



JOB DESCRIPTION

Title of Post: Full Time Teacher

Salary Scale: Main scale

Responsible to: Headteacher

Main Purposes of the Job

Provide high quality teaching and learning experiences for the assigned pupils in conjunction with the Professional Teacher Standards

Safeguarding Children

To be fully aware of and understand the duties and responsibilities relating to all child protection and safeguarding matters within the organisation.

To ensure that the school's designated leads for child protection are made aware and kept fully informed of any concerns, which the worker may have in relation to safeguarding and/or child protection, and all concerns are recorded accurately.

The Catholic Ethos

As a teacher in this Catholic School, the post-holder is expected to promote the Catholic faith, and contribute to a tangible Christian ethos by:

- Providing a model for our children of the Christian behaviour we teach and expect;
- Actively involving them in exploring, expressing and demonstrating the faith;

Curriculum

Ensure high quality learning experiences for pupils through:

- Prioritising success in early reading as the means to access the curriculum;
- Investing in quality planning of the curriculum for the allocated class of pupils in accordance with school policy and agreed schemes of work, and, where feasible, in collaboration with the key stage team, or other professional teams as appropriate;
- Delivering this curriculum through effective teaching strategies and creative learning experiences, matching these to the needs of each pupil in the class;
- Making effective learning resources accessible to pupils and ensuring that these are properly stored and cared for;
- Establishing and fostering good relationships with pupils, parents and school staff to ensure a positive and supportive learning ethos;
- Lead an area of the curriculum and develop the curriculum offer.

Assessment, reporting and recording

- Use appropriate modes of assessment; diagnostic, formative, summative, of pupils' learning, and of their progress and achievement;
- Provide effective feedback to individual pupils about the outcomes of assessment and record them efficiently; arrange relevant interventions where necessary;



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- Provide verbal or written reports about the progress of pupils and the outcomes of assessment as required by the Head of School, Executive Headteacher, colleagues, parents or by any others who have a right to know;
- Monitor, review and evaluate provision in their curriculum area to ensure good progress and outcomes for their pupils;
- Use results of assessment to match learning tasks to pupils' needs, next steps; and plan good provision maps/ILPs where required.

Learning Environment

Ensure that the classroom environment supports and stimulates learning through:

- Good, purposeful organisation of the classroom space;
- Effective storage of resources so that they are accessible to pupils;
- Good quality display in the classroom both to celebrate and to stimulate learning.

Pastoral Care & Behaviour Management

Implement consistently the school's pastoral care and behaviour management policies and guidelines to ensure that all pupils:

- Experience high quality pastoral care and equal opportunities;
- Are well supported in personal, social, spiritual, moral and cultural development;
- Develop mutual respect, self-control and positive collaboration with their peers and with all adults working with them in school;
- Are effectively monitored for attendance and punctuality.

Resources

The post-holder is responsible for the effective and efficient use of all classroom resources, and should train children to take care of their learning environment.

The post-holder is responsible for:

- Auditing all resources pertaining to the subject which he / she is responsible;
- Evaluating them to ensure they provide value for money and that they afford good support for learning;
- Ensuring that these resources are maintained, that staff can access what they need to teach, that they are stored appropriately, are well organised and kept tidy.

Professional Development

- Identify own areas for development via the school's Appraisal process;
- Undertake CPD linked to the current School Improvement Plan.

This job description is not a contract and maybe amended at any time, following consultation with the Head of School or Executive Headteacher. It will be reviewed annually.