

All prices below are starting prices. Final prices depend on needs based your event such as production support, security needs etc.

Room	Square Feet	Capacity			Full Day (starting at)	Half Day (starting at)	Security Deposit
		Presentation / Theater	Banquet				
Auditorium (3546 Floor 1692 Stage)	5238	400	184		\$2,525	\$1,850	\$500
Medium Meeting Room	1408	75	50		\$875	\$645	\$100
Party Room	715	40	24		\$770	\$620	\$50
Large Classrooms	444	25	24		\$125	\$65	\$50
Small Classrooms	350-415	20	18		\$115	\$60	\$50
Board Meeting Room	389	12			\$400	\$225	\$100

All users of space will be required to either provide a copy of Certificate of Insurance or acquire a Special Event policy through theeventhelper.com

If an event provides/sells alcohol and/or goes past 9 pm, Exchange ATX has the right to require an on site security officer (off duty police officer)

Additional Services

Production Support (Lighting/Sound)	400/300 - Auditorium 250/200 - Medium Meeting Room
Classroom Set Up/ Reset	\$100

What is included:

-Set up and tear down of all tables and chairs in Auditorium & Medium Meeting Space

-Black linens for all tables

* Rectangles (6 FT) (20)

* Circle (5 FT) (23)

* Cocktail (10)