Room	Square Feet	Capacity		Full Day	Half Day	Security Democit
		Standard	Banquet	(starting at)	(starting at)	Security Deposit
Auditorium (3546 Floor   1692 Stage)	5238	400	184	\$2,525	\$1,850	\$500
The Warehouse	1408	75	50	\$875	\$645	\$100
The Clubhouse	715	40	24	\$770	\$620	\$50
All Classrooms	356-450	20		\$125	\$65	\$50
Hybrid Meeting Room (Starting Point)	389	15		\$400	\$225	\$100
Workshop	641	30		\$250	\$125	\$50
Meeting Room with Kitchen (Pizza Place)	325	12		\$200	\$100	\$50

All users of space will be required to either provide a copy of Certificate of Insurance or acquire a Special Event policy through theeventhelper.com

If an event provides/sells alcohol and/or goes past 9 pm, Exchange ATX has the right to require an on site security officer (off duty police officer) which can be requested through this link <a href="https://go.rollkall.com/williamson-county-hire-an-officer">https://go.rollkall.com/williamson-county-hire-an-officer</a>.

## Additional Services

Room Setup/Reset 50 - Classrooms Only - All other quotes include setup/teardown in price

Host Hourly Rate Already Included in All Quotes EXCEPT Classrooms & Hybrid Meeting Room, Workshop, & Pizza Place

Production Support (Lighting/Sound) 400/300 - Auditorium | 250/200 - Warehouse

Tables/Tablecloths 23 Round Tables (Seat 8) | 19 Rectangle Tables & Black Tablecloths | 10 Cocktail Tables & Linens - No Charge

Cancellation Policy				
Number of Days Prior to Event	% Refunded Security Deposit & Rental Fees			
30+	100% Refunded			
14-29	Church Retains Security Deposit 100% Rental Fees Refunded			
7-13	Church Retains Security Deposit 50% Rental Fees Refunded			
Less than 7 Days	Full Forfeiture of Security Deposit & Rental Fees			