case.
- Reinstall tall closet drawer.

LIGHTING SYSTEM

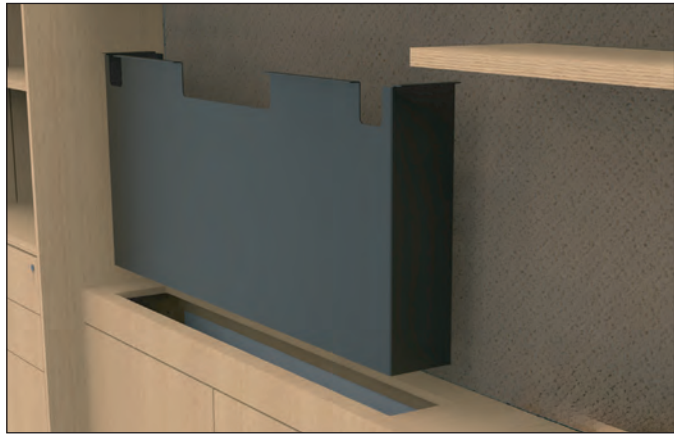


- A DRIVER
- B DISTRIBUTOR BLOCK
- C POWER CABLE
- D SWITCH
- E SWITCH LEAD
- F LIGHT LEAD

INSTALLATION WITHIN CASE:

- Plug all light leads and switch lead into distributor block.
- Plug distributor block into driver.
- Secure according to manufacture recommendations.
- Plug power cable to driver and into wall.

POSITIONING LIFT SHROUD IN CASE



- Carefully slide metal lift shroud into position with large opening facing back.

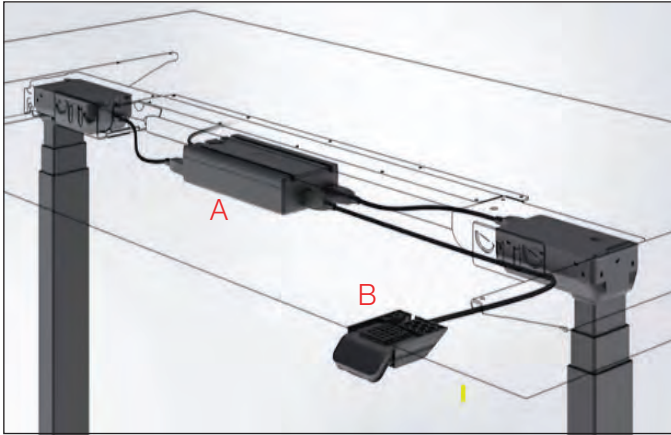
HEIGHT ADJUSTABLE LEGS



- Place top face down on protective surface.
- Install single leg brackets and supports with #10 x 1" pan head wood screws.
- Set legs into installed bracket and secure with clamps and locking wedge.
- See Gateway height adjustable task table installation for details.

WIRING HEIGHT ADJUSTABLE LEGS

POSITIONING H-ADJ TABLE



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- Mount control box (A) in center of table with #8 x 1 3/4" flat head wood screws.
- Mount switch (B) with #8 x 1 1/4" pan head wood screws.
- Plug leg cables, switch cable and power source cable into control box.
- Neatly route cables and secure with d-clip wire management and #6 x 5/8" pan head wood screw.

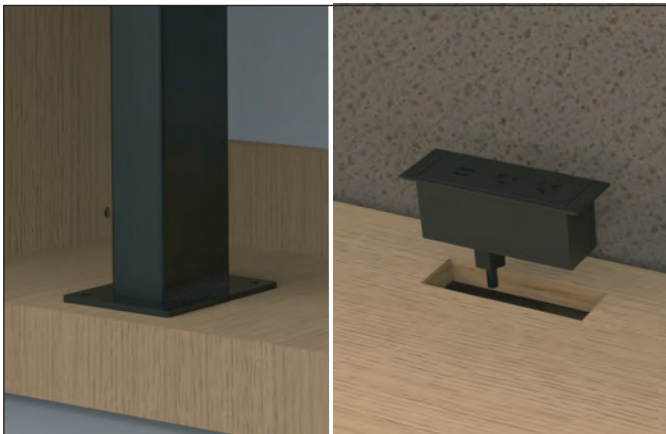
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- With a minimum of 2 people, lower height adjustable table into place.
- Feed all leg cables down into leg shroud.

FIXING LEGS & INSTALLING POWER

ATTACHING SHROUDS



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- Lift leg shroud to expose leg mounting plates.
- Align with inserts in case and secure with 1/4"-20 x 3/4" pan head machine screws.
- Lower shroud down and install in surface Vox Simple power unit as per included Installation document.

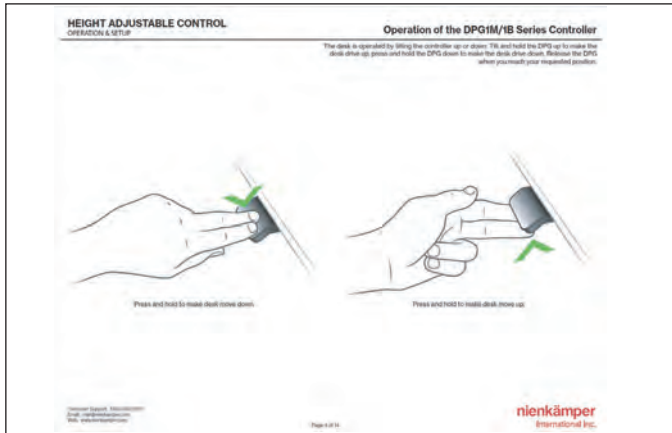
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- Pull leg shroud up into place and secure with 1/4"-20 x 3/4" pan head machine screws.
***Be sure all wiring is fed into shroud before lifting into place and securing.**
- Position wire cover into place and secure with 1/4"-20 x 3/4" pan head machine screws.

HEIGHT ADJ TABLE OPERATION

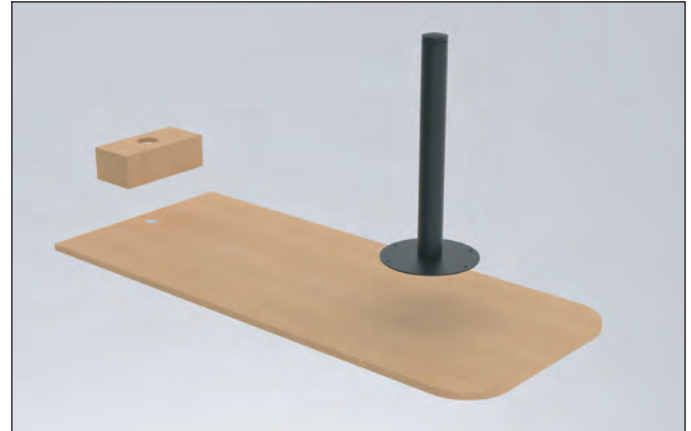
FIXED DESK ASSEMBLY



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- Consult Height Adjustable Control Guide for operation instructions.

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- Secure wooden spacer to underside of top with 1/4"-20 x 1 1/2" joiner hex bolts.
- Secure leg to underside of top with black 1/4"-20 x 3/4" pan head machine screws.

INSTALL FIXED DESK



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- With a minimum of 2 people, set table in place atop lower case.
- Press grommet into hole in desktop.
- Level table and secure with 1/4"-20 x 1 1/2" joiner hex bolts inserted through underside of case.