

Privacy Policy

Effective Date: October 7, 2025

1. Introduction

REMAP Network (“REMAP,” “we,” “us,” or “our”) is committed to protecting the privacy and security of personal information belonging to individuals who interact with our programs, website, and services.

This Privacy Policy describes how we collect, use, disclose, and protect personal information in accordance with the *Personal Information Protection and Electronic Documents Act (PIPEDA)* and the cybersecurity standards set out under *Cybersecure Canada*.

By using our website or submitting your information to us, you acknowledge that you have read and understood this Privacy Policy and agree to its terms.

Information We Collect

Personal Information

We collect personal information that you voluntarily provide to us, such as:

- Name, title, organization, and business contact details (email, phone, address);
- Information submitted through our website forms, program applications, or event registrations.
- Professional or academic details relevant to participation in REMAP programs or initiatives.
- Information shared when subscribing to our communications or newsletters.

Non-Personal Information

We may also collect non-identifiable information automatically through cookies and analytics tools, such as:

- IP address, browser type, operating system.
- Device type and language preferences.
- Pages visited, links clicked, and time spent on our site.

REMAP uses analytics tools to understand and improve website performance. No personally identifiable information is collected through these tools.

How We Use Your Information

REMAP collects and uses personal information for the following purposes:

- To respond to inquiries and manage participation in programs, projects, or events.
- To communicate relevant opportunities, research, or collaboration updates.
- To meet reporting and compliance obligations under federal funding programs.
- To improve our website, digital communications, and operational efficiency.
- To maintain cybersecurity and protect the integrity of our systems.

We do **not sell, rent, or share** personal information for unrelated marketing purposes.

Legal Basis for Processing

Under PIPEDA, REMAP processes personal information based on:

- **Consent:** You voluntarily provide information by completing forms, subscribing to updates, or contacting us.
- **Legitimate interest:** Processing necessary to manage program participation, partnerships, and communications with stakeholders.
- **Legal or contractual obligations:** When required by government funding agreements or applicable law.

You may withdraw consent at any time by contacting privacy@REMAPnetwork.org.

Information Sharing and Disclosure

REMAP may share limited personal information with trusted partners and service providers that support our programs and operations, or with government agencies when required for reporting purposes. All third parties are bound by confidentiality and security requirements consistent with ReMAP's policies and Canadian privacy law.

Data Protection and Security

REMAP implements technical, administrative, and physical safeguards to protect information from unauthorized access, disclosure, alteration, or destruction.

Our cybersecurity framework is based on our **Information Security Policy** and follows the principles of:

- Encryption of sensitive information.
- Access control and multi-factor authentication.

- Secure cloud-based storage (Microsoft 365 and approved platforms);
- Annual risk assessments and continuous monitoring.
- Employee training and awareness under *Cybersecure Canada*.

While we employ industry-standard safeguards, no method of transmission over the Internet is 100% secure. REMAP continually improves its measures to minimize risk.

Data Retention and Disposal

REMAP retains personal information only for as long as necessary to fulfill the purposes described in this policy or as required by law.

Data disposal follows the methods outlined in our Data Management Policy, including:

- Secure deletion of digital records.
- Certified destruction of physical documents.
- Proof of destruction logs for third-party providers.

Your Rights

Individuals have the right to:

- Request access to personal information held by REMAP.
- Request correction of inaccurate or incomplete data.
- Withdraw consent for processing (subject to legal or contractual requirements);
- Request deletion of personal data where permitted by law.

To exercise these rights, please contact **privacy@remapnetwork.org**.

We will respond to verified requests within a reasonable time frame as required under PIPEDA.

Cookies and Tracking Technologies

REMAP uses cookies and tracking technologies to enhance website functionality and analyze traffic patterns. These may include:

- **Essential cookies:** Required for secure website functionality.
- **Analytics cookies:** Used for understanding user behavior and improving performance.

- **Marketing cookies:** Used only with explicit consent to measure engagement with our programs.

You can manage or disable cookies via your browser settings. Note that disabling certain cookies may affect website performance.

Children's Privacy

Our website and programs are intended for professional audiences and are not directed at children under 13 years of age.

We do not knowingly collect personal information from children. If such information is inadvertently received, it will be deleted promptly.

Data Transfers and Storage

All personal data collected by REMAP is stored securely within Canada or in compliant cloud environments managed by trusted providers.

Where third-party service providers operate outside Canada, REMAP ensures appropriate contractual protections and data-handling agreements are in place.

Changes to This Policy

REMAP may update this Privacy Policy periodically to reflect changes in legislation, operations, or technologies.

Any updates will be posted on this page with a revised **"Effective Date."**

ReMAP reviews its privacy practices annually to ensure ongoing compliance with Canadian privacy legislation and evolving cybersecurity standards.

Contact Us

For questions, requests, or concerns regarding this Privacy Policy or your personal information, please contact:

Privacy Officer – REMAP Network

Toronto, Ontario, Canada

privacy@remapnetwork.org

<https://www.remapnetwork.org>