



The American Packrafting Association is a non-profit organization dedicated to promoting community among packrafters, packrafter safety and education, and opportunities to packraft responsibly on public lands.

Board Member Responsibilities

The Board of Directors of the American Packrafting Association is a working board, and relies heavily on Board Members to carry out mission-related projects in a hands-on manner. Active and engaged Board Members are crucial to the success of the organization.

Board service is performed on a volunteer basis, with no fiscal reimbursement or benefits offered. Board Members serve a three year term.

Minimum Requirements

Onboarding

- Complete onboarding paperwork and orientation for new Board Members.
- At any given time, serve as either:
 - (1) an APA officer and member of one Board Committee, or
 - (2) a lead of one Board Committee and member of an additional Board Committee

Meetings

- Attend monthly virtual Board meetings and monthly virtual Board Committee meetings.
- Review and update meeting agendas and supporting materials ahead of time.

Communication

- Use your assigned Packraft.org email account for all Board-related correspondence and check this email account at least twice per week
- Communicate any absences to the Executive Director and Board Chair ahead of time.

Board Member Tasks

- Commit at least 5-10 hours/month for APA business (in addition to meetings) and follow through on assigned action items in a timely manner.
- Assist Fundraising Chair and APA staff with fundraising and sponsor recruitment for the annual RoundUp and End of Year fundraiser.
- Promote APA fundraisers on personal social networks, as requested by the Fundraising Chair and APA staff.

In-Person Events

- Attend the bi-annual in-person Board retreat, and virtual board retreat every other year
- Attend the annual Packraft RoundUp and assist with hands-on running of the event
- Represent APA at relevant regional events, as requested.
- Board members are expected to cover their own travel to APA events, including RoundUp and the retreat. We have discussed setting aside budget in the future should Board members need help covering these costs, but there's not current budget for this.

Fiscal

- Board Giving Requirement: Each member of the Board of Directors is expected to make an annual personally meaningful financial contribution to the American Packrafting Association (APA). The minimum annual contribution is \$50. Directors are encouraged to give at a level that reflects both their financial circumstances and their commitment to APA's mission. In the past year, most Board members contributed \$500 or more.
- Board members are expected to participate in fundraising efforts, support staff in member engagement, and provide peer-to-peer leadership in cultivating a culture of philanthropy among the board of directors (which includes making a personally meaningful annual financial contribution at the end of the year.)

General Duties of Board Members

- Determine and uphold the organization's operating policies, practices, ethical standards, and accountability.
- Be informed about, and safeguard, the organization's mission and purpose. Monitor and strengthen the APA's programing and service strategies
- Serve as an ambassador for the American Packrafting Association and enhance the organization's public standing
- Abide by the rules, regulations and permits issued by authorities governing public lands for both personal as well as APA-related activities.
- Behave respectfully and professionally with fellow Board members, members of the packrafting community, businesses, and land managers.
- Ensure the organization maintains sufficient financial and other resources to operate and meet its commitments, and manages resources effectively.

Qualifications

- Proactive and self-starting work ethic.
- Passion for and experience within the outdoor sports, communities and conservation.
- Relevant skills or access to resources (personal or corporate) that support the mission of the American Packrafting Association
- Previous Board experience preferred

Key Roles:

- **Trusteeship:** Ultimate responsible for the organization's actions, from upholding the mission to ensuring accountability.
- **Planning:** Participate in setting vision and direction for the future in partnership with the ED.
- **Policy and Evaluation:** Establish the policies that govern the organization's operations, hire and evaluate the Executive Director.
- **Resource Development:** Exercise fiduciary oversight and assist in raising and contributing funds.

Good Standing

In order to remain in good standing, Board Member must:

- Attend a *minimum* of 8 out 12 monthly APA Board meetings and 8 of 12 monthly meetings for each Board committee they sit on.