

Tippecanoe & Chapman Regional Sewer District Board Meeting Agenda

North Webster Community Center – P.O. Box 572 North Webster, In. 46555-0572

January 12, 2026

Board of Trustees		
Name	Term	Appointed By
Jeff Thornburgh, President	1/31/2024 – 1/31/2028	County Council
Kim Hathaway, Secretary/Treasurer	1/31/2024- 1/31/2028	County Council
Brian Davison	1/31/2022-1/31/2026	Mayor of Warsaw
Neil Myers – Vice President	1/31/2022-1/31/2026	Tippecanoe Township Trustees
Edward Ormsby	1/31/2023-1/31/2027	County Commissioners
Bob Weaver	1/31/2023-1/31/2027	County Commissioners
Jacob Yahne	1/1/2026-1/31/2030	Plain Township Trustees

Roll Call

- 1. Election of Officers –**
 - a. President
 - b. Secretary/Treasurers
- 2. Approval of Minutes**
 - a. December 8, 2025 – Monthly Board Meeting (attached)
- 3. Approval of Financial Reports**
 - a. Monthly (December 2025) Financial Report and Bank Reconciliation – (attached)
 - b. Approval of Claims (attached)
 - c. Gemini Monthly Reports – (attached)
- 4. Financial Consultant Update**
 - a. Corrective Action Plan Update
 - a. Examination Report Comment 001 – Capital Assets
 - b. Examination Report Comment 002 – Internal Controls/Errors on Annual Financial Report
 - c. Examination Report Comment 003 – Annual Financial Report Capital Assets
 - d. Federal Audit Finding 2024-001 – Errors on Annual Financial Report
 - e. Federal Audit Finding 2024-002 – Schedule of Federal Assistance Preparation
 - f. Federal Audit Finding 2024-003 – Noncompliance with Equipment & Real Property Management Federal Compliance Requirement
 - g. Federal Audit Finding 2024-004 – Noncompliance with Federal Reporting Requirements
- 5. Operations Update**
 - a. Astbury Report – (attached)
- 6. Subcommittee Reports**
 - a. Finance Committee - None
 - b. Engineering Committee – None
- 7. Engineering Update**
 - a. JPR Engineering Update (attached)

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8. Customer Connection Update

- a. Contract A – Deadline for Connection Date – December 22, 2025
 - 1. Discussion regarding non-connections
- b. Contract B – Deadline for Connection Date – May 13, 2026
- c. Contract C – Deadline for Connection Date – June 29, 2026

9. Legal Counsel Update

- a. Board Reappointment
 - a. Brian Davison
 - b. Neil Myers

10. East Webster Update

- a. Update from local group – Jacob Yahne
- b. Build, Operate Transfer
 - a. Status Update
 - b. Draft Agreement
 - c. BOT Public Notice and Public Hearing – February Meeting
- c. Financial Advisor Update – Jeff Rowe
 - a. SRF Funding
 - b. Final Rate Study Update – (attached)
- d. Legal counsel update – Andrew Boxberger
 - a. Rate Introduction – (attached)
 - b. Bond Closing Timetable – (attached)
 - c. IDEM Exemption letter – (attached)
- e. Engineering Update
 - a. Easement Updates
 - b. Grinder Station Location Policy – (attached)
 - c. Just Compensation Method Approval

11. General District Business

- a. IFA Regional Planning meeting required for financing – January 2026 – one board member to attend. Brian Davison – Andrew Boxberger monitoring website for date
- b. District Administrator Hours – Wednesday – 9:00 am – 1:00 pm
- c. 2026 and 2027 Meeting Dates – (attached)
- d. Other business

12. Public Input

When called, please state name and address.