

Tippecanoe & Chapman Regional Sewer District Board Meeting Agenda
 North Webster Community Center – P.O. Box 572 North Webster, In. 46555-0572

March 9, 2026

Board of Trustees		
Name	Term	Appointed By
Jeff Thornburgh, President	1/31/2024 – 1/31/2028	County Council
Kim Hathaway, Secretary/Treasurer	1/31/2024- 1/31/2028	County Council
Brian Davison	1/31/2026-1/31/2030	Mayor of Warsaw
Neil Myers – Vice President	1/31/2026-1/31/2030	Tippecanoe Township Trustees
Edward Ormsby	1/31/2023-1/31/2027	County Commissioners
Bob Weaver	1/31/2023-1/31/2027	County Commissioners
Jacob Yahne	1/1/2026-1/31/2030	Plain Township Trustees

Roll Call

1. Approval of Minutes

- a. February 9, 2026 – Monthly Board Meeting – (attached)
- b. February 19, 2026 – Executive Meeting – (attached)
- c. February 19, 2026 – Special Meeting – (attached)

2. Approval of Financial Reports

- a. Monthly (February 2026) Financial Report and Bank Reconciliation – (attached)
- b. Approval of Claims – (attached)
- c. Gemini Monthly Reports – (attached)

3. Financial Consultant Update

- a. Corrective Action Plan Update
 - i. Examination Report Comment 001 – Capital Assets - completed
 - ii. Examination Report Comment 002 – Internal Controls/Errors on Annual Financial Report - completed
 - iii. Examination Report Comment 003 – Annual Financial Report Capital Assets - completed
 - iv. Federal Audit Finding 2024-001 – Errors on Annual Financial Report - completed
 - v. Federal Audit Finding 2024-002 – Schedule of Federal Assistance Preparation
 - vi. Federal Audit Finding 2024-003 – Noncompliance with Equipment & Real Property Management Federal Compliance Requirement – completed
 - vii. Federal Audit Finding 2024-004 – Noncompliance with Federal Reporting Requirements - completed
- b. USDA Year End Forms – (attached)
- c. District AFR – (attached)

4. Operations Update

- a. Astbury Report – (attached)

5. Subcommittee Reports

- a. Finance Committee - None
- b. Engineering Committee – None

6. Engineering Update

- a. JPR Engineering Update – (attached)

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7. Customer Connection Update

- a. Contract A – Deadline for Connection Date – December 22, 2025
 - i. Certified Letters Mailed – Contract A Non-Connected Property Owners
- b. Contract B – Deadline for Connection Date – May 13, 2026
- c. Contract C – Deadline for Connection Date – June 29, 2026

8. Legal Counsel Update

- a. North Webster – Suite 112 – Office Lease – (attached)

9. Webster Lake Service Area Update

- a. Update from local group – Jacob Yahne
- b. Financial Advisor Update – Jeff Rowe
 - i. SRF Funding
- c. Legal counsel update – Andrew Boxberger
 - i. Resolution - Inclusion of Territory – EMS W16A Lane – (attached)
- d. Engineering Update
 - i. Notice to Proceed – Board Approval to Issue After Closing – (attached)
 - ii. Easement Updates
 - iii. Permit Updates
 - iv. Status of Customer Variances

10. General District Business

- a. IFA Regional Planning meeting required for financing – Confirmed meeting attendance 2026 – Brian Davison is attending for the district. He is attending the Peru meeting I February and the North Central meeting in April
- b. District Administrator Hours – Wednesday – 9:00 am – 1:00 pm
- c. Other business

11. Public Input

When called, please state name and address.