

Tippecanoe & Chapman Regional Sewer District Board Meeting Agenda

North Webster Community Center – P.O. Box 572 North Webster, In. 46555-0572

October 13, 2025

Board of Trustees		
Name	Term	Appointed By
Jeff Thornburgh, President	1/31/2024 – 1/31/2028	County Council
Kim Hathaway, Secretary/Treasurer	1/31/2024- 1/31/2028	County Council
Brian Davison	1/31/2022-1/31/2026	Mayor of Warsaw
Neil Myers	1/31/2022-1/31/2026	Tippecanoe Township Trustees
Edward Ormsby	1/31/2023-1/31/2027	County Commissioners
Bob Weaver	1/31/2023-1/31/2027	County Commissioners
Jacob Yahne	1/1/2025-1/31/2026	Plain Township Trustees

Roll Call

1. Approval of Minutes

- a. September 8, 2025 – Monthly Board Meeting (attached)

2. Approval of Financial Reports

- a. Monthly (September 2025) Financial Report and Bank Reconciliation – (attached)
- b. Approval of Claims (attached)
- c. Gemini Monthly Reports – (attached)

3. Financial Consultant Update

- a. 2023-2024 Audit Process Update

4. Operations Update

- a. Astbury Report – (attached)
 - i. Odor Control Quotes – (attached)

5. Subcommittee Reports

- a. Finance Committee - None
- b. Engineering Committee – None

6. Engineering Update

- a. JPR Engineering Update (attached)

7. Construction Update

- a. None

8. Customer Connection Update

- a. Contract A – Final Notice Letter Certified Mailing - (attached)
- b. Contract B – Connection Letter – (attached)
- c. Contract C – Connection Letter – (attached)

9. Legal Counsel Update

10. East Webster Update

- a. Update from local group – Jacob Yahne
- b. Update on SRF Funding Update – Jeff Rowe
 - i. Preliminary Rate Study – (attached)
 - ii. BT Contract – (attached)
- c. BAN Update
- d. Award BAN Proposal
- e. Easement Document Approval Packet
- f. Legal counsel update-
 - i. Knapp Lake – Interlocal Agreement Status

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- g. Build, Operate Transfer
 - i. Scoring Committee Recommendation and Approval - (attached)

11. **General District Business**

- a. IFA Regional Planning meeting required for financing – October 2024 or January 2026 – one board member to attend.
- b. District Administrator Hours – Wednesday – 9 am – 1 pm
- c. Other business

12. **Public Input**

When called, please state name and address.