



PO Box 572  
North Webster, IN. 46555  
[www.tippychapmanrsd.com](http://www.tippychapmanrsd.com)

December 9, 2026

**Re: Follow-Up Notice Regarding the Proposed Sewer System in Your Area**

## **ACTION REQUESTED**

Dear Property Owner,

As we informed you in our prior letter mailed on October 21, 2025, your property is included in the design for the new wastewater collection system (“System” or “Project”) by the Tippecanoe and Chapman Regional Sewer District (the “District”). In that letter, we requested that you execute the Easement Agreement in the presence of a Notary Public and return the agreement to the District in the provided envelope. If you are receiving this letter, the District has not received your executed Easement Agreement. We are again requesting that you execute the Easement Agreement in the presence of a Notary Public and return the agreement to the District. If you need another copy, please contact the District. In order for the District to install the sewer equipment on your property and connect it to the future System, we must have your legal authorization in the form of this Easement Agreement.

### **Failure to take action will not affect your legal obligation to connect**

**YOUR ACTION IS NEEDED BY February 27, 2026.** If we have not received your Easement Agreement signed and notarized by the end of that business day, a grinder will not be installed for your property, and you will be required to install a grinder pump at your own cost (the District will still supply the grinder). This does not change your obligation to connect to the System. Upon completion of the Project, you will be notified of your legal responsibility to connect to the System, and due to your inaction, you may generate remobilization charges and greater out-of-pocket expense to you than if you had executed the Easement Agreement.

If you are certain that you do not wish to provide an easement agreement that is your choice. However, if you do not understand the implications of your decision or if you have any questions or concerns regarding this Project and how it impacts you, we urgently request that you contact our offices as soon as possible.

Please understand that your timely response to this letter will allow the Project to move forward in an expedited and cost-efficient manner, and the reduced administrative and legal expenses realized by avoiding any further proceedings that will translate to lower sewer rates for you and your neighbors. To that end, we look forward to your prompt response to this letter and providing first-rate sewer service to you and your community. Thank you for your cooperation.



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**Contact Information for Questions:**

**Phone: 574-226-8468 or**  
**Email: [Tippy-Chapman@JPR1Source.com](mailto:Tippy-Chapman@JPR1Source.com).**

If you would like to schedule a site visit to discuss the proposed location of your grinder station with a project Engineer, please call **Cara Anderson at 574-226-8468** and she will get this set up for you with one of the project engineers.

**PLEASE SEND YOUR EXECUTED EASEMENT AGREEMENTS**

**via mail to:**

Jones Petrie Rafinski  
C/O Cara Anderson  
325 S. Lafayette Blvd.  
South Bend, IN 46601

**via email to:** [Tippy-chapman@jprlsource.com](mailto:Tippy-chapman@jprlsource.com)

Respectfully yours,

A handwritten signature in black ink, appearing to read "Jeffrey Thornburg".

**Jeffrey Thornburg, Board President  
Tippecanoe and Chapman Regional Sewer District**